



# CHELMSFORD CONSERVATION COMMISSION

## Abbreviated Notice of Resource Area Delineation Application Instructions

Abbreviated Notices of Resource Area Delineation (ANRAD) are used to confirm the delineation of Bordering Vegetated Wetlands and other Wetland Resource Areas. Work proposed within an area subject to the jurisdiction of the Wetlands Protection Act and the Chelmsford Wetlands Bylaw must receive either a Negative Determination of Applicability or a final Order of Conditions (see Request for Determination of Applicability and Notice of Intent Application Instructions).

### Step 1

Download the application form (WPA Form 4A) and the Instructions for Completing Application WPA Form 4A from the Massachusetts Department of Environmental Protection (DEP) website: <http://www.mass.gov/dep/water/approvals/wpafor01.pdf>. Printed copies may be obtained from the Conservation Office at the Town Offices.

### Step 2

Using the instructions, **complete WPA Form 4A**. If you have questions, please call the Conservation Office. Note that there is a section for a "Representative (if any)." It is recommended that you obtain a wetland scientist, consultant, engineer, or land surveyor to assist you with preparing the plan. **Applications must include a plan certified by a registered professional engineer or land surveyor.**

Use the included checklist to ensure that the plan(s) include at least the minimum required information.

### Step 3

Plan your submission date based on the hearing schedule. The Conservation Commission generally meets every 1<sup>st</sup> and 3<sup>rd</sup> Tuesday of the month. **Applications are due by 2:00 pm on Thursday**, 20 days in advance of the Commission's meeting (See the Legal Notice & Hearing Timeline form).

Example: If the Commission meets on Tuesday, September 18, 2012, the submission deadline is Thursday, August 30, 2012.

### Step 4

Obtain a certified list of abutters within **300 feet** of the subject property from the Chelmsford Assessor's Office. Concurrent with the filing of the ANRAD, you need to notify abutters in accordance with the provisions of 310 CMR 10.05(4)(a). The applicant must present either the certified mail receipts or certificate of mailing receipts for all abutters at the beginning of the public hearing.

### Step 5

Submit the following materials to the Conservation Commission:

- Two (2) copies of the ANRAD application:
  - Signed WPA Form 4A
  - ANRAD Wetland Fee Transmittal Form
  - BVW Field Data forms
  - USGS map of the area
  - Attachments (if any)
- Nine (9) Copies of the plan [if larger than 11" x 17" submit two (2) full-size copies and seven (7) 11" x 17" copies]
- Electronic submission of application materials (email to: [aleflore@townofchelmsford.us](mailto:aleflore@townofchelmsford.us) or provide on Compact Disc):
  - One copy of the application and the plan in digital format: PDF file.
  - One copy of the plan in digital format: capable of conversion to a DXF file and referenced to the Massachusetts State Plane NAD83 format.
- One copy of the coordinates for all wetland resource flags, labeled and referenced to the Massachusetts State Plane NAD83 format

**Please**  
No staples - No GBC bindings  
No plastic covers  
Use binder clips or three-hole  
punch  
**Folded unbound plans**

# ANRAD Application Instructions

## Step 5 (Continued)

- Copy of an Assessor's List of Abutters
- Copy of the Notice to Abutters
- Affidavit of mailing to all abutters within 300 feet of the subject property
- Signed and completed Legal Notice & Hearing Timeline form
- Local Filing Fee Calculation Form
- Application fee payable to the Town of Chelmsford
- Photocopy of the checks or money orders submitted to the Town and the State

Submit the following materials to the DEP Northeast Regional Office:

- One (1) copy of the ANRAD application:
  - Signed WPA Form 4A
  - ANRAD Wetland Fee Transmittal Form
  - BVW Field Data forms
  - USGS map of the area
  - Attachments (if any)
- One (1) copy of the plan
- Photocopy of the checks or money orders submitted to the Town and the State

DEP Northeast Regional Office  
205B Lowell Street  
Wilmington, Massachusetts 01887

Note that a copy of the ANRAD Wetland Fee Transmittal Form and check payable to the Commonwealth of Massachusetts for the state share of the filing fee must be submitted to: DEP, Box 4062, Boston, MA 02211

## Step 6

By submitting a **complete** ANRAD application, you will be scheduled to attend the next available public hearing. Incomplete ANRAD applications will not be received by the Conservation Office. **The applicant or the representative must be present at the scheduled public hearing.**

## Step 7

The Conservation Commission, their agent, or a third party reviewer will perform a site visit to confirm the resource area delineation. The applicant will be notified about the date and time of the site visit.

