

**Town of Chelmsford FIRE STATION STUDY COMMITTEE Minutes**  
**July 26, 2022**  
**50 Billerica Road, Room 200**  
**Chelmsford, MA 01824**

**I. Call to order**

- a) The meeting of the Fire Station Study Committee was called to order by the Committee Chair Virginia Crocker Timmins, 7 members were present at 4:00 pm on July 26, 2022. The meeting was held at the Chelmsford Town Offices, 50 Billerica Road, Room 200.

**II. Attendance**

- a) The following members were present at the meeting:  
Virginia Crocker Timmins, Committee Chair  
Sheryl ODonnell, Committee Vice Chair  
Gregory Segnini, Committee Clerk  
Robert Albon, Firefighters' Union Representative  
Paul Cohen, Town Manager  
Robert Destrempe, Resident Representative  
Gary Ryan, Fire Chief

**III. Meeting Minutes**

- a) A motion was made by R. Albon to accept the meeting minutes for the previous meeting on July 20, 2022. The Motion was seconded by G. Ryan. The motion passed.

**IV. Public Comment**

- a) None

**V. Working Discussion**

- a) P. Cohen and G. Ryan presented the committee with the proposal from Criterion to study response times, population density, etc.
- b) The committee discussed obtaining concurrent call data from microsystems for analysis.
- c) P. Cohen outlined the latest data from Weston and Sampson regarding the current cost of building a fire station.

d) The committee discussed a potential timeline for implementing Scenario 3.

**VI. Public Comment**

a) None

**VII. Set next meeting date**

a) The committee set meetings at 4:00pm for the following dates:

i) September 8, 2022

ii) September 20, 2022

iii) September 27, 2022

**VIII. Adjournment**

a) Motion to Adjourn the meeting by R. Albon. Seconded by G. Ryan. Motion Passed.

Chair Timmins adjourned the meeting at 5:42 pm.

Submitted by: Gregory Segnini, Committee Clerk

Supporting documents:

a) Work Session Flip Charts

b) Criterion Proposal

\*All supporting documents are uploaded and recorded to a shared cloud drive