

Approved 6/28/2021

Town of Chelmsford, MA
Select Board Meeting
May 3, 2021
Hybrid/Virtual Meeting

Members Present:

Virginia Crocker Timmins, Chair
Kenneth Lefebvre, Vice Chair
Mark Carota, Clerk
George Dixon, Board Member
Patricia Wojtas, Board Member

Also Present:

Paul Cohen, Town Manager

1. CALL TO ORDER

Chair Timmins called the meeting to order at 6:00 p.m., and read aloud the following announcement:

Pursuant to Governor Baker's March 12, 2020, Order Suspending Certain Provisions of the Open Meeting Law, General Law, Chapter 30A, §18, and subsequent orders imposing strict limitations on the number of people that may gather in one place, this meeting will be conducted via remote participation to the greatest extent possible. Specific information and the general guidelines for remote participation by a member of the public and/or parties with a right and/or requirement to attend this meeting can be found on the Town's website, at www.chelmsfordma.gov. For this meeting, members of the public who wish to watch the meeting may do so by accessing the Chelmsford Telemedia website at www.chelmsfordtv.org. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real-time, via technological means. In the event that we are unable to do so, despite best efforts, we will post an audio or video recording, transcript, or other comprehensive record of proceedings as soon as possible after the meeting on the Town's website. In order to minimize distraction and undue influence on the Board's deliberations, it is our practice to disable the Zoom chat function. If you have joined the Zoom meeting and will be speaking during an appropriate agenda item, please unmute your microphone and turn your camera on during that segment only. The Zoom raise hand function is also available for the Zoom participants' selection.

Please note that all documents referenced in these minutes are on file at the Town Manager's Office, 50 Billerica Road, Chelmsford, MA. The meeting was recorded by Chelmsford Telemedia.

2. PUBLIC INPUT

Patricia Dzuris, 104 Warren Avenue, a resident and town employee commented that for the past fifteen years she had worked under Town Manager Paul Cohen. She asked the Board to do the right thing for the Town of Chelmsford and offer Manager Cohen a contract for at least three years. She said Manager

Cohen's fiscal responsibility and expertise of transparency, vision, and leadership had served the Town of Chelmsford well over the past fifteen years. She said his accomplishments alone should be reason enough to keep him. To name a few she mentioned the rail trail project, installing electric charging stations, purchasing hybrid vehicles, and adding solar panels to the rooftops of public buildings. Ms. Dzuris commented that through Mr. Cohen's leadership through the pandemic the Town of Chelmsford was one of very few towns that remained open to the public with full service to its residents with the appropriate safety protocols in place. She also commented there would be strong financial times ahead and a strong team of dedicated employees with a proven track record of success was imperative.

Paul Rigazio, 6 Technology Drive, asked what the Select Board was doing to recover the sole Representative seat and to improve the Senate representation. He said he felt there should be one State Representative for the Town of Chelmsford and also felt the Board should make it a priority.

3. COMMITTEE VACANCIES

Board Member Lefebvre read aloud the list of current committee vacancies and noted that interested applicants could apply online at www.chelmsfordma.gov or through the Town Manager's Office at tmoffice@chelmsfordma.gov or by calling 978-250-5202.

4. PUBLIC HEARINGS

- **Verizon New England Underground Conduit Petition: Cushion Place**

Bill Wallis, Verizon Representative, addressed the Board and stated the request was to place conduits along Cushing Place that would allow them to provide service to the new building. He said it was a small amount of conduit that would cross Cushing Place from pole #1.

Chair Timmins asked if the placement of the conduit would disrupt the area businesses. Mr. Wallis replied it would not.

Chair Timmins asked if there were members of the public who had questions or comments. There were none.

MOTION: Board Member Lefebvre made a motion to close the public hearing. Board Member Carota seconded the motion.

The motion carried 5 – 0.

MOTION: Board Member Lefebvre made a motion to approve the petition by Verizon New England to lay and maintain the underground conduits, manholes, and connections, and that the wires and cables be placed therein described as proposed. Board Member Carota seconded the motion.

The motion carried 5 – 0.

