



Filed with Town Clerk:

DATE: August 10, 2022

TIME: 7:00 p.m.

PLACE: CCA

ADDRESS: 1A North Road, Chelmsford

CHELMSFORD CULTURAL COUNCIL MINUTES

1. Call to order at 7:00 p.m.
2. Those in attendance: Barbara Reilly (co-chair), Doug Sparks (co-chair), Cindy Cantrell (clerk) and Subroto Mukherjee. Not present: TJ Beary (treasurer) and Elaine D'Alessandro.
3. Public input: Lexi Lattimore attended the meeting and expressed interest in joining the Chelmsford Cultural Council.
4. Treasurer's Report: none
5. Minutes from last meeting approved.
6. Photography contest update: Flyers should be posted at the library and schools. In addition, news about the contest should be posted on the Chelmsford Cultural Council website and Facebook page, as well as on the Chelmsford News and Chelmsford News 2.0 Facebook pages.
 - a. Important photography contest dates:
 - i. Jan. 16-27: drop-off
 - ii. Jan. 29: hanging
 - iii. Jan. 30-Feb. 11: exhibit
 - iv. Feb. 5: photo contest
 - v. Feb. 12-17: pick-up
7. Grants update: As part of our mission of promoting the Chelmsford Cultural Council along with local arts, DS suggested that members help spread the word about grant opportunities to organizations that may benefit. In addition, members are advised to review the FY23 LCC Program guidelines prior to the next meeting.
 - a. Important grant dates:
 - i. Aug. 31, 2022: deadline to update local guidelines and priorities
 - ii. Sept. 1, 2022: online application opens
 - iii. Oct. 17, 2022: application deadline
 - iv. Oct. 17, 2022: deadline to complete first and second section of financial report
 - v. Jan. 17, 2023: deadline to complete annual report

8. New business: In order to gain potential new members, the Chelmsford Cultural Council will seek out recruiting opportunities such as the annual volunteer fair. In addition, the CCC website should be updated and the Facebook page used more frequently.
9. Old business: none
10. Next meeting: September 7, 2022 at 7:00 p.m.
11. Meeting adjourned at 8:07 p.m.