## Step 8

The applicant or the representative is responsible for paying the Legal Notice advertising fee (Approximately \$40 to the Chelmsford Independent) and will be billed directly by the newspaper.

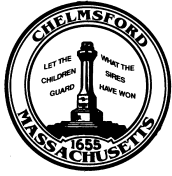
## Plan Checklist

The following should be included on the submitted plan:

- Title & date
- Applicant's name & address
- Owner's name & address
- Assessor's map, block, lot number, street number and subdivision lot number, where applicable, of the subject property
- Owner's name, assessor's map, block, lot number, and street number of adjacent properties
- Existing Conditions
  - Buildings & structures
  - Pavement
  - Edge of lawn / landscaping
  - Stormwater structures
- Wetlands on and within 200 feet of the property
- The location of consecutively numbered flags delineating Wetland Resource Areas
- Name of the individual who performed the delineation & date of the delineation
- Certification by a professional engineer or land surveyor

Only those Wetland Resource Area boundaries delineated and depicted on the plans can be confirmed. The Commission may require that the plans include a note stating: "Additional Wetland Resource Areas may be present," where not all Wetland Resource Areas located within the subject property are depicted on the submitted plans.

Updated August 2012



# CHELMSFORD CONSERVATION COMMISSION

## Legal Notice & Hearing Timeline

The Chelmsford Conservation Commission will prepare and submit a Legal Notice to be published in the **Chelmsford Independent** at least five (5) business days prior to the public meeting or hearing.

The Wetlands Protection Act [M.G.L. c. 131 § 40] and Regulations [310 CMR 10.00] require that a public meeting or hearing be held within 21 days after the filing of an Application (Request for Determination of Applicability, Abbreviated Notice of Resource Area Delineation, Notice of Intent) or that a Determination of Applicability be issued within 21 days of the filing.

The Chelmsford Independent is a Thursday publication that is printed weekly and requires Legal Notices be submitted one week in advance of publication. Therefore, applications must be received 19 days in advance of the Commission's regularly scheduled Tuesday meetings. Due to advertising in a weekly paper, if an applicant files after the submission deadline, they will be scheduled for the next available public meeting or hearing no sooner than 30 days after filing.

It is for these reasons that the Commission requests that the applicant or representative waive the benefit of the above 21 day requirements.

The alternative to this waiver is for the applicant or representative to utilize the Lowell Sun, a daily published paper of general circulation. The cost of a Legal Notice in the Lowell Sun is approximately \$150.00.

The cost of a Legal Notice in the Chelmsford Independent is approximately \$40.00.

The following billing information to be provided to the Newspaper:

\_\_\_\_\_  
Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
Phone (Home)

\_\_\_\_\_  
Phone (Cell)

\_\_\_\_\_  
Phone (Other)

\_\_\_\_\_  
Email

I hereby authorize that the required Legal Notice be billed directly to the person above and that by signing this form, I acknowledge the following: that the Legal Notice will be published in the **Chelmsford Independent**; that I waive the mandated twenty-one (21) day decision/hearing deadline should I be filing after the submission deadline and the public meeting or hearing will be scheduled within 30 days; and that I am aware of and electing not to use the Lowell Sun as an alternative to waiving the mandated twenty-one (21) day decision/hearing deadline.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Updated October 2009



# CHELMSFORD CONSERVATION COMMISSION

## Local Filing Fee Calculation Form

The Chelmsford Wetlands Bylaw [Chapter 187] and the Chelmsford Wetlands Bylaw Regulations [Section 7.1] require a filing fee according to the following schedule.