5. REPORTS AND PRESENTATIONS

- **Paul McKinlay, Weston & Sampson Engineers: Update on 54 Richardson Road Immediate Response Action Plan & Proposal for 54 Richardson Road Geophysical Survey (Including under the Building Foundations)**

Chair Timmins stated that Board Member Dixon would recuse himself from any discussion regarding 54 Richardson Road and the North Chelmsford Water District.

Paul McKinlay, LSP, at Weston & Sampson addressed the Board and stated they were evaluating 54 Richardson Road, (DPW site) for the presence of (per - and polyfluoroalkyl substances) compounds, both in the soil and the groundwater. He said at the time of the last meeting they were completing their assessment of potential point sources of PFAS on the DPW site that included the septic system, floor drain system, and some buried drums that were removed in the rear of the property. He said the evaluations were complete and noted they found another drum in the rear of the property so they supplemented their investigation with a geophysical assessment that included an electromagnetic survey and a ground-penetrating radar survey. He said that survey resulted in there being a significant amount of metal objects in the back which may require further assessment.

Mr. McKinlay stated thirteen new test wells were installed and sampled all sixteen test wells. He said the results indicated that of the sixteen wells, fifteen of them contained PFAS (per-and polyfluoroalkyl substances) concentrations, the majority (eleven) of which exceeded the MMCL (Massachusetts Maximum Contamination Level) threshold of twenty parts per trillion in groundwater for the summation of the six (per-and polyfluoroalkyl substances) compounds that the Mass DEP (Department of Environmental Protection) specified. He said the most impacted were the WSMW 102, and WM1 wells.

Mr. McKinlay said they had a little more assessment to do prior to developing a mitigation plan, which pursuant to the Mass DEP approval there was an interim deadline of October 11, 2021.

Chair Timmins asked Mr. McKinlay if the presence of PFAS changed the opinions regarding the safety of placing the firefighters on the property or the safety of the dog park. Mr. McKinlay replied it did not. He added there was currently no PFAS present in the soil that would present a dermal or inhalation type of exposure.

Chair Timmins asked what were the next steps to determine where the sources were. Mr. McKinlay replied there was an area near WSMW 104 in the dog park area where they detected some PFAS that were away from the suspected sources so they needed to narrow that down, and refine some areas where the PFAS impacts were located.

Board Member Lefebvre asked if PFAS was detected in the drums. Mr. McKinlay replied Weston & Sampson conducted their own tests on the drums and trace amounts of PFAS were detected in the oily liquid that was in the oil water separated. He said he had not yet received the profiling information for the drum.

Manager Cohen said they had a proposal to do the geophysical survey of the entire property and asked Mr. McKinlay if they should move forward or hold off until more results were available. Mr. McKinlay replied there were elements of getting a geophysical survey done, for at least part of the site, that would be helpful to their source investigation.

Chair Timmins said it was her impression that the entire area would be scanned. Board Member Wojtas added that was her understanding as well and was in favor of moving forward with the scan as soon as possible.

The Board collectively asked Assistant DPW Director Jahnle to look into moving the very large piles that were on the site which would allow the entire site to be scanned. Mr. Jahnle replied he would look into it and get back to the Board at the next meeting.

Paul Howard of Tata & Howard, representing the North Chelmsford Water District, asked if there was any way the mitigation process could be moved up. Mr. McKinlay replied, as previously stated, they were shooting for the October 11th deadline but if an opportunity presented itself to move the date up they would. Mr. Howard noted he was very concerned about the level of PFAS as well as the number of areas in which they found it.

- **Weston & Sampson Engineers: Progress Report on Wastewater Capacity Alternatives & Feasibility Analysis**

Mr. Jahnle said he received an email from Rosemary Black of Woodward & Curran who was a consultant for Tyngsboro who stated after some conversations with the City of Lowell as well as DEP it appeared the effort to rerate the plant was a little bit more of an effort for DEP than originally expected. He said the city had begun to assemble a team of consultants to start investigating it but there was no imminent hope of additional capacity through the city at the time.

