



BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE

RECEIVED
2021-09-17
10:12 AM

TOWN OF CHELMSFORD
PATRICIA E. DZURIS
TOWN CLERK

DATE: Thursday, August 19, 2021

TIME: 6:30 PM

PLACE: Town Offices **ADDRESS:** 50 Billerica Road **ROOM:** 200

Meeting Minutes

Members Attending: T. Gazda, R. Klinkhammer, R. Schneider, M. Carignan, J. Kelsey, D. Antonelli, J. Haouchine

Members Absent: S. Pustell

Public Present: D. McNurland, P. Wojtas

6:30 Public Input

- D. McNurland reported on several trail related items
- The curb cut for the connector trail near Gervais VW was made and the Target Plaza granted an easement for the trail to pass on its property. (However, R. Schneider commented that the work appears to have stopped with nothing happening in the past two weeks.)
- Phase 2D is still on the 2022 TIP.
- The Phase 2B bridge will not be open until spring 2022.

6:45 Announcements

- None

7:00 Trail Count – September 11, 2021

- T. Gazda sent out an email soliciting volunteers for the count. There are still several slots open, mainly in the afternoon that need to be filled. Committee members volunteered and all slots are now filled.

7:10 Donated Benches for the Trail

- Status of Bench Donation from Diane Leath (J. Kelsey)
- Status of Bench Donation from Elena Theofilopoulos (T. Gazda)
- T. Gazda reported that as of Monday August 16th, neither bench had been installed.

7:20 Update on Bicycle Tire Pump Replacement (J. Kelsey)

- The new pump has not yet been ordered. D. McNurland found a pump from Saris that is either similar or the same as the one installed on the trail in Concord which has held up well. It is much less expensive at \$700 than a similar one from Dero. The decision was to order this pump with funding from the Friends and will include an extra valve head, an extra hose and a rebuild kit at the same time. J. Kelsey will work with D. McNurland of the Friends to move the process forward.

7:30 Review and Discussion of Mass DOT Mural Policy

- T. Gazda reported that he emailed a response to Mass DOT summarizing BPAC's discussion of the policy at its July 15th meeting. No response received to date.
- The committee will continue to take a wait and see approach on this item. It is hoped that it can be determined who from Mass DOT authorized the creation of the Aerosol Art under the Lowell Connector bridge where the trail is currently being extended to the Target Plaza.

7:40 Pond Street Kiosk Status (T. Gazda)

- T. Gazda is expecting to discuss the project with R. Baratta of the Nashoba Tech Carpentry Shop regards to the timing of the project and a revised estimate of material costs when the school year starts.
- The original estimate and funding received from the Friends was \$ 1,512.50 of which approximately 10% was a contingency. The BPAC has excess monies from previous year's portable toilet funding of approximately \$787 that could be used to fund an increase in material costs. Once the material costs are known, the committee will vote on the use of the other funds to make up any difference.

7:50 Update on Brick Donation Program for Carol Cleven Park (S. Pustell)

- S. Pustell was unable to attend the meeting. No update

8:00 Approval of Meeting Minutes - Regular Session June 17, 2021

- A motion to approve the minutes of July 15, 2021 as presented was made by J. Kelsey and seconded by M. Carignan. Motion carries. No abstentions.

8:10 Updates:

Trail Maintenance Program (B. Schneider)

- R. Schneider noted some graffiti on the bollards near the power lines. He also noted a discussion about trail etiquette on Facebook.

BPAC Account Status (T. Gazda)

- T. Gazda reported that \$560.00 was paid out to United Site Services for the portable toilets on the BFRT for July and August. Current account balance is \$3,714.22. The remaining moeny for the portable toilets this season is \$840 which is sufficient for September, October and November assuming continuation of twice weekly servicing, likely as the COVID Delta variant continues to be a concern. T. Gazda will seek advice from the Health Director regarding twice weekly servicing for the remaining three months.

8:20 Future Meeting Dates and New Agenda Items

- Next Regular Session: September 16, 2021 (6:30 PM)
- New agenda items for future meetings:
 - Work on outlining possible Eagle Scout projects along the trail (separate agenda item)
- Dates and agenda for future meetings/work sessions
 - No planned work sessions at this time

8:40 Adjournment

- A motion to adjourn was made by J. Kelsey and seconded by J. Haouchine. Unanimous vote.

Next Regular Session: September 16, 2021 (6:30 PM)