



**Chelmsford Board of Health
Minutes of the Board of Directors Meeting
Town of Chelmsford
50 Billerica Road, Room LL06
Chelmsford, MA 01824
6:00 p.m. Monday, August 7, 2023**



Attending: Richard Day
William Sinausky
Eric Meikle

Staff: Donna Greenwood, Assistant Health Director
Charlene Destrempe, Department Assistant

Call to Order: Meeting called to order at 6:00 pm

Approval of Minutes:

Upon motion made by Eric Meikle to approve the minutes from July 10, 2023 but abstain from a vote due to not being at July's meeting, seconded by William Sinausky, it was voted unanimously to approve the minutes.

Incoming Correspondence:

Discussion on DEP regarding 100 Wotton St

Discussion on Tropical Smoothie's Grease trap pumping report

Upon Motion made by Eric Meikle to accept Incoming Correspondence, seconded by William Sinausky, it was voted unanimously to approve Incoming Correspondence.

Outgoing Correspondence:

Discussion on order letter sent to 19 Bentley Lane

Discussion on Boston Market not being open

Discussion on Moonstones Violation ticket

Upon Motion made by Eric Meikle to accept Outgoing Correspondence, seconded by William Sinausky, it was voted unanimously to approve Outgoing Correspondence

Old Business:

Upon motion made by Eric Meikle to accept Old Business, seconded by William Sinausky, it was voted unanimously to accept.

New Business:

Upon Motion made by Eric Meikle to appoint Donna Greenwood as acting Public Health Director, seconded by William Sinausky, it was voted unanimously to accept.

Discussion on the Health Department being at the Sober Fest and Overdose Vigil

Discussion on the Health Department hosting their second annual Fall Festival

Upon motion made by Eric Meikle to accept New Business, seconded by William Sinausky, it was voted unanimously to accept.

OTHER:

Monthly Reports:

Discussion on Covid numbers rising at the assisted living facilities.

Discussion on Heart Pond being closed due to an Algae Bloom

Upon Motion made by Eric Meikle to accept Other, seconded by William Sinausky, it was voted unanimously to accept Other.

Public Input:

Upon motion made by Richard Day to open and close Public Input, it was voted unanimously to open and close Public Input

Motion to Adjourn:

Upon Motion made by William Sinausky to adjourn, seconded by Eric Meikle, it was voted unanimously to adjourn the meeting at 6:19 pm

Next Scheduled Meeting: *Monday September 11, 2023*

Location – Fire Prevention Room LL06