- Task 1 – Review Available Material/Data from the Lowell Duck Island Regional WWTF
 - Obtained and reviewed the Duck Island WWTF NPDES permit which is currently under appeal. Will summarize comments for the final report.
 - Completed research on EPA penalties if a WWTF exceeds their discharge limits.
 - Possible to obtain copies of DMRs?
- Task 2 – Investigate the Reduction of Existing Wastewater Flows
 - Preparing a summary of the data from the May 2019 I/I Analysis/Flow Metering Report. Identifying areas in Chelmsford where we can possibly remove infiltration or inflow to increase capacity.
 - Utilizing information from our April 2010 capacity analysis letter and comparing information to the current information.
- Task 3 – Discussions with City of Lowell and other Duck Island Regional WWTF Communities
- Task 4 – Investigate the Potential Discharge of Wastewater to Billerica, MA

Mr. Jahnle stated they were looking at a cost analysis of the infrastructure changes that would have to be made to get the wastewater to the Town of Billerica. He noted the town's infrastructure currently pointed in the opposite direction. He said the Town of Chelmsford had four small pump stations in East Chelmsford and it would be the easiest thing to do but there was not a lot of flow. He said they were also looking at running it on Billerica Road.

- Preparing a brief cost analysis and figures to address these two alternatives to determine if these are viable options before discussions with the Town of Billerica.
- Task 5 – Feasibility Study of In-Town Wastewater Management Alternatives
 - Our Hydrogeological staff had begun efforts to assess groundwater discharge from wastewater treatment at or near the Southwell Field Pump Station and within its tributary area.
 - Compiled all of the relevant record drawings in the Southwell Field Pump Station tributary area and utilizing all of the soil boring information to assess groundwater conditions in the area.
 - Began evaluating the MEPA thresholds and started creating figures identifying Historical or Archaeological land, ACECs, and State-listed Species, etc. to determine if a MEPA filing would be necessary. Note, the MEPA filing itself is not included under this contract.

Mr. Jahnle stated he felt they should have an update in four to six weeks and would keep the Board updated.

Chair Timmins commented she felt they needed to look deeper into the root cause analysis that is part of the Town Manager and Select Board's FY21 goals. She asked when the work Weston & Sampson was doing would be done. Mr. Jahnle replied there was a deadline of September 30, 2021.

David Foley, 6 Armand Drive, a resident asked what the requirement was for gallons per flush of toilets for new construction. He said if it was not 1.28 gallons, could they please look into it.

Town Meeting Warrant Article Presentations

- **David Foley: Article 32 – Sewer Grinder Pump Bylaw Amendment**

Mr. Foley, on behalf of the Sewer Fairness Alliance of Chelmsford, said in 2014 the Town adopted the Grinder Pump Bylaw and §E was the "Abuse Clause." He further said when Grinder Pump started to be used, it was understood that a homeowner who abused their grinder pump would be responsible for it.

Mr. Foley said in 2019 the Town adopted a grinder pump appeals process and that process was currently in effect. Additionally, Mr. Foley said it was not possible to make the process part of the bylaw as it had

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to be done by obtaining a majority vote at Town Meeting but it was always the intention of the Sewer Fairness Alliance.

Mr. Foley reviewed the protections that would be put in place to the homeowner in the case of an abuse charge as summarized below:

- The Town's letter of intent to charge shall be sent certified mail, return receipt required.
- All repair reports shall be provided to the homeowner with the letter of intent to charge.
- The grinder pump technician shall attend any appeal hearing at no cost to the homeowner.
- The Town shall not assess any charges until the conclusion of the appeals process.

Mr. Foley said the proposed protections would only be repealed by a majority vote at Town Meeting.

Board Member Carota asked if the actual technician who would do the assessments and repairs would be the same person to write the report. Mr. Foley replied in the affirmative. Board Member Carota asked if there were anyone else that would review the report from a manufacturer's standpoint. Mr. Foley stated that the technician would make the repairs onsite and then produce a report that would be sent to the Sewer Department. He added the homeowner would not normally get a copy of that report immediately because the technician would not write the report until after they left the home.

Board Member Carota asked if anybody else looked at the report to validate the findings of the technician and if anyone was looking into whether or not there was a systemic problem with pumps that the technician may not be aware of. Mr. Foley replied the report was sent to the Sewer Department where typically the Superintendent would review the report.