APPLICATION TYPE:	QUANTITY:	FILING FEE:	TOTAL:
<b>Request for Determination of Applicability (RDA):</b>			
Commercial, industrial, non-profit, and water district entity:	_____ x	\$100.00	_____
Residential Subdivision (2 or more lots):	_____ x	\$100.00	_____
General Residential or Single Family house:	_____ x	\$50.00	_____
<b>Abbreviated Notice of Resource Area Delineation (ANRAD):</b>			
Single Family house	_____ x	Half the total Act fee	_____
All other Activities	_____ x	Half the total Act fee	_____
<b>Notice of Intent (NOI):</b>			
Activity Fee Category 1	_____ x	\$55.00	_____
Activity Fee Category 2	_____ x	\$250.00	_____
Activity Fee Category 3	_____ x	\$525.00	_____
Activity Fee Category 4	_____ x	\$725.00	_____
Activity Fee Category 5	_____ x	\$75.00	_____
*per each activity proposed within Wetland Resource Areas and Buffer Zone			
<b>Application Filed After Enforcement Order:</b>	_____ x	Double the total municipal fee	_____
<b>Amended Order of Conditions Application:</b>	_____ x	75% of initial municipal fee	_____
<b>Request for Certificate of Compliance (RCOC):</b>			
Commercial, industrial, non-profit, and water district entity:	_____ x	\$150.00	_____
Residential Subdivision:	_____ x	\$100.00	_____
General Residential or Single Family house:	_____ x	\$50.00	_____
If Order of Conditions has Expired:	_____ x	Add an additional \$50.00	_____
<b>Request for an Extension Permit (REP):</b>	_____ x	\$75.00	_____
<b>Request for True Attest Copy:</b> Order of Conditions, Certificate of Compliance, Amended Order of Conditions, Extension Permits, or other documents:	_____ x	\$25.00 each	_____
<b>Research:</b> Obtaining specific applications, plans, or permits from file or researching other information:	_____ x	\$25.00 per hour of staff time	_____
<b>Request for Partial Certificate of Compliance:</b>			
Commercial, industrial, non-profit, and water district entity:	_____ x	\$125.00	_____
Residential Subdivision:	_____ x	\$75.00	_____
General Residential or Single Family house:	_____ x	\$25.00	_____
<b>Local Filing Fee</b> (Sum of filing fees above):			_____
<b>Town Share</b> of state filing fee (from DEP form):			_____
<i>Note: State filling fee only applies to ANRADS and NOIs,</i>			
<b>Total Payable to Town of Chelmsford:</b> (Local Filing Fee + Town Share):			\$ _____

Updated April 2010



**Massachusetts Department of Environmental Protection**  
 Bureau of Resource Protection - Wetlands  
**WPA Form 4A – Abbreviated Notice of**  
**Resource Area Delineation**  
 Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

Provided by MassDEP:

\_\_\_\_\_  
 MassDEP File Number

\_\_\_\_\_  
 Document Transaction Number

\_\_\_\_\_  
 City/Town

**A. General Information**

1. Project Location (**Note:** electronic filers will click on button for GIS locator):

\_\_\_\_\_  
 a. Street Address

\_\_\_\_\_  
 b. City/Town

\_\_\_\_\_  
 c. Zip Code

Latitude and Longitude:

\_\_\_\_\_  
 d. Latitude

\_\_\_\_\_  
 e. Longitude

\_\_\_\_\_  
 f. Assessors Map/Plat Number

\_\_\_\_\_  
 g. Parcel /Lot Number

**Important:** When filling out forms on the computer, use only the tab key to move your cursor - do not use the return key.



2. Applicant:

\_\_\_\_\_  
 a. First Name

\_\_\_\_\_  
 b. Last Name

\_\_\_\_\_  
 c. Organization

\_\_\_\_\_  
 d. Mailing Address

\_\_\_\_\_  
 e. City/Town

\_\_\_\_\_  
 f. State

\_\_\_\_\_  
 g. Zip Code

\_\_\_\_\_  
 h. Phone Number

\_\_\_\_\_  
 i. Fax Number

\_\_\_\_\_  
 j. Email Address

3. Property owner (if different from applicant):

Check if more than one owner (attach additional sheet with names and contact information)

\_\_\_\_\_  
 a. First Name

\_\_\_\_\_  
 b. Last Name

\_\_\_\_\_  
 c. Organization

\_\_\_\_\_  
 d. Mailing Address

\_\_\_\_\_  
 e. City/Town

\_\_\_\_\_  
 f. State

\_\_\_\_\_  
 g. Zip Code

\_\_\_\_\_  
 h. Phone Number

\_\_\_\_\_  
 i. Fax Number

\_\_\_\_\_  
 j. Email Address

**Note:** Before completing this form consult your local Conservation Commission regarding any municipal bylaw or ordinance.

