

## BOARD OF ASSESSORS

Samuel P. Chase, Chairman  
John J. Duffett  
Kevin Sullivan



Chief Assessor  
Frank T. Reen, M.A.A

Telephone: (978) 250-5220

**Chelmsford Town Offices**  
**Assessor's Office**  
50 Billerica Rd  
Chelmsford, MA 01824-2777

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Approved by BOA Vote 10 Aug 2023

Meeting Date: 1 June 2023  
Location: Assessor's Office, 50 Billerica Rd, Chelmsford MA 01824  
Present: S. Chase, J. Duffett, K. Sullivan, F. Reen  
Absent: None  
Public Present: None  
Meeting Called to Order at: 7:00 PM

Note: The Assessor's office files abatement, exemption, and hardship files by Account No., which is the same as the tax bill number. All properties acted upon are referred to by the Account No. referenced on the corresponding documents.

1. Approval of 18 May 2023 Minutes: Motion to approve by J. Duffett, second by K. Sullivan, vote to approve, unanimous.
2. Appointments: None
3. Discussion: Reconsideration of Exemption File No. 8362: Move to Executive Session.
4. Monthly Reports and Warrants: FY 2021 Personal Property Abatements May 2023, \$3,870.47; FY 2021 Personal Property Abatements May 2023, \$1,566.60; FY 2023 Exemptions and CPA May 2023, \$1,069.99; FY 2022 RE Abatements and CPA May 2023, \$9,054.48; FY 2023 RE Abatements and CPA May 2023, \$31,339.09; motion to approve by J. Duffett, second by K. Sullivan, vote to approve, unanimous.
5. End of Month Reports: FY 2020 MV Excise May 2023, \$524.27; FY 2021 MV Excise May 2023, \$5.00; FY 2022 MV Excise May 2023, \$215.38; FY 2023 MV Excise May 2023, \$14,477.25; motion to approve by J. Duffett, second by K. Sullivan, vote to approve, unanimous.
6. Executive Session: Motion by J. Duffett to adjourn to Executive Session, pursuant to MGL Chapter 30A, Section 21(a)(7), to comply with, or act under the authority of, any general law, specifically, to require confidentiality as defined in MGL Chapter 59 Section 60, Records of Abatements, and Chapter 214 Section 1B, Right of Privacy, to discuss abatement and/or hardship exemption actions as required, and further, to discuss strategy with respect to pending litigation, upon conclusion of Executive Session, not to return to Open Session. Second by K. Sullivan. Voted by Poll of the Board: Mr. Duffett, Aye, Mr. Sullivan, Aye, Mr. Chase, Aye. Regular Meeting Adjourned.

Meeting Adjourned, 7:18 PM

Respectfully submitted:  
Sam Chase, Chairman