

BOARD OF ASSESSORS

Samuel P. Chase, Chairman
John J. Duffett
Kevin Sullivan



Chief Assessor
Frank T. Reen, M.A.A

RECEIVED

2020-06-19

12:59 PM

TOWN OF CHELMSFORD

PATRICIA E. DZURIS

TOWN CLERK

Telephone: (978) 250-5220

Chelmsford Town Offices
Assessor's Office
50 Billerica Rd
Chelmsford, MA 01824-2777

Meeting Minutes Approved by BOA Vote 22 June 2020

Meeting Date: 15 May 2020
Location: Virtual Meeting via Zoom application
Assessor's Office, 50 Billerica Rd, Chelmsford MA 01824
Present: S. Chase, K. Sullivan, F. Reen
Absent: J. Duffett
Public Present: None

Meeting Called to Order at: 12:07 PM by S. Chase

Note: The Assessor's office files abatement, exemption, and hardship files by Account. No., which is the same as the tax bill number. All properties acted upon are referred to by the Account No. referenced on the corresponding documents.

1. Approval of 30 April 2020 Minutes: Motion to approve by K. Sullivan, second by S. Chase, vote to approve, unanimous.
2. Approval of 30 April 2020 Executive Session Minutes, not to be released to public due to confidential taxpayer information. Motion to approve by K. Sullivan, second by S. Chase, vote to approve, unanimous.
3. Appointments: None
4. Discussion: All Assessors' Warrants, FY Year/Month Notifications of Abatements, Exemptions, Penalties, and Exemptions require original signatures to be valid and acted upon. For the duration of the Pandemic shutdown, F. Reen will bring the original documents for Assessor actions to each Assessor individually for signature. F. Reen will notify each Assessor prior to arriving at the Assessor's home/office. F. Reen indicated that it would be at least another two weeks before Board members can gain access to Town Hall for limited purposes such as document signings.
5. ATB Hearings: Current schedules are suspended indefinitely. The ATB will advise when they are resuming activity.
6. Notice of Abatement:

FY 2018 and 2019 MV Excise Abatements in March 2020, \$444.38 and \$2,491.25 respectively, motion to approve by K. Sullivan, second by S. Chase. Vote to approve, unanimous.

FY 2020 Property Tax Exemptions in March 2020, 22, 41C, CPA, SCE, \$7685.99, motion to approve by K. Sullivan, second by S. Chase. Vote to approve, unanimous.

FY 2020 Property Tax Abatements in March 2020, I&E Penalty and Misc 59, \$31,118.28, motion to approve by K. Sullivan, second by S. Chase. Vote to approve, unanimous.

FY2020 MV Excise Tax Abatements in March 2020, \$31,103.01, motion to approve by K. Sullivan, second by S. Chase. Vote to approve, unanimous.

FY 2020 Personal Property Abatements in March 2020, various, motion to approve by K. Sullivan, second by S. Chase. Vote to approve, unanimous.

7. Assessors Warrant to Collector (2):

FY 2019 Motor Vehicle and Trailer Excise, \$5.00; Motor Vehicle and Trailer Excise, FY2020 Notice of Commitment 02, \$488,312.72, motion to approve by K. Sullivan, second by S. Chase. Vote to approve, unanimous.

8. Notice of Abatement:

2018 MV Excise Abatements in March 2020, \$69.60; 2019 MV Excise Abatements in March 2020, \$1,126.90; 2020 MV Excise Abatements in March 2020, \$10,702.03, motion to approve by K. Sullivan, second by S. Chase. Vote to approve, unanimous.

FY2020 Property Tax Abatements in April 2020, Real Estate and CPA, \$24,389.47, motion by K. Sullivan, second by S. Chase. Vote to approve, unanimous.

FY2020 Personal Property Abatements in April 2020, \$140.97, motion to approve by K. Sullivan, second by S. Chase. Vote to approve, unanimous.

9. Notice of Exemption:

FY 2020 Property Tax Exemptions in April 2020, \$3,751.00, motion to approve by K. Sullivan, second by S. Chase. Vote to approve, unanimous.

10. Executive Session: Motion by K. Sullivan to adjourn to Executive Session, pursuant to MGL Chapter 30A, Section 21(a)(7), to comply with, or act under the authority of, any general law, specifically, to require confidentiality as defined in MGL Chapter 59 Section 60, Records of Abatements, and Chapter 214 Section 1B, Right of Privacy, to discuss abatement and/or hardship exemption actions as required, and further, to discuss strategy with respect to pending litigation, upon conclusion of Executive Session, not to return to Open Session. Second by S. Chase. Voted: Mr. Sullivan, Aye; Mr. Chase, Aye. Regular Meeting Adjourned.

Meeting Adjourned, 12:26 PM

Respectfully submitted,
Sam Chase, Chairman