4. Representative (if any):

\_\_\_\_\_  
 a. Contact Person First Name

\_\_\_\_\_  
 b. Contact Person Last Name

\_\_\_\_\_  
 c. Organization

\_\_\_\_\_  
 d. Mailing Address

\_\_\_\_\_  
 e. City/Town

\_\_\_\_\_  
 f. State

\_\_\_\_\_  
 g. Zip Code

\_\_\_\_\_  
 h. Phone Number

\_\_\_\_\_  
 i. Fax Number

\_\_\_\_\_  
 j. Email Address

5. Total WPA Fee Paid (from attached ANRAD Wetland Fee Transmittal Form):

\_\_\_\_\_  
 a. Total Fee Paid

\_\_\_\_\_  
 b. State Fee Paid

\_\_\_\_\_  
 c. City/Town Fee Paid

Fees will be calculated for online users.



**Massachusetts Department of Environmental Protection**  
 Bureau of Resource Protection - Wetlands  
**WPA Form 4A – Abbreviated Notice of**  
**Resource Area Delineation**  
 Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

Provided by MassDEP:

\_\_\_\_\_  
 MassDEP File Number

\_\_\_\_\_  
 Document Transaction Number

\_\_\_\_\_  
 City/Town

**B. Area(s) Delineated**

1. Bordering Vegetated Wetland (BVW) \_\_\_\_\_ Linear Feet of Boundary Delineated

2. Check all methods used to delineate the Bordering Vegetated Wetland (BVW) boundary:

- a.  MassDEP BVW Field Data Form (attached)
- b.  Other Methods for Determining the BVW boundary (attach documentation):
  - 1.  50% or more wetland indicator plants
  - 2.  Saturated/inundated conditions exist
  - 3.  Groundwater indicators
  - 4.  Direct observation
  - 5.  Hydric soil indicators
  - 6.  Credible evidence of conditions prior to disturbance

3. Indicate any other resource area boundaries that are delineated:

\_\_\_\_\_  
 a. Resource Area b. Linear Feet Delineated

\_\_\_\_\_  
 c. Resource Area d. Linear Feet Delineated

**C. Additional Information**

Applicants must include the following plans with this Abbreviated Notice of Resource Area Delineation. See instructions for details. **Online Users:** Attach the Document Transaction Number (provided on your receipt page) for any of the following information you submit to the Department.

- 1.  ANRAD (Delineation Plans only)
- 2.  USGS or other map of the area (along with a narrative description, if necessary) containing sufficient information for the Conservation Commission and the Department to locate the site. (Electronic filers may omit this item.)
- 3.  Plans identifying the boundaries of the Bordering Vegetated Wetlands (BVW) (and/or other resource areas, if applicable).
- 4.  List the titles and final revision dates for all plans and other materials submitted with this Abbreviated Notice of Resource Area Delineation.



**Massachusetts Department of Environmental Protection**  
Bureau of Resource Protection - Wetlands  
**WPA Form 4A – Abbreviated Notice of  
Resource Area Delineation**  
Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

Provided by MassDEP:

\_\_\_\_\_  
MassDEP File Number

\_\_\_\_\_  
Document Transaction Number

\_\_\_\_\_  
City/Town

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**D. Fees**

The fees for work proposed under each Abbreviated Notice of Resource Area Delineation must be calculated and submitted to the Conservation Commission and the Department (see Instructions and Wetland Fee Transmittal Form).

1.  Fee Exempt: No filing fee shall be assessed for projects of any city, town, county, or district of the Commonwealth, federally recognized Indian tribe housing authority, municipal housing authority, or the Massachusetts Bay Transportation Authority.

Applicants must submit the following information (in addition to the attached Wetland Fee Transmittal Form) to confirm fee payment:

\_\_\_\_\_  
2. Municipal Check Number

\_\_\_\_\_  
3. Check date

\_\_\_\_\_  
4. State Check Number

\_\_\_\_\_  
5. Check date

\_\_\_\_\_  
6. Payor name on check: First Name

\_\_\_\_\_  
7. Payor name on check: Last Name



**Massachusetts Department of Environmental Protection**  
 Bureau of Resource Protection - Wetlands  
**WPA Form 4A – Abbreviated Notice of  
 Resource Area Delineation**  
 Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

Provided by MassDEP:

\_\_\_\_\_  
 MassDEP File Number

\_\_\_\_\_  
 Document Transaction Number

\_\_\_\_\_  
 City/Town

**E. Signatures**

I certify under the penalties of perjury that the foregoing Abbreviated Notice of Resource Area Delineation and accompanying plans, documents, and supporting data are true and complete to the best of my knowledge. I understand that the Conservation Commission will place notification of this Notice in a local newspaper at the expense of the applicant in accordance with the wetlands regulations, 310 CMR 10.05(5)(a).

