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**Regular meeting minutes of the  
Council on Aging Board**

**Date: 8/11/2021**

**Place: Virtual Zoom Meeting**

TOWN OF  
CHELMSFORD  
PATRICIA E.  
DZURIS  
TOWN CLERK

**Members Present:** Diane Boisvert, Fred Brusseau, Paul Der Ananian, Jennifer Hardy, Ruth l'Anson, Louise Myers, Debi Siriani, Dianne Sperry

**Members Absent:** Jan Mounsey, Ami O'Grady, Tim Sherry

Minutes of the July meeting were approved.

**DIRECTOR'S REPORT**

- Parking lot repaving is on schedule and the Center is set to reopen on 8/16.
- Kitchen staff is being booted from McCarthy but the high school kitchen is being made available so we can continue to provide MOW.
- Social Day moved to North Town Hall because of the temporary shutdown of the Center.
- Interviewing has begun for the position of Companion Program supervisor.
- The position of full-time driver (to replace Tina Lamy) has not been approved by the town, so the Center will be hiring another part-time driver. This may create some issues for scheduling. If demand grows, then this might be revisited.
- New position created to blend evening custodian and maintenance person. No applications have been received yet. This has caused a delay in night-time activities.
- Rentals to outside have been on hold because of all the uncertainties around the building and COVID.
- Debi Siriani reports she is struggling with the issue of requiring masks. BOH doesn't recommend mandating rules in one area of town and not others. Employees who are not vaccinated are asked to wear masks. Debi will check with the library to see what their policy is.

**LEGISLATIVE UPDATE**

- Capitol Hill: Congress is in recess. Congressmen will be having some Town Hall meetings.
- Beacon Hill: Gov. Baker signed a bill extending early voting through Sept 15.

## **AGE-FRIENDLY CHELMSFORD INITIATIVE**

Next meeting is scheduled for August 25.

## **FRIENDS UPDATE**

- Friends held their annual meeting on July 22.
- Wayne Fernald is stepping down as clerk for the Friends' Board but will continue as the Friends' business manager.

## **UNFINISHED BUSINESS**

Fred Brusseau discussed a dual-mode attendance format, with some board members attending remotely while others attend in person. For this to work, remote attendees would use Zoom, as we all do now. In-person attendees would use the dial-in number of the Zoom conference to conference call in. The in-person and remote groups would not see each other unless the in-person attendees brought laptops so they could use Zoom. (Yikes!)

Debi, Fred, and Ruth will do a trial run to see how well this works. For September, the meeting will remain fully remote.

## **NEW BUSINESS**

- Debi Siriani distributed her goals for the next fiscal year for review. Fred Brusseau made some suggestions to more generalize the goals. He also suggested some new goals.
- Board's goals are another matter. In addition to supporting Debi to achieve her goals, we need to develop goals for ourselves. Fred requested that each board member submit at least one goal before the next meeting. Send goals to Ruth and Fred.
- Louise Myers questioned our connection with the Friends. Fred Brusseau and Ruth I'Anson both stated that the connection is what it needs to be, but Fred will distribute a copy of the their Policies and Procedures so our members can become better informed.

**NEXT MEETING: Septmber 8, 2021**