

Town of Chelmsford
Master Plan Update Committee
50 Billerica Rd., Chelmsford, Ma 01824
Regular Meeting
MINUTES
October 28, 2021
Hybrid Virtual Meeting via Zoom
Approved December 2, 2021

Attending (in-Person): George Zaharoolis, Michael Raisbeck, Kenneth Lefebvre, Bill Murphy, Scott Rummel, Nancy Araway, Joe Ready, Fred Brusseau-Age Friendly Initiative

Others Present Remotely: Evan Belansky-Community Development Director, Beverly Woods-NMCOG, Justin Howard-NMCOG

Not Present:

Please note that all documents referenced in these minutes are on file at the Town Manager's Office, 50 Billerica Rd., Chelmsford, Mass. This meeting was televised via Zoom and audio recorded.

Pursuant to Governor Baker's March 12, 2020, Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place. Town of Chelmsford Master Plan Update Committee will be conducting a remote public meeting on Thursday October 28, 2021, at 7:00 P.M.

The meeting was called to order at 7:00PM by Mr. Zaharoolis.

1.7:00- 7:15 open session

No one came forward at this time.

2. Committee letter to residents – review draft

Final changes were shown to the attendees. The Committee agreed with these changes. Ms. Araway provided additional edits. Her changes will be sent to Mr. Belansky.

3. NMCOG – Implementation Chapter - final revised

The Committee had no further comments on the version presented this evening.

4. NMCOG – other chapters – final drafts

The revised Open Space section was presented to the Committee. Ms. Woods was acknowledged for her assistance with putting this section together. Any additional revisions will be sent to Mr. Belansky, Mr. Zaharoolis, and Ms. Woods.

5. Age Friendly Committee - follow up

Mr. Brusseau reported that today there was a training meeting with the Discovery Center, at the Senior Center for 5 new advocates for their program to match volunteers with suitable opportunities.

6. Update on PB review

There are no new developments at this time.

7. Schedule moving forward – Next Steps –

There will one more meeting to review the full document, and to sign the Letter to Residents.

The Committee will remain active until after the Planning Board finishes its review, and takes a formal vote.

Mr. Zaharoolis suggested a short meeting prior to a future Planning Board Meeting.

Agenda items for next meeting

There will be a review and Vote to approve the final document, and present it to the Planning Board.

The next meeting will be tentatively scheduled for November 18, 2021, starting at 7:00PM.

9. Approval of minutes

October 14, 2021

Motion: by Mr. Raisbeck to approve the Meeting Minutes of October 23, 2021, as presented. Seconded by Mr. Lefebvre. Mr. Ready abstained, all others in favor. **Motion carries, 6-0-1.**

10. Adjourn

Motion: by Mr. Raisbeck to adjourn the meeting at 7:30PM. Seconded by Mr. Lefebvre. **Motion carries, unanimous.**

Respectfully submitted,
Vivian Merrill
Recording Secretary

Supporting Documents:
-Committee Letter to Residents
-Final Implementation Chapter
-Final Open Space Chapter
-Draft Minutes