Board Member Carota asked if there was an individual report that indicated "abuse" but after reviewing the data as an aggregate it was determined there was a pattern of issues with the pumps themselves and it was overturned if that person could be refunded. Mr. Foley said he did not know the answer to that and as far as he knew that situation had never happened before.

MOTION: Board Member Lefebvre made a motion to recommend approval of Article 32. Board Member Carota seconded the motion.

The motion carried 5 – 0.

- **David McLachlan & Karl Bischoff: Article 27 – Warren-Pohl Property Parking Lot & Article 33 – Freeman Lake Conservation Parcels**

Conservation Commission Chair David McLachlan and Conservation Commission Member Karl Bischoff were present to discuss the Articles.

Regarding Article 27, Mr. McLachlan said the request was to seek the support of the CPC (Community Preservation Commission) for approximately \$30,000 to construct a parking lot at Warren-Pohl that would accommodate up to eighteen spots, to place signage for the reservation, and to place a granite sign (\$5,000) that designated the location of the reservation. He said the parking lot would accommodate handicapped parking.

Mr. McLachlan said it was determined that the best place to site the parking lot was off of Boston Road. He added the existing trail locations would remain the same. He said they would request a second parking lot off of Parker Road in the future. Mr. McLachlan stated both parking lots would accommodate handicapped parking, and the trails in the reservation would also be made handicapped accessible where possible.

To accommodate the new parking lot Mr. McLachlan noted a shed, a few trees would have to be removed, they would have to purchase two fire gates, and appropriate street signage, crosswalk, and caution lights would have to be considered. He also said a fence would be installed at the entrance by Boston Road and there would be signage throughout the reservation indicating trail locations and historical signs.

MOTION: Board Member Lefebvre made a motion to recommend approval of Article 27. Board Member Carota seconded the motion.

The motion carried 5 – 0.

Regarding Article 33, Mr. McLachlan stated the request was for a transfer of a series of lots that abutted Freeman Lake to the Conservation Commission.

MOTION: Board Member Lefebvre made a motion to recommend approval of Article 33. Board Member Carota seconded the motion.

The motion carried 5 – 0.

- **Town Engineer Christina Papadopoulos: Article 31 – Stormwater Management Bylaw**

Ms. Papadopoulos stated the Town needed a new Stormwater Bylaw because the EPA's (Environmental Protection Agency) required Municipal Separate Storm Sewer System (MS4) to update its regulatory mechanism by June 30, 2021. She said the MS4 permit allowed them to discharge stormwater into the waters of the United States of America. She said the bylaw would require stormwater management systems to be designed in compliance with the 2008 Massachusetts Stormwater Handbook. She noted both the state and federal stormwater requirements were changing soon so she felt it was best to allow the Department of Public Works to modify their own regulations as the state and federal requirements changed.

Chair Timmins asked if the new mandate would result in any increased fees to the residents that were paid into the Stormwater Enterprise Fund. Ms. Papadopoulos replied there would not.

Board Member Lefebvre commented that the new bylaw would give the DPW the authority to set their own set of regulations that would match the state and federal regulations. Manager Cohen added anything that was of a material impact in terms of expenditures would have to go to Town Meeting and would be part of the Stormwater Enterprise budget.

MOTION: Board Member Lefebvre made a motion to recommend approval of Article 31. Board Member Carota seconded the motion.

The motion carried 5 – 0.

- **Continued Discussion Regarding Articles 39, 40, & 41 – Recreational Marijuana Accessory Uses**

Manager Cohen pointed out that representatives from the Department of Public Works, the Chelmsford Police Department, the North Chelmsford and Chelmsford Water Districts, and the Chelmsford Fire Department were participating via Zoom.

Fire Chief Gary Ryan addressed the Board and stated from a fire safety standpoint the marijuana cannabis industry was one of the most regulated industries in Massachusetts.

Chair Timmins asked Chief Ryan for his thoughts on outdoor cultivation. Chief Ryan replied he had asked the Fire Protection Engineer from the State of Massachusetts about that and she said she felt it would be considered more of a greenhouse environment and it had to be very carefully controlled in order to extract the powered plant (TCH).

