

Town of Chelmsford FIRE STATION STUDY COMMITTEE Minutes
May 16, 2023
50 Billerica Road, Room 200
Chelmsford, MA 01824

I. Call to order

- a) The meeting of the Fire Station Study Committee was called to order by the Committee Chair Virginia Crocker Timmins, 7 members were present at 4:00 pm on May 16, 2023. The meeting was held at the Chelmsford Town Offices, 50 Billerica Road, Room 200.

II. Attendance

- a) The following members were present at the meeting:
 - Virginia Crocker Timmins, Committee Chair
 - Sheryl ODonnell, Committee Vice Chair
 - Gregory Segnini, Committee Clerk
 - Robert Albon, Firefighters' Union Representative
 - Paul Cohen, Town Manager
 - Robert Destrempe, Resident Representative
 - Gary Ryan, Fire Chief

III. Meeting Minutes

- a) G. Segnini presented the proposed minutes from the meeting on May 2, 2023.
- b) V. Timmins suggested an amendment to add the time of arrival of a member arriving late at the meeting.
- c) A motion was made by R. Albon to accept the meeting minutes as amended for the previous meeting on May 2, 2023. The Motion was seconded by G. Ryan. The motion passed unanimously.

IV. Public Comment

- a) None

V. Working Discussion

- a) The committee discussed the trade offs between the 4-station proposals.
- b) The committee discussed the trade offs between the 4 and 5-station proposals.
- c) P. Cohen suggested further discussion on a 3-station proposal that would include two companies operating out of station 2.

VI. Set next meeting dates

- a) The committee had previously set meetings for 4:00pm on the following dates:
 - i. May 24, 2023
 - ii. May 30, 2023

VII. Public Comment

- a) None

VIII. Adjournment

- a) Motion to Adjourn the meeting by R. Albon. Seconded by S. ODonnell. Motion Passed.
Chair Timmins adjourned the meeting at 5:41pm.

Submitted by: Gregory Segnini, Committee Clerk

Supporting documents:

- a) Updated Station/Staffing configuration Slides/Spreadsheets

*All supporting documents are uploaded and recorded to a shared cloud drive