I further certify under penalties of perjury that all abutters were notified of this application, pursuant to the requirements of M.G.L. c. 131, § 40. Notice must be made in writing by hand delivery or certified mail (return receipt requested) to all abutters within 100 feet of the property line of the project location.

I hereby grant permission, to the Agent or member of the Conservation Commission and the Department of Environmental Protection, to enter and inspect the area subject to this Notice at reasonable hours to evaluate the wetland resource boundaries subject to this Notice, and to require the submittal of any data deemed necessary by the Conservation Commission or Department for that evaluation.

I acknowledge that failure to comply with these certification requirements is grounds for the Conservation Commission or the Department to take enforcement action.

\_\_\_\_\_  
 1. Signature of Applicant

\_\_\_\_\_  
 2. Date

\_\_\_\_\_  
 3. Signature of Property Owner (if different)

\_\_\_\_\_  
 4. Date

\_\_\_\_\_  
 5. Signature of Representative (if any)

\_\_\_\_\_  
 6. Date

**For Conservation Commission:**

Two copies of the completed Abbreviated Notice of Resource Area Delineation (Form 4A), including supporting plans and documents; two copies of the ANRAD Wetland Fee Transmittal Form; and the city/town fee payment must be sent to the Conservation Commission by certified mail or hand delivery.

**For MassDEP:**

One copy of the completed Abbreviated Notice of Resource Area Delineation (Form 4A), including supporting plans and documents; one copy of the ANRAD Wetland Fee Transmittal Form; and a copy of the state fee payment must be sent to the MassDEP Regional Office (see Instructions) by certified mail or hand delivery. (E-filers may submit these electronically.)

The original and copies must be sent simultaneously. Failure by the applicant to send copies in a timely manner may result in dismissal of the Notice of Intent.





**Massachusetts Department of Environmental Protection**  
 Bureau of Resource Protection - Wetlands  
**ANRAD Wetland Fee Transmittal Form**  
 Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

**Important:**  
 When filling out forms on the computer, use only the tab key to move your cursor - do not use the return key.



**A. Applicant Information**

1. Location of Project:

_____	_____
a. Street Address	b. City/Town
_____	_____
c. Fee amount	d. Check number

2. Applicant:

_____	_____	_____
a. First Name	b. Last Name	c. Company
_____		
d. Mailing Address		
_____		
_____	_____	_____
e. City/Town	f. State	g. Zip Code
_____		
h. Phone Number		

3. Property Owner (if different):

_____	_____	_____
a. First Name	b. Last Name	c. Company
_____		
d. Mailing Address		
_____		
_____	_____	_____
e. City/Town	f. State	g. Zip Code
_____		
h. Phone Number		

**B. Fees**

The fee is calculated as follows for each Resource Area Delineation included in the ANRAD (check applicable project type):

Bordering Vegetated Wetland:

**Online users:**  
 check box if fee exempt.

1. <input type="checkbox"/>	single family house project	_____	x \$2.00 =	_____	b. Total fee not to exceed \$200
2. <input type="checkbox"/>	all other projects	_____	x \$2.00 =	_____	b. Total fee not to exceed \$2,000

State share of filing fee: \_\_\_\_\_  
 3. 1/2 of total fee **less** \$12.50

City/Town share of filing fee: \_\_\_\_\_  
 4. 1/2 of total fee **plus** \$12.50

Other Resource Area (e.g., bank, riverfront area, etc.):

3. <input type="checkbox"/>	single family house project	_____	x \$2.00 =	_____	b. Total fee not to exceed \$200
4. <input type="checkbox"/>	all other projects	_____	x \$2.00 =	_____	b. Total fee not to exceed \$2,000