Board Member Wojtas asked if Chief Ryan would be opposed to it. Chief Ryan replied five years ago he likely would have been opposed to it but at present, with education, presentations, and the fact that the National Fire Protection Association had dedicated an entire chapter to renderings, he was comfortable with it.

Board Member Carota asked if Chief Ryan had the opportunity to look at any compliance reports from the state. Chief Ryan replied he had not seen any reports but he did contact the Fire Protection Engineer for the state and it was very regulated.

Police Chief James Spinney addressed the Board and stated in 2017 he had shared his concerns as it related to retail sales and much of the concerns were regarding the quality of life issues for possible nearby residents. He said what was currently being proposed as an Accessory Use was very different, but most importantly the businesses would not be open to the public. He added that took away a lot of his concerns as it pertained to traffic or loitering and it would not be a type of cash and carry.

Chief Spinney said he still had some concerns pertaining to odor and noise concerns. He said while he was not opposed to the proposed Accessory Use, but the quality of life concerns were of the utmost importance to him equal to that of criminal concerns. He further said the protocols that were in place were very stringent but any proposed business would have to meet with him and his command staff to review personnel, security, and operational plans.

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Chief Spinney commented that if he had any opposition it would be regarding the outdoor growth because the security mandates and requirements were much more difficult to meet.

Superintendent Bruce Harper from the North Chelmsford Water District addressed the Board and commented he felt there would have to be a state-approved fire sprinkler system and there would have to be a backflow protection on all water sources feeding the building.

Superintendent Andrew Reid, Chelmsford Water District, addressed the Board and said in addition to Mr. Harper's comments he would add that he would have some concern if there was a septic system. He said they were more than happy to host any industry but it was a matter of understanding how much water they would need and where the location would be.

DPW Director Gary Persichetti said their concern would be related to sewer usage and until they had actual plans it would be somewhat difficult to share an opinion.

Manager Cohen stated the topic would be further discussed at the next Select Board meeting and added the Board of Health would participate.

- **Town Engineer Christina Papadopoulos: Letter of Support for Municipal Vulnerability Preparedness Grant Application for the Janet/Donna/Temi Roads Area**

Ms. Papadopoulos read aloud from a letter addressed to the Select Board, dated April 26th as summarized below:

Subject: MVP Grant - Russell Millpond Tributary Restoration and Flood Mitigation Project

The Town was previously awarded a Municipal Vulnerability Preparedness (MVP) action grant for the design and permitting to renovate the culverts on Dunshire Drive. This year, the Town is applying for a grant to design and permit the restoration of the Russell Millpond tributary and perform a flood mitigation analysis in the neighborhood of Sandra Drive, Donna Road, Temi Road, and Janet Road.

As identified in the 2020 Stormwater Master Plan, the tributary floods during large rain events or when the downstream culverts experience blockages. The flooding causes 194 acres of homes to be isolated from the main roads. It causes destruction of property, but also poses a significant public safety concern whereby emergency services are unable to effectively reach the neighborhoods. The proposed project would evaluate the tributary stream and design stream bank restoration, identify methods for stream maintenance, and increase flood storage through nature-based solutions. Applying for the MVP grant for this neighborhood aligns with the priorities of the Stormwater Master Plan.

An integral part of the grant application is to provide letters of support for the project. We are requesting that the Select Board help show support for the grant application for this project via a letter of support. We anticipate this grant request will be around \$150,000 and the neighborhood would benefit substantially from this work. I've attached a template letter of support for the Chair to submit.

Chair Timmins asked if any Board members had questions or comments. There were none.

MOTION: Board Member Lefebvre made a motion to endorse the letter in support of the Municipal Vulnerability Preparedness Grant Application. Board Member Carota seconded the motion.

The motion carried 5 – 0.

- **Town Accountant Darlene Lussier – Fiscal Year 2021 Financial Update**

Ms. Lussier reviewed the 3rd quarter fiscal budget. She noted the Town was pretty even with what they collected the prior year for motor vehicle excise tax.

Ms. Lussier reviewed the local receipts by line item and pointed out that the Registry of Motor Vehicles had a computer glitch with the motor vehicle excise bills. Ms. Lussier explained they received a small commitment in April and in May which totaled approximately \$620,000 the previous year. She said they are likely to receive a little bit less in the current year, but may not be able to receive the revenue until after June 30, 2021, so the number may come in slightly below the budgeted amount of \$4.9 million.

