

BOARD OF ASSESSORS

Samuel P. Chase, Chairman
John J. Duffett



Chief Assessor
Frank T. Reen, M.A.A

Telephone: (978) 250-5220

Chelmsford Town Offices
Assessor's Office
50 Billerica Rd
Chelmsford, MA 01824-2777

Approved by BOA Vote 31 Aug 2023

Meeting Date: 31 August 2023
Location: Assessor's Office, 50 Billerica Rd, Chelmsford MA 01824
Present: S. Chase, J. Duffett, R. Gagne, J. Sousa
Absent: F. Reen
Public Present: Ed Bowler, Commercial Real Estate Appraiser
Meeting Called to Order at: 7:00 PM

Note: The Assessor's office files abatement, exemption, and hardship files by Account No., which is the same as the tax bill number. All properties acted upon are referred to by the Account No. referenced on the corresponding documents.

Note: R. Gagne Assistant Assessor participating for F. Reen at this meeting

1. Appointments: None
2. Discussion: S. Chase introduced Mr. Ed Bowler, Real Estate Appraiser, Acton MA who has been engaged by the Board to assist us with a pending ATB appeal. E. Bowler has conducted a preliminary case review and will be providing insight and guidance on property valuation specifics as they relate to the case. Further discussion will move to executive session by vote of the Board at the conclusion of this regular session meeting.
3. Monthly Reports and Warrants: FY24 Preliminary Real Estate Commitment Correction, re-sign preliminary RE value amount, corrected; motion to approve by J. Duffett, second by S. Chase, vote to approve, unanimous.
4. End of Month Reports: FY23 Excise Tax Abatements, August 2023, \$14,382.04; motion to approve by J. Duffett, second by S. Chase, vote to approve, unanimous.
5. Approval of 31 August 2023 Regular Session Meeting Minutes, subject to later revision if required: Motion to approve by J. Duffett, second by S. Chase, vote to approve, unanimous. Motion to approve 31 August 2023 Executive Session Meeting Minutes, not to be released, subject to later revision if required, by J. Duffett, second by S. Chase, vote to approve, unanimous.
6. Executive Session: Motion by J. Duffett to adjourn to Executive Session, pursuant to MGL Chapter 30A, Section 21(a)(7), to comply with, or act under the authority of, any general law, specifically, to require confidentiality as defined in MGL Chapter 59 Section 60, Records of Abatements, and Chapter 214 Section 1B, Right of Privacy, to discuss abatement and/or hardship exemption actions as required, and

further, to discuss strategy with respect to pending litigation, upon conclusion of Executive Session, not to return to Open Session. Second by S. Chase. Voted by Poll of the Board: Mr. Duffett, Aye, Mr. Chase, Aye. Regular Meeting Adjourned.

Meeting Adjourned, 7:11 PM

Respectfully submitted:
Sam Chase, Chairman