State share of filing fee: \_\_\_\_\_  
 5. 1/2 of total fee **less** \$12.50

City/Town share of filing fee: \_\_\_\_\_  
 6. 1/2 of total fee **plus** \$12.50



**Massachusetts Department of Environmental Protection**  
Bureau of Resource Protection - Wetlands  
**ANRAD Wetland Fee Transmittal Form**  
Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

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### **C. Submittal Requirements**

- a.) Send a copy of this form, with a check or money order for the state share of the fee, payable to the Commonwealth of Massachusetts, to:

Department of Environmental Protection  
Box 4062  
Boston, MA 02211

- b.) **To the Conservation Commission:** Send the Abbreviated Notice of Resource Area Delineation; a **copy** of this form; and the city/town fee payment.
- c.) **To DEP Regional Office:** Send one copy of the Abbreviated Notice of Resource Area Delineation (and any additional documentation required as part of a Simplified Review Buffer Zone Project); a **copy** of this form; and a **copy** of the state fee payment. (E-filers of Notices of Intent may submit these electronically.)

# Notification to Abutters Under the Massachusetts Wetlands Protection Act and the Chelmsford Wetlands Bylaw

*(This form must be completed and copies sent, by certified mail or hand-delivered,  
to all abutters within 300 feet of the subject property)*

*In accordance with the second paragraph of Massachusetts General Laws Chapter 131, Section 40, and the Chelmsford Wetlands Bylaw, you are hereby notified of the following:*

A. The name of the applicant is

\_\_\_\_\_

B. The applicant has filed an Abbreviated Notice of Resource Area Delineation with the Conservation Commission for the municipality of Chelmsford seeking to confirm the delineation of Wetland Resource Areas Subject to Protection Under the Wetlands Protection Act [M.G.L. c. 131, § 40] and The Town of Chelmsford Wetland Bylaw [Chapter 187].

C. The address of the subject property where the activity is proposed:

\_\_\_\_\_

D. Copies of the permit application may be examined at the Conservation Commission's office, at the Town Offices, 50 Billerica Road, between the hours of 9:00 am and 4:00 pm, Monday through Friday (please call first to make sure that the Conservation Agent is available). Copies of the Notice of Intent may also be examined at:

\_\_\_\_\_ between the hours of \_\_\_\_\_ and \_\_\_\_\_ on the following days of the week:

\_\_\_\_\_ For more information, call (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_.

Check One: This is the applicant , representative , or other  (specify):

\_\_\_\_\_

E. Copies of the permit application may be obtained (for a fee) from either  the applicant or  the applicant's representative by calling (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ between the hours of \_\_\_\_\_ and \_\_\_\_\_ on the following days:

\_\_\_\_\_

F. Information regarding the date, time and place of the public hearing may be obtained by contacting the Chelmsford Conservation Commission,

Website:

Email:

Phone:

[www.townofchelmsford.us](http://www.townofchelmsford.us)

[aleflore@townofchelmsford.us](mailto:aleflore@townofchelmsford.us)

978-250-5248

**PLEASE NOTE:**

Notice of the public hearing, including its date, time and place will be published at least five (5) business days in advance in the Chelmsford Independent.

Notice of the public hearing including date, time and place will be posted in the Town Offices not less than forty-eight (48) hours in advance.

You may also contact the Department of Environmental Protection (DEP) Northeast Regional Office for more information about this application or the Wetlands Protection Act. To contact the DEP Northeast Region, call 978-694-3200 (Wilmington).

# AFFIDAVIT OF SERVICE

## Under the Massachusetts Wetlands Protection Act

*(To be submitted to the Massachusetts Department of Environmental Protection and the Conservation Commission when filing a Notice of Intent or Abbreviated Notice of Resource Area Delineation)*

I, \_\_\_\_\_, hereby certify to the best of my knowledge, under the pains and penalties of perjury that on \_\_\_\_\_ I gave notification to the abutters in compliance with the second paragraph of Massachusetts General Law Chapter 131, Section 40, and the DEP Guide to Abutter Notification dated April 8, 1994, in connection with the following matter:

A \_\_\_\_\_ filed under the Massachusetts Wetlands Protection Act by \_\_\_\_\_ with the Chelmsford Conservation Commission on \_\_\_\_\_ for property located at \_\_\_\_\_

The form of the notification and a list of the abutters to whom it was given and their addresses, are attached to this Affidavit of Service.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date