

Town of Chelmsford FIRE STATION STUDY COMMITTEE Minutes
May 11, 2022
50 Billerica Road, Room 200
Chelmsford, MA 01824

I. Call to order

- a) The meeting of the Fire Station Study Committee was called to order by the Committee Chair Virginia Crocker Timmins, 7 members were present at 4:02 pm on May 11, 2022. The meeting was held at the Chelmsford Town Offices, 50 Billerica Road, Room 200.

II. Attendance

- a) The following members were present at the meeting:
Virginia Crocker Timmins, Committee Chair
Sheryl ODonnell, Committee Vice Chair
Gregory Segnini, Committee Clerk
Robert Albon, Firefighters' Union Representative
Paul Cohen, Town Manager
Robert Destrempe, Resident Representative
Gary Ryan, Fire Chief

III. Public Comment

- a) None

IV. Meeting Minutes

- a) A motion was made by R. Albon to accept the meeting minutes for the previous meeting on April 25, 2022, as presented by G. Segnini. The Motion was seconded by G. Ryan. The motion passed.

V. Working Discussion

- a) G. Ryan presented information on public safety construction costs.
- b) G. Segnini discussed the wait time for getting additional GIS and response time data through the IAFF.

- c) S. O'Donnell discussed the liability to the town as a result of not addressing safety related fire department staffing needs and presented related documents.
- d) R. Albon presented an additional scenario involving a five-station layout, named scenario 5.
- e) The committee discussed differences between scenarios 3 and 3A as well as the implications of both related to fire suppression coverage and costs for maintaining five frontline engines as opposed to four.
- f) The committee discussed what information is needed to determine the feasibility of each scenario. The committee agreed to gather information related to the following for the next meeting:
 - i. Land in the area of Littleton Rd. and Hunt Rd. to construct a new station to house Engine 3 and Engine 5 per scenarios 3 and 3A.
 - ii. Land in the area of the current Engine 5 to construct a new station to house Engine 5 per scenarios 1, 2, 2A and 5.
 - iii. The feasibility of renovating or constructing a new station on the same lot as the current Engine 5 per scenarios 1, 2, 2A and 5.

VI. Set next meeting date

- a) The committee has a previously set meeting to begin at 4:00 pm on May 18, 2022.

VII. Public Comment

- a) None

VIII. Adjournment

- a) Motion to Adjourn the meeting by R. Albon. Seconded by G. Ryan. Motion Passed.

Chair Timmins adjourned the meeting at 5:33 pm.

Submitted by: Gregory Segnini, Committee Clerk

Supporting documents:

- a) Kaestle Boos Associates, Inc. - Recent Public Safety Construction Bids/Costs
- b) Kopelman and Paige - Municipal Tort Liability General Laws Chapter 258
- c) Work session flip charts

*All supporting documents are uploaded and recorded to a shared cloud drive