Ms. Lussier explained, with regard to line item #12 (Building Permits) that the number was 200% over what was collected the prior year due to a \$1.2 million payment from the Thermo Fisher Project.

Regarding expenditures, Ms. Lussier said all of the departments should be approximately 80% - 83% expended. She noted the only department that had a higher number of expenditures was for snow & ice, and facilities. She further noted in terms of facilities some of the expenditures would be covered by the state under the CARES (Coronavirus Aid, Relief, and Economic Security) Act so the percentage of expenditures would drop.

- **Traffic Safety Committee Monthly Report**

Assistant DPW Director Jahnle reviewed the monthly report for April as summarized below:

- Farmer Crossing Signs Installed on Hunt & Pine Hill Roads (Completed)
- Proctor and Acton Roads STOP Sign Installed (Completed)
- Ledge & Dunstable Road (Current Action) – Public invited to attend the next meeting.
- Boston & Concord Road in Progress (Current Action)
- Cautionary Signs for Two-Way Traffic to be Placed at Byam & Locust (Current Action)
- Traffic Study on Swain Road

Chair Timmins asked Mr. Jahnle to provide an update as to where the Ledge Road bus turnaround project stood. Mr. Jahnle replied they would be appearing before the Select Board soon to discuss it. He said he suspected the construction would commence sometime in June.

- **Preliminary Plan for Parking Regulations in the Town Center**

Mr. Jahnle said there was a concern brought to his and the police department's attention a few months prior regarding the on-street parking spots that had time limits. He said there were specific spots that were a half-hour and specific spots that were one hour. He noted the rules and regulations pertaining to that had not been updated in thirty or forty years. He further noted there were twenty-two available

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parking spaces in Central Square but said there were no handicapped accessible spaces and he would have a discussion with the Commissioner of Disabilities to establish what location would be best.

Mr. Jahnle said the Traffic Committee suggested that all of the parking spots have the same time limit.

- **Police Chief James Spinney: Police Department Directed Towing Services Contract**

Chief Spinney said the Towing and Storage of Vehicle Agreement would expire in June and the current provider was Christopher's Towing. He recommended that Christopher's Towing remain as the Town's tow contractor for another three years, however, he noted it could be put out to bid.

Board Member Wojtas asked if the Town had an alternate towing company. Chief Spinney replied the Town did but he was wondering whether it was worth having an alternate because it was not used once over the past three years.

Chief Ryan said he also thought it was important to acknowledge the experience of Christopher's Towing and added he was able to extricate cars from very difficult spots off the side of the road in the woods.

Ms. Kasey Tyler of Ferreira Towing stated that currently if there was any commercial towing in Town they were seeking alternate providers from out of town and wanted to let the Board know that. She also said a letter had been sent to Chief Spinney as well regarding it. Chief Spinney explained that per the current agreement Christopher's Towing had the right to exercise whatever resources he needed to supplement his ability to respond to any needs in town. He said the alternate provider was supposed to be available in case the primary provider could not respond.

MOTION: Board Member Lefebvre made a motion to approve the renewal of the town's towing contract to Christopher's Towing for a three-year period to end June 30, 2024. Board Member Carota seconded the motion.

The motion carried 5 – 0.

- **Finance Director John Sousa: Update on Land Donation Request Parcel 23/99/1**

Mr. Sousa stated the parcel contained approximately 6,600 square feet and had an assessed value of \$1,800. He said at the last meeting the Board asked if there could be a potential liability for the Town should they accept the donation and then the resident have future issues if they were to apply for Mass Health. He further said that Attorney Paul Haverty's opinion was "there did not appear to be any risk for the Town accepting the donation."

Mr. Sousa explained the Select Board would need to accept the gift and then need to bring it to Town Meeting for a vote of the legislative body.

MOTION: Board Member Lefebvre made a motion to accept the land donation request for Parcel 23/99/1 (Elaine Kenney, Owner). Board Member Carota seconded the motion.

The motion carried 5 – 0.

