



# BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE

**DATE:** Thursday, June 16, 2022

**TIME:** 6:30 PM

**PLACE:** Town Offices **ADDRESS:** 50 Billerica Road **ROOM:** 200

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## Meeting Minutes

Members Attending: T. Gazda, R. Klinkhammer, R. Schneider, M. Carignan, J. Kelsey, D. Antonelli,

Members Absent: S. Pustell, J. Haouchine

Public Present: D. McNurland

### 6:30 Public Input

- D. McNurland reported that there is a push within the Friends to have a multi-town meeting on trail related issues such as trail rules, e-bikes, maintenance, trail counters, snow plowing etc. Unsure of when it might happen. Westford has offered to host. There was also a question raised about new trail rules signs in Chelmsford. T. Gazda said there have not been any such new signs posted.
- The Friends Summer Solstice Bike Ride on the BFRT will be on Tuesday June 21<sup>st</sup> at 6:00 PM at Pedal Power in Acton.

### 6:45 Announcements

- T. Gazda reported that the Town Civil Engineer has moved on to a new position out of town.
- Painting of road markings at trail crossings commenced the week of June 13<sup>th</sup>. Mowing along the trail has also been in progress
- T. Gazda reported on attending the Select Board Listening Session at the CCA on June 13<sup>th</sup>. Attendance was low. An attendee remarked on the lack of a direct crosswalk from the CCA to the Common. T. Gazda recommended bicycle racks are needed on the Common where there are currently none.

### 7:00 Discuss scheduling of a cleanup of Village Square section of the trail

- As the section was recently mowed the condition of this section has improved. It was decided to defer this item for discussion at the August meeting and the effort might be carried out in mid to late September.

### 7:10 BFRT Logo Sign at Brickhouse Trail Entrance

- Tree at end of trail at this location removed Friday June 9<sup>th</sup> and site leveled off to make it easier to scope out the area for improvements.
- Town Officials decided to place one of the Center Village Wayfinding kiosks at this location. Town will fund and do site work, provide kiosk, bench and bike racks. BPAC will only need to provide the BFRT sign.
- Kiosk, bench, bollards and bike racks are bolt down so site will be a poured concrete pad.
- T. Gazda showed two rough variations of a BFRT Logo Sign, one on granite posts, the other a variation of the existing wayfinding signs already in place in the Center Village area.
- Need to decide on type of sign and mounting posts. Granite would have to be installed before pad is poured and could delay the project. A bolt down sign design would facilitate project completion. The committee seemed amenable to going with the design similar to the wayfinding signage style as this would bring consistency and facilitate installation. T. Gazda to find out who built the wayfinding signs and seek to get an estimate of cost with a double sided BFRT logo.

### 7:30 Update on Brick Donation Program for Carol Clevon Park (S. Pustell)

- S. Pustell was unable to attend the meeting. No update.

**7:45 Review Status of E-Bike Legislation**

- R. Schneider contacted the office of State Representative Tami Gouveia to try to find the status of the potential legislation recently referred to Ways and Means out of the Senate and House Transportation Committees. He has not received a response and will follow up further.

**8:00 Approval of Meeting Minutes from Regular Session on May 19, 2022**

- A motion to approve the minutes of May 19, 2022 as amended was made by J. Kelsey and seconded by M. Carignan. Motion carries. No abstentions.
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**8:25 Updates:**

- Trail Maintenance Program (B. Schneider)
  - Trail mowing in progress. Trail is in overall good condition.
- BPAC Account Status (T. Gazda)
  - No Current Invoices from United Site Services.
  - Current BPAC Account Balance is \$3,322.50, same as last month . Current invoices have just arrived.
- BPAC email report (R. Klinkhammer)
  - R. Klinkhammer reported that there was an Event Registration Form for a Concord PMC Kids Ride. There have been issues with automatic forwarding of emails due to security update by the Town IT Department.

**8:35 Future Meeting Dates and New Agenda Items**

- Next Regular Session: July 21, 2022 (6:30 PM)
- New items for future meetings -
- T. Gazda commented that he will not be available for the regular August 18<sup>th</sup> date and possibly for the following week on August 25<sup>th</sup>. Committee will decide at the July Meeting when to meet in August.
- T. Gazda suggested consideration of some 18” x 24” BFRT Logo signs for trail crossings in additional locations. The trail access points at Fletcher Street and near the ballfields on Chelmsford Street are high visibility spots. He will get a cost estimate for such signs for committee consideration to purchase.
- A question was raised as to whether bike racks will be installed at the new exercise pad on Wilson Street.
- Dates and agenda for future meetings/work sessions

**8:45 Adjournment**

- A motion to adjourn was made by J. Kelsey and seconded by D. Antonelli. Unanimous vote.

**Next Regular Session: July 21, 2022 (6:30 PM)**