



# Clean Energy and Sustainability Committee

## *Minutes of Public Meeting*

Filed with Town Clerk:

*DATE:* **Wednesday, July 6, 2022**      *TIME:* **7:00 PM**  
*PLACE:* **Town Offices**    *ADDRESS:* **50 Billerica Road**    *ROOM:* **200**

### **MINUTES**

*Prepared by Sean McGuigan, Clerk*

*MEMBERS PRESENT:* Badhri Uppiliappan (Chair, in person), David Drayton (Vice Chair, in person), Sean McGuigan (Clerk, remote), Bern Kosicki (remote), David Sperry (remote),

*MEMBERS ABSENT:* Jordan Vachon, Caeli Tegan, Brittany Doherty

*OTHERS PRESENT:* None

#### **Public Input**

Citizen David Drayton – CEAS committee might be served by learning more about Robert’s Rules of Order. Dave Sperry suggests waiting until we have a larger quorum. The suggestion has been tabled and will be added to the agenda next meeting.

#### **Current Draft of Committee Update Presentation**

Bern shared a draft of the Chelmsford Greenhouse Gas Report with the Committee via email on July 1. Dave Sperry was the only person who commented on the draft report due to the July 4<sup>th</sup> holiday. Dave pointed out some characters looked wrong on the pdf but Bern said the source file was fine. Bern will also post to our Google Drive.

#### **Community Surveys and Events**

When should we try to schedule public input sessions? Bern recommends going to departments/committees to get comments and buy-in before going to the public. Residential and commercial buildings make up the vast majority of GHG emissions – does it make sense to meet with Town departments that focus on those two categories? Other town reports have 1-2 pages of persons who made contributions to the report so we might want to get that same feedback. As an example, the Transportation group needs to interact with the Bicycle Committee and the LRTA bus system. Perhaps state in the draft that we wish to interact with the committees/departments and then meet with them after the draft has been issued to get their feedback? Perhaps we can develop a list of names of people who should be consulted by next meeting and then we can review them and reach out to them?

Do we have a date for when the draft report should be submitted to the Select Board? In Badhri’s meeting with the Select Board, the end of July was given as the date for the draft report. Zoning team might need to wait until the Weston & Sampson project is complete so we have specific action items.

- Badhri mentions that this report will not be final but will be a snapshot in time and will be evolving.

- Dave Sperry mentions we can call it an interim report and proceed to issue. Bern agrees as long the interim report goes final at some point.
- David Drayton mentions we can call it Volume 1.0 and then minor changes could be 1.1 and major changes can be iteration Volume 2.0 with a change log (what's new in Volume 2).
- Dave Sperry suggests having a final report prior to zoning changes or adoption of state stretch goals.
- Bern states that other towns are not publishing annual reports because they are just road maps but they are working on goals within the report. Badhri suggests listing goals in the report and then we work on them through the year and then update the public the next year. Bern mentions adding short-term, medium-term, and long-term goals so the Town knows when things might be surfacing. We might have more comments on the dates and how fast these items might be implemented than the actual goal.
- Dave Drayton stated that this makes sense as this is how the MAPC playbooks are laid out. Dave Drayton suggests looking at 2050 and then work backwards to see how/when the goals would be met.
- Conclusion - we will write each MAPC section and include short-term, medium-term, and long-term goals (e.g., in Fiscal Year 2023, we will accomplish certain goals). We won't call it a final report and we then share it with department/committees for comments and then public. Perhaps focus on a rough draft version of the report by July 20, a version of the draft report by the end of July and public input sessions in September.
- Dave Sperry proposed tabling the discussion which was seconded.

### **W&S Zoning Study Group Update**

June 30<sup>th</sup>, the Committee subgroup had a working session with W&S and they have completed their audit but they aren't necessarily close to providing recommendations. July 26<sup>th</sup> is next working session. By the August 2<sup>nd</sup> meeting, we should be able to have a fuller W&S zoning study update. There is a Chelmsford Gaps and Opportunities Audits document in the CEAS Resource Library for review.

### **Other Town Committee Engagements**

David Drayton suggests committee rebalancing since some committees are defunct and we have lost members. David Sperry suggests discussing this after the draft of the report is complete.

Badhri needs to get back to School Committee with ideas for engagement.

### **Meeting Minutes**

The minutes for the 6/29/22 meeting are not yet available but will be finished soon. All prior minutes have been submitted to Town Clerk for posting.

### **August 2022 Meeting Dates**

Meetings are scheduled for August 2 and August 23. Tentative meetings for September are September 6 and September 20.

### **Miscellaneous Items**

Badhri will work with Town officials to fill the vacancy on our committee.

Bern suggests our goal as a Committee should be to meet in-person soon.

Badhri has a request to prepare a summary of our activities by August 10.

Badhri mentions the leadership of the Committee needs to be voted on – will try to do next meeting.

David Drayton ran the idea of different people running the meeting by the Town Clerk and it is allowed. We can discuss this idea next meeting.

Dave Sperry moves to close the meeting. Meeting was adjourned.