

BOARD OF ASSESSORS

Samuel P. Chase, Chairman
John J. Duffett
Kevin Sullivan



Chief Assessor
Frank T. Reen, M.A.A

Telephone: (978) 250-5220

Chelmsford Town Offices
Assessor's Office
50 Billerica Rd
Chelmsford, MA 01824-2777

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TOWN OF CHELMSFORD
PATRICIA E. DZURIS
TOWN CLERK

Approved by BOA Vote 2 September 2021

Meeting Date: 13 May 2021
Location: Virtual Meeting via TEAMS application for Record, Not Televised
Assessor's Office, 50 Billerica Rd, Chelmsford MA 01824
Present: S. Chase, J. Duffett, K. Sullivan, F. Reen
Absent: None
Public Present: None

Meeting Called to Order at: 7:03 PM by S. Chase

Note: The Assessor's office files abatement, exemption, and hardship files by Account No., which is the same as the tax bill number. All properties acted upon are referred to by the Account No. referenced on the corresponding documents.

1. Reading of Governor's Order Suspending Certain Provisions of the Open Meeting Law, by the Chair.
2. Approval of 15 April Minutes: Motion to approve by K. Sullivan, second by J. Duffett vote to approve, unanimous. Approval of 15 April 2021 Executive Session Minutes: Motion to approve by K. Sullivan, second by J. Duffett, not to be released until resolution of pending matters, vote to approve, unanimous.
3. Release of Executive Session Meeting Minutes 10/3/2019, 4/24/2020, 4/30/2020, 5/15/2020, subject matter abatements only. Motion to release by K. Sullivan, second by J. Duffett, vote to release, unanimous.
4. Appointments: None.
5. Discussion: Request to seek further guidance from the Attorney General (AG) concerning the release of Executive Session Minutes covering a mixture of Exemptions, Deferrals, and Abatements. S. Chase will contact the AG for direction.
6. Executive Session: Motion by K. Sullivan to adjourn to Executive Session, pursuant to MGL Chapter 30A, Section 21(a)(7), to comply with, or act under the authority of, any general law, specifically, to require confidentiality as defined in MGL Chapter 59 Section 60, Records of Abatements, and Chapter 214 Section 1B, Right of Privacy, to discuss abatement and/or hardship exemption actions as required, and further, to discuss strategy with respect to pending litigation, upon conclusion of Executive Session, not to return to Open Session. Second by J. Duffett. Voted by Poll of the Board: Mr. Sullivan, Aye; Mr. Duffett, Aye, Mr. Chase, Aye. Regular Meeting Adjourned.

Meeting Adjourned, 7:10 PM

Respectfully submitted, Sam Chase, Chairman