

RECEIVED
2021-08-31
6:29 PM

TOWN OF CHELMSFORD
PATRICIA E. DZURIS
TOWN CLERK

Chelmsford
Planning Board
Town Offices
50 Billerica Road
Chelmsford, MA 01824
Phone: 978-250-5231



Meeting Minutes
Wednesday, May 19, 2021

Members Present: Tim Shanahan, Mike Raisbeck, Mike Walsh, Nancy Araway, Erica Clifford, Deirdre Connolly, Paul McDougall, Henry Parlee

Members Absent:

Others Present: Evan Belansky, Com. Dev. Director, Christina Papadopoulos, Town Engineer, Colleen Stansfield, Department Assistant

The Chair opened the meeting and stated that this meeting is a work session

Discussion covered the following topics:

Parlee Letter:

<https://www.chelmsfordma.gov/DocumentCenter/View/12535/Henry-Parlee-letter-Chelmsford-Planning-Board-4>

Several past projects were noticed by Mr. Parlee that did not seem up to the quality the Board had expected. Photos included

Staff response

Below are some of the projects that were in question.

21-29 Drum Hill

<https://www.chelmsfordma.gov/DocumentCenter/View/12343/21-29-Drum-Hill-Minor-Mod--Site-Plan> Stamped Reduced

241 Littleton

<https://www.chelmsfordma.gov/DocumentCenter/View/12548/241-littleton-site-plan-and-landscaping-plan>

<https://www.chelmsfordma.gov/DocumentCenter/View/12550/241-Littleton-architecturals>

152 Turnpike

[https://www.chelmsfordma.gov/DocumentCenter/View/12551/152-Turnpike-Road Meeting-Materials PB v32719 F](https://www.chelmsfordma.gov/DocumentCenter/View/12551/152-Turnpike-Road_Meeting-Materials_PB_v32719_F)

The board discussed how to stay on top of the projects and will try to put together better standards for landscaping, architecture and overall esthetics for better quality projects.

Other Items:

- **Schedule next Work Session (topics)**

Next meetings

May 26, 2021

June 9, 2021

Adjournment

Raisbeck made a motion to adjourn, seconded by Parlee, unanimous.