

BOARD OF ASSESSORS

Samuel P. Chase, Chairman
John J. Duffett
Kevin Sullivan



Chief Assessor
Frank T. Reen, M.A.A

Telephone: (978) 250-5220

Chelmsford Town Offices
Assessor's Office
50 Billerica Rd
Chelmsford, MA 01824-2777

Approved by BOA Vote 21 July 2022

Meeting Date: 5 May 2022
Location: Assessor's Office, 50 Billerica Rd, Chelmsford MA 01824
Present: S. Chase, J. Duffett, K. Sullivan, F. Reen
Absent: None
Public Present: None
Meeting Called to Order at: 7:00 PM

Note: The Assessor's office files abatement, exemption, and hardship files by Account No., which is the same as the tax bill number. All properties acted upon are referred to by the Account No. referenced on the corresponding documents.

1. Approval of 30 March 2022 Minutes: Motion to approve by K. Sullivan, second by J. Duffett, vote to approve, unanimous. Approval of 30 March 2022 Executive Session Minutes: Motion to approve by K. Sullivan, second by J. Duffett, not to be released until resolution of pending matters, vote to approve, unanimous.
2. Appointments: None
3. Discussion: None
4. Monthly Reports and Warrants:

Action March 2022 Report:

2021 PP abatements, \$948.59; 2020 PP abatements, \$526.78; 2021 RE abatements, \$2,060.45; 2022 RE abatements, \$27,143.73; 2022 Exemptions, \$46,891.90. Motion to approve by K. Sullivan, second by J. Duffett, vote to approve, unanimous.

2019 Excise abatements, \$245.00; 2020 Excise abatements, \$212.34; 2021 Excise abatements \$2,029.53; 2022 Excise abatements, \$30,786.38. Motion to approve by K. Sullivan, second by J. Duffett, vote to approve, unanimous.

Action April 2022 Report:

2018 PP abate write-off, \$3,502.39; 2019 PP abate write-off, \$2,191.20. Motion to approve by K. Sullivan, second by J. Duffett, vote to approve, unanimous. 2022 RE abatements, \$58,947.82; 2022 Exemptions, \$11,311.35, 2020 excise abatements, \$365.59; 2021 excise abatements, \$1,265.35; 2022 Excise abatements, \$17,386.08. Motion to approve by K. Sullivan, second by J. Duffett, vote to approve, unanimous.

Commitment/Warrant: February 2022 Excise, \$493,959.03. Motion to approve by K. Sullivan, second by J. Duffett, vote to approve, unanimous.

5. Executive Session: Motion by K. Sullivan to adjourn to Executive Session, pursuant to MGL Chapter 30A, Section 21(a)(7), to comply with, or act under the authority of, any general law, specifically, to require confidentiality as defined in MGL Chapter 59 Section 60, Records of Abatements, and Chapter 214 Section 1B, Right of Privacy, to discuss abatement and/or hardship exemption actions as required, and further, to discuss strategy with respect to pending litigation, upon conclusion of Executive Session, not to return to Open Session. Second by J. Duffett. Voted by Poll of the Board: Mr. Sullivan, Aye; Mr. Duffett, Aye, Mr. Chase, Aye. Regular Meeting Adjourned.

Meeting Adjourned, 7:31 PM

Respectfully submitted:

Sam Chase, Chairman