

## BOARD OF ASSESSORS

Samuel P. Chase  
John J. Duffett  
Kevin S. Sullivan



**Chief Assessor**  
Frank T. Reen, M.A.A

**Assistant Assessor**  
Kathryn S. Bianchi, M.A.A

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**Chelmsford Town Offices**  
**Assessor's Office**  
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[www.townofchelmsford.us](http://www.townofchelmsford.us)

**Administrative Assistant**  
Susan P. Taylor

**Principal Clerk II**  
Rena E. Gagne

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### **Meeting Minutes**

Meeting Date: May 09, 2019  
Location: Town Offices 50 Billerica Rd, Chelmsford MA. 01824  
Present: J. Duffett, S. Chase, K. Sullivan and F. Reen  
Selectperson and liaison to the Board of Assessors  
Virginia E. Crocker-Timmins

Absent:  
Meeting Called to Order at: 7:00PM by Chairman Chase

1. **Approval of Minutes:**
2. **Introductions:** Chairman Chase introduced Selectperson Crocker-Timmins to the Board members.
3. **Statutory Exemptions:** The Board reviewed and signed several statutory exemptions. Frank explained the guidelines and procedures for statutory exemptions to Ms. Crocker-Timmins
3. **ATB:** Frank updated the Board on the status of several ATB appeals. Frank further informed the Board that several appeals had been withdrawn.

Motion to adjourn by K. Sullivan, second by S. Chase

Meeting adjourned at 8:10 PM.

Respectfully submitted,

F. Reen