6. TOWN MANAGER REPORTS

- **Thank You to Mill Town Plumbing for Work at the Varney Playground**

Manager gave a formal thank you to Mill Town Plumbing for all of the hard work they did at the Varney Playground.

- **Aggregate Industries Consent Judgment**

Manager Cohen stated the Town officially received the formal notice from the Attorney General's office regarding the consent judgment against Aggregate Industries for obnoxious odors and emissions that went back to 2016, and they would be subject to a maximum of a \$1.45 million fine and they also had to repair and upgrade the Chelmsford Plant.

7. MEETING MINUTES

- **Select Board Regular Session Minutes of March 29, 2021**

MOTION: Board Member Lefebvre made a motion to approve the March 29, 2021, minutes as presented.

The motion carried 4 – 0-0. (Abstained – Board Member Carota)

8. SELECT BOARD MEMBER LIAISON REPORTS AND REFERRALS

Board Member Wojtas

- The Friends of the Library had a book sale out of the trunks of cars in the library parking lot and it went very well. Another one would tentatively be planned for June.
- Lisa Marrone, Director of Business Development had her first virtual ribbon-cutting ceremony which was done for Music Elements and Evolution Business and Being.

Board Member Dixon

Board Member Dixon had no reports to share.

Board Member Carota

Board Member Carota had no reports to share.

Board Member Lefebvre

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Board Member Lefebvre had no reports to share.

Chair Timmins

- Health Department – Was receiving complaints in North Chelmsford from the Newport Industries Asphalt Plant and they were working with the DEP and the DEP would likely work with Newport Industries to help mitigate some of the odor concerns.
- School Committee – Middle school went back to full-time in-person learning on Wednesday, April 28th, and the high school started back the current week.

9. PRESS QUESTIONS

There were no press in attendance.

10. EXECUTIVE SESSION

MOTION: Board Member Lefebvre made a motion to go into an Executive Session not to return to Open Session at approximately 8:58 p.m. for the purpose of discussing strategy regarding negotiations with non-union personnel, i.e. the Town Manager, pursuant to G.L. c.30A, §21 (a). Board Member Carota seconded the motion.

A roll call of the Select Board was taken, which resulted as follows:

Board Member Lefebvre :	Aye
Board Member Dixon	Aye
Chair Timmins:	Aye
Board Member Wojtas:	Aye
Board Member Carota :	Aye

The motion carried 5 – 0.

Respectfully Submitted,

Trish Gedziun
Recording Secretary

NEXT REGULAR MEETING: MAY 10, 2021

Supporting Documents:

1. COMMITTEE VACANCIES OF MAY 3, 2021

2. UNDERGROUND CONDUIT PETITION – CUSHING PLACE
3. 2-SITE MAP REV04 – APRIL 9, 2021
4. TABLE 1 – GROUNDWATER ANALYTICAL RESULTS – APRIL 21 EVENT
5. 21SG07-2 – WS – CHELMSFORD, MA DPW – UST AND DRUMS -GPR
6. PROJECT UPDATE – APRIL 28, 2021
7. 2021 STM WARRANT ARTICLE REFORMATIONS
8. ARTICLE 32 SPRING 2021 CHELMSFORD – MAY 3, 2021
9. WARREN POHL – CPC FUNDING
10. FREEMAN LAKE LOTS TO CONCOM
11. CHELMSFORD SW BYLAW PRESENTATION
12. BOS MEMBERS LETTER
13. BOS LETTER OF SUPPORT
14. FY 21 YTD REV MARCH, 2021
15. FY 21 GF BUDGET REPORT APRIL, 2021
16. FY 21 SEWER ENTERPRISE APRIL, 2021
17. FY 21 STORMWATER ENTERPRISE APRIL, 2021
18. FY 21 PEG ACCESS APRIL, 2021
19. FY 21 GOLF ENTERPRISE APRIL, 2021
20. FY 21 ICE FORUM ENTERPRISE APRIL, 2021
21. TRAFFIC COMMITTEE UPDATE MAY 3, 2021
22. CENTRAL SQUARE PARKING DISCUSSION
23. TOWING SERVICES MEMO
24. AGGREGATE INDUSTRIES
25. CHELMSFORD MEETING MINUTES OF MARCH 29, 2021