

Diversity, Equity, and Inclusion Committee  
Town of Chelmsford, MA  
May 31, 2023

Members in attendance: Carly Reim, chair, Cherrice Lattimore, Linda Morel, Lauren Cochran  
Susan Mackinnon, Gwen Meins

**Call to Order** at 7:00 pm.

This meeting is being held onsite at the Chelmsford Town Hall.

**Approval of minutes of the May 17, 2023**

Carly made a motion to approve the May 17, 2023, minutes. Carly approved and Linda seconded, and the Motion carried.

**Land Acknowledgement Statements**

**Juneteenth Planning update**

- **Approval for \$1,500 Grant.**
- **Flyer's printed and posted in several locations – NAACP blasted flyer, Lauren to add to CCA Newsletter.**
- **Juneteenth Flags and buttons are in.**
- **Sign anti-racist pledge to receive button.**
- **Requesting no pride flags on Juneteenth**
- **Rima's catering, Michelle's ice-cream truck, Shawn's hot dog truck, Red's Kitchen, Farmer's market vendors as well confirmed.**
- **DPW has stage – Cherrice confirming about set-up and break-down with Pete of audio and stage.**
- **Susan to ask Jen M. regarding instructions on vendor. Susan to create lay-out of spots for vendors.**
- **M.C.'s – Cherrice and Carly.**

**Talent Schedule**

- **DJ Tony, 11:15**
- **Welcome and Land Proclamation 11:15 – Carly**
- **Opening of Prayer & Moment of Silence – Deacon Khim Lattimore 11:18-11:20**
- **Hailee Thurman – Lift every voice – 11:25**
- **DJ Tony 11:25-11:45**
- **Vendor Gratitude's – 11:45-Noon**
- **Raven Lee Brown – Liturgical Dance 12:00-12:05**
- **Brent Smith – 12:10-12:25**
- **DJ Tony – 12:25-1:00 - Line dancing instructions – Potentially Jillian to instruct (electric slide, cha cha slide)**
- **Carly to repost flyer to social media platforms and groups.**
- **Cooler & Water for team – Linda**
- **Coverage – All hands-on deck – DEIC Committee Members to attend.**

## Pride Day Planning

- June 10<sup>th</sup> 11:00 AM -2:00 PM Stickers, Kite flying, music, Drag Show
- Meet with Tricia to confirm what we need and doing for Pride Day
  
- Friday June 9<sup>th</sup> – 10:30 Room – Modern Pronouns: They is correct: Senior Citizen
  
- Selectboard – Susan -Pride Month Proclamation – What other “asks” do we have? Ask about Selectboard members to attend events. How do they measure our success? What are their KPIs for the Diversity Committee? Request support.
- Seed Seminars – Groton’s Lawrence Academy, Reference Groton’s DEI “Hate Crimes” and how they got selectboard’s support.

## Next Meeting

- Discuss upcoming events
- June 13, 2023 – 7:00 In person

## Adjournment

- Carly made a motion to adjourn the meeting. Susan seconded. The meeting adjourned at 8:30 pm.

Minutes submitted by Linda Morel

Diversity, Equity, and Inclusion Committee Code of Conduct for Social Media platforms

## **Mission Statement:**

**The Diversity, Equity, and Inclusion Committee (DEIC) supports Chelmsford’s efforts to become a welcoming town that recognizes diversity, pursues racial equity, and fosters inclusion.**

**We strive to identify and promote activities designed to further efforts of these core values, and to advocate for the human and civil rights of all.**

**The Committee will provide guidance to local governing bodies, municipal organizations, businesses, and residents on diversity-related issues, discourage prejudices and discrimination, and encourage unity in our community.**

Code of Conduct

Be Kind and Courteous

Treat everyone with respect. Our aim is to foster inclusion at all times.

No Hate Speech or Bullying

This page must be a place where everyone feels safe. Bullying of any kind is not allowed, and degrading comments about things such as race, religion, culture, sexual orientation, gender, or identity will not be tolerated.

#### No Promotions or Spam

Only links relevant to the mission of the Diversity, Equity, and Inclusion Committee are permitted.

Administrators reserve the right to allow or disallow comments based on this Code of Conduct. Failure to comply will result in removal from the group.