

**Minutes Military Community Covenant Task Force**

**Approved: August 25, 2023**

**Meeting Date:** 28 July, 2023. Called to order at 6:00 PM

**Meeting Location:** Chelmsford Center for the Arts  
1A North Road

**In attendance:**

Patricia Wojtas  
Niles Cocanour  
Brian Fredriksson  
Bradley Panton

**Absent:**

Pan Du  
Rick Cockley  
Charles Fidler

**Summary of Discussion:**

Discussion opened around the Veterans Cookout planned for 8 Aug, 2023. We reviewed the logistics around the event, assigned duties and shopping requirements, and agreed we would meet around 3:30 PM to help set up. The event being scheduled from 5PM – 7PM. Advertising and messaging were discussed, there has been one notice in Action Unlimited so far and would try to get one more in before the event.

Following discussion on the BBQ, the MCC members considered the draft pamphlet that was sent out following the last meeting. Editorial comments were noted, we agreed that the photos needed a refresh, we would try to get some pictures at the upcoming Veterans Cookout. Niles took the action to update based on the comments received and send out for further edits.

Next was a discussion for the speaker for the 9/11 memorial event. Brad agreed to reach out to a couple people on base that he works with to see if they would be willing to speak. The event itself will be held on the 9<sup>th</sup> of September (Saturday).

Additional MCC meeting business included a need to relook at mission and goals but we decided to defer that discussion until more members were present. We discussed the business discount listing that we have on our website and we agreed that we should take it down until we can confirm their continued support. MCC officer assignments for the next year will be discussed at the next meeting.

Next meeting date set for 25 August 2023.

**Actions and Votes Taken:**

Motion to approve minutes from last meeting – 4 Approved, unanimous

Action to purchase food for Veterans BBQ (Assigned to: Brad)

Action to purchase coffee for Veterans BBQ (Assigned to: Niles)

Action to further advertise the BBQ (Assigned to: Brian)

Action to contact guest speaker for 9/11 ceremony (Assigned to: Brad)

Action to update pamphlet based on latest inputs (Assigned to: Niles)

Motion to adjourn at 7:00 PM – Approved, unanimous consent