



**Chelmsford Board of Health  
Minutes of the Board of Directors Meeting  
Town of Chelmsford  
50 Billerica Road, Room LL06  
Chelmsford, MA 01824  
6:00 p.m. Monday, July 11, 2022**



**Attending:** Eric Meikle  
Richard Day  
William Sinausky

**Staff:** Susan Rosa, Public Health Director  
Donna Greenwood, Assistant Health Director

**Call to Order:** Meeting called to order at 6:00 pm

**Approval of Minutes:**

Upon motion made by William Sinausky to approve the minutes from June 6, 2022, seconded by Richard Day, it was voted unanimously to approve the minutes.

**Election of Officers:**

Upon motion made by Erick Meikle for Richard Day to be Chair, William Sinausky Vice Chair, Erik Meikle clerk. Seconded by William Sinausky, it was voted unanimously to approve new election of Officers.

**Hearing:**

Request from 47 Market Convenience store to obtain a variance for an exterior grease trap.

Upon motion made by William Sinausky to approve a conditional variance for provisions of Chapter 201 Health Regulations Article IX Food Service and Retail Establishments Section 201-40 exterior grease trap, seconded by Richard Day, it was voted unanimously to grant the conditional Variance.

**Incoming Correspondence:**

Discussion on Tropical Smoothie grease trap measurements not being very clear

Discussion on Moe's Southwest self-assessment. Concern with report that had just been sent in regarding to employees not washing hands

Upon Motion made by William Sinausky to accept Incoming Correspondence, seconded by Richard Day, it was voted unanimously to approve Incoming Correspondence.

**Outgoing Correspondence:**

Discussion on the Fall Festival that the Health Department will be running in October

Discussion on donation letters that were sent to Market Basket and Frito lay for the Fall Festival

Discussion on Barnes Terrace's approval letter for Onsite Wastewater System

Discussion on letter sent to Mike Genetti regarding Lot 3 and 6 at 314 Dunstable Rd/Nabnasset Drive

Discussion on 270 Billerica Road

Discussion on Violation ticket that was given to Brick House

Upon Motion made by William Sinausky to accept Outgoing Correspondence, seconded by Richard Day, it was voted unanimously to approve Outgoing Correspondence.

### **Old Business:**

Discussion on Covid Numbers in Chelmsford

Upon motion made by William Sinausky to accept Old Business, seconded by Richard Day, it was voted unanimously to accept Old Business.

### **New Business:**

Discussion on updating Fee Schedule for Soil testing

Upon motion made by Richard Day to accept new fee schedule, seconded by William Sinausky, it was voted unanimously to accept new fee schedule.

Upon motion made by Richard Day to accept New Business, seconded by William Sinausky, it was voted unanimously to accept New Business

### **OTHER:**

Monthly Reports:

Discussion on the Hoarding task force that the Health Department is on

Discussion on Sober fest

Discussion on Food Truck Court

Discussion on Care Solace Services for Chelmsford

Discussion on 3 Anaplasmosis positive cases

Discussion on blood pressure clinic at Veterans breakfast at Senior center

Discussion on Sushi place Bento inside of Hannaford changing names to Snowfox

Discussion on Pressed Café coming to Chelmsford

Discussion on Grazing platter boards using Especially Sweet Needs as commissary.

Discussion on Donna being promoted to Assistant Health Director

Discussion on Virtual Kitchens; Bertucci's partners with many virtual food companies; deliveries of these occur out of Bertucci's companies

Discussion on Taryn and Amanda starting a Grant letter for sexual assault awareness and classes

Discussion on Patch, Newspaper articles on diaper shortage and Formula shortage

Discussion on concerns regarding vaccines, right now only manufacturer in Pennsylvania.

Discussion on the Health Department ordering Naloxbox

Upon Motion made by William Sinausky to accept Other, seconded by Richard Day, it was voted unanimously to accept Other.

**Public Input:**

NA

**Motion to Adjourn:**

Upon Motion made to adjourn by Richard Day, seconded by William Sinausky it was voted unanimously to adjourn the meeting at 7:11pm

**Next Scheduled Meeting:** *Monday August 1, 2022*

*Location – Room LL06*