

**TOWN OF CHELMSFORD**  
**Military Community Covenant Task Force Meeting Minutes**  
**Friday, May 20, 2022 6:00 PM**  
**Chelmsford Center for the Arts Meeting Room (2<sup>nd</sup> Floor)**  
**Chelmsford, MA**

**Approved: June 17, 2022**

**Attending:**

Pat Wojtas  
Chuck Fidler  
Brad Panton  
Niles Cocanour  
Brian Fredriksson

**Absent:**

Steve Miller

Pat Wojtas called the meeting to order at 6:04 PM.

Brian Fredriksson made the motion to accept the April 29 meeting minutes. Brad Panton seconded. Unanimous approval.

**Armed Forces Day Cookout at Maxwell's.** Cookout is not going to occur this year on Armed Forces Day.

**Elks Cookout.** Looking to plan a date in August, suggested date 9 August 2022. Pat Wojtas will reach out to secure the date. Suggestion to use magnets as giveaways to cookout attendees.

**July 4<sup>th</sup> Parade.** Is there anything CMCC can do to support the town on the parade? Pat Wojtas will check in with parade committee. CMCC personnel may have limited availability.

**Increase CMCC Visibility.** Pat Wojtas suggested putting an ad into Action Unlimited to announce CMCC and what we do since our visibility has been lowered as a result of pandemic limitations. Brian Fredriksson suggests putting the word out would be a good idea to increase our visibility. Niles Cocanour suggests reaching out to the Guard Bureau to have direct outreach. Brian Fredriksson asks if the Army materials are still a focus of programming. Pat Wojtas will look into it and Niles Cocanour can reach out to Guard Bureau.

**CMCC Committee Personnel.** We are looking to fill an open seat on the committee and seeing if we have any internal connections (know anyone who may be interested). All members will think about any potential committee members.

**CMCC Shirts.** Shirts have been ordered but no new updates since order being placed.

**Meeting Locations.** Looking into streamline meeting dates and times in order to have a consistent place and location scheduled. Checking on the 3<sup>rd</sup> Friday of the month meetings in Chelmsford Center for the Arts at 6:00pm.

**Next Meeting.** 17 June 2022 at 6:00 pm at Chelmsford Center for the Arts.

Motion to adjourn at 6:29PM by Brian Fredriksson. Seconded by Niles Cocanour. Unanimous approval.