

Town of Chelmsford FIRE STATION STUDY COMMITTEE Minutes
May 30, 2023
50 Billerica Road, Room 200
Chelmsford, MA 01824

I. Call to order

- a) The meeting of the Fire Station Study Committee was called to order by the Committee Chair Virginia Crocker Timmins, 7 members were present at 4:01 pm on May 30, 2023. The meeting was held at the Chelmsford Town Offices, 50 Billerica Road, Room 200.

II. Attendance

- a) The following members were present at the meeting:
 - Virginia Crocker Timmins, Committee Chair
 - Sheryl ODonnell, Committee Vice Chair
 - Gregory Segnini, Committee Clerk
 - Robert Albon, Firefighters' Union Representative
 - Paul Cohen, Town Manager
 - Robert Destrempe, Resident Representative
 - Gary Ryan, Fire Chief

III. Meeting Minutes

- a) G. Segnini presented the proposed minutes from the meeting on May 16, 2023.
- b) A motion was made by R. Albon to accept the meeting minutes for the previous meeting on May 16, 2023. The Motion was seconded by G. Ryan. The motion passed unanimously.

IV. Public Comment

- a) None

V. Working Discussion

- a) G. Ryan introduced updated soft cost estimates for public safety construction provided by Weston & Sampson. The committee updated the cost estimate spreadsheet to reflect the update.

b) The committee discussed the costs and trade-offs related to three-station scenarios.

VI. Set next meeting dates

a) The committee set meetings for 4:00pm on the following dates:

i. June 6, 2023

ii. June 21, 2023

iii. June 27, 2023

VII. Public Comment

a) None

VIII. Adjournment

a) Motion to Adjourn the meeting by R. Albon. Seconded by G. Ryan. Motion Passed.

Chair Timmins adjourned the meeting at 5:36pm.

Submitted by: Gregory Segnini, Committee Clerk

Supporting documents:

a) May 25, 2023-Public Safety Construction Costs.xlsx

b) Updated Station/Staffing configuration Slides/Spreadsheets

*All supporting documents are uploaded and recorded to a shared cloud drive