

BOARD OF ASSESSORS

Samuel P. Chase, Chairman
John J. Duffett
Kevin Sullivan



Chief Assessor
Frank T. Reen, M.A.A

Telephone: (978) 250-5220

Chelmsford Town Offices
Assessor's Office
50 Billerica Rd
Chelmsford, MA 01824-2777

Approved by BOA Vote 1 June 2023

Meeting Date: 18 May 2023
Location: Assessor's Office, 50 Billerica Rd, Chelmsford MA 01824
Present: S. Chase, J. Duffett (Remote via TEAMS), F. Reen
Absent: K. Sullivan
Public Present: None
Meeting Called to Order at: 7:01 PM

Note: The Assessor's office files abatement, exemption, and hardship files by Account No., which is the same as the tax bill number. All properties acted upon are referred to by the Account No. referenced on the corresponding documents.

1. Approval of 26 April 2023 Minutes: Motion to approve by J. Duffett, second by S. Chase, vote to approve, unanimous.
2. Appointments: None
3. Discussion: None
4. Monthly Reports and Warrants: FY 20 Motor Vehicle Excise Abatements, April 2023, \$98.75; FY 22 Motor Vehicle Excise Abatements, April 2023, \$1,950.41, FY23 Motor Vehicle Excise Abatements, April 2023, \$16,867.63, motion to approve by J. Duffett, second by S. Chase, vote to approve, unanimous.
5. End of Month Reports: Commitment 03 FY2023 Motor Vehicle Excise Tax, \$379,583.78; FY23 Real Estate/CPA Exemptions, April 2023, \$19,175; FY 23 Real Estate/CPA Abatements, \$10,996.90, motion to approve by J. Duffett, second by S. Chase, vote to approve, unanimous.
6. Executive Session: Motion by J. Duffett to adjourn to Executive Session, pursuant to MGL Chapter 30A, Section 21(a)(7), to comply with, or act under the authority of, any general law, specifically, to require confidentiality as defined in MGL Chapter 59 Section 60, Records of Abatements, and Chapter 214 Section 1B, Right of Privacy, to discuss abatement and/or hardship exemption actions as required, and further, to discuss strategy with respect to pending litigation, upon conclusion of Executive Session, not to return to Open Session. Second by S. Chase. Voted by Poll of the Board: Mr. Duffett, Aye, Mr. Chase, Aye. Regular Meeting Adjourned.

Meeting Adjourned, 7:20 PM

Respectfully submitted:
Sam Chase, Chairman