

**CHELMSFORD PARADE COMMITTEE  
MEETING MINUTES – MAY 23, 2023, 6:30 PM  
HELD AT THE CHELMSFORD CENTER FOR THE ARTS**

**Call to Order:** Jeff Hardy called the meeting to order at 7:00 PM.

**Present:** Candy Chase, Sam Chase, Paul Cohen, Paige Gilet, Jeff Hardy, Lynn Marcella, Chuck Marcella, Kirk Marshall, Jason Poor, Brian Reidy, Karen Reidy, Rick Romano, and Pat Wojtas

**Meeting Minutes:** Motion by Sam, seconded by Brian to accept the meeting minutes of May 9, 2023. All in favor.

**Treasurer's Report:** Rick reviewed Balance Sheet, Profit & Loss Statement and Transaction Detail by Account. We are in good shape financially and should not have to cash in any CD's. Please see complete Treasurer's Report for details. Motion by Lynn, seconded by Brian to accept the Treasurer's Report presented by Rick. All in favor.

**Summer Banners:** In great shape with banner sales at each location. Will be hung soon by DPW.

**Bands:** Brian and Rick reviewed what we have for bands – should have a great parade with lots of music!

**Floats and Marching Groups:** The applications are starting to come in, will review at next meeting.

**Antique/Classic Cars:** Sam reported that he has contacted several car clubs and we should have a good amount that we can use for spacers between bands.

**Politicians:** Candy reviewed who she has contacted and although not an election year, should have a few join us.

**Sponsors:** Karen reviewed sponsors we have to date and more are possibly coming in. Really need them to carry their own banner, hopefully most of them can as volunteers are hard to come by.

**Volunteers:** Jeff will look for banner carriers with his neighbor, possibly a Boy Scout troop. His try at getting school department and daughter's dance group was not good. Will need quite a few. Possibly advertise on FB and let them know they will get parade t-shirt and after parade luncheon. Jeff will follow up with this.

**Signs and Banners Needed:** Chuck will contact Paul Hardy about seeing what we have for signs and ones that are needed. Possibly will need for parking area and shuttle busses. Will definitely need reviewing stand sign and banners for in front of bands. Note Hunnewell Foundation should be listed on reviewing stand sign but does not need a banner for band.

**Select Board Meeting:** Jeff and Lynn will attend the June 5<sup>th</sup> Select Board Meeting to review schedule of events for the weekend and look for volunteers and sponsorship availability.

**Singers for Start of Parade and Flag Raising:** Jason said he would contact Captain Dan from Fire Department and Officer Kenny Meehan from the Police Department to see if they would do the singing of the National Anthem for both of these items.

**Golf Carts:** Paul C. will arrange to have 4 golf carts for us from Country Club. We also have our one from the Kecy's. It is tight at McCarthy with the carts and will not be able to let Telemedia use one, unfortunately it left us quite short last year.

**Concert on the Common:** Eric not able to be at meeting but said everything is all set.

**Chelmsford Police Department:** Jason reported that we are all set with permits and Lynn has them in "the book". Safety issues have been addressed and should be fine. Will work with us about concerns with candy tossing and water guns – tough issue with the guns, hard to control. Will have a sheet that participants will sign saying they will hand out candy and not use the water guns.

**Parade Marshal:** All set with car (The Raven from Joe Germann) and Sam will get Bio on the Carson's so Jeff and Lynn have to announce at Select Board meeting. Will not be able to put magnets on car. Sam will chat with Joe and see what we can have to identify the Carson's.

**Hometown Hero:** Paul Center will be participating, can have a sign on the hay wagon with them. May have another thought in addition to them, to be reviewed at next meeting.

**Post Parade Luncheon:** Paige has everything all set at The Establishment.

**Chelmsford Telemedia and Chelmsford Fire Department:** Representatives from both groups will be joining us at the next meeting on June 13, 2023.

**Meeting Dates:** June 13, 2023, June 27, 2023 (Line-Up Meeting)

**July 2, 2023 (Sunday): Concert on the Common**

**July 3, 2023 (Monday): Country Fair**

**July 4, 21023 (Tuesday): PARADE!**

Meeting adjourned at 8:15 PM.

Respectfully submitted,  
*Lynn M. Marcella*  
Lynn M. Marcella  
Secretary