

Chelmsford Conservation Commission  
Town of Chelmsford  
50 Billerica Rd. Chelmsford, Ma 01824  
Work Session Meeting Minutes  
May 2, 2023  
Approved May 23, 2023

**Members Present:** Chris Garrahan, Marc Gibbs, Karl Bischoff, David McLachlan, John Swenson, William Vines, Peter Spawn

**Members Absent:**

**Others Present:** David Koonce-Conservation Agent

Meeting was called to order at 7:00PM by Mr. Garrahan.

All documents referenced in these minutes are available for review at the Community Development Office, 50 Billerica Rd., Chelmsford Town Offices Building. This meeting was hand recorded via the Recording Secretary.

**Review status of Recommendations for Conservation in the 2020 Town of Chelmsford Master Plan.**

Discussion is being done to update the Master Plan Implementation Committee (MPIC) with the status of Open Space Items noted in the Chelmsford 2020 Master Plan.

Mr. Bischoff had a presentation and explained what the MPIC does, and how the Master Plan is organized. He has been tasked with the section involving Natural Resources. Tonight's discussion will focus on the recommendations in the Master Plan.

There is a separate Open Space & Recreation Plan from 2017 that is referenced in the 2020 Master Plan. The 2017 Open Space & Recreation Plan is not being discussed tonight. There are grant applications being filed to have a consultant (NMCOG) assist to update the 2017 plan with a new seven year plan.

The list of Recommendations was read into the record, and summarized. The Commission was asked to provide a status of topics that are being pursued or addressed in some way. Several commissioners noted that many of the topics are not in the purview of the Conservation Commission, but are being addressed by DPW or the Storm Water Management Department, or even the Planning Board. Mr. Bischoff agreed and advised he would be getting additional information from the DPW as well.

The 5-year action plan under the 2017 Chelmsford Open Space and Recreation Plan was shown, as reference.

The 2010 & 2020 parcel monitoring/availability inventory list was shown, and needs to be reviewed and updated by the Commission.

**Motion:** by Mr. Gibbs to adjourn the meeting at 8:26PM. **Motion carries, unanimous, 7-0.**

Respectfully submitted,  
Vivian W. Merrill

Supporting documents:

- Recommendations Section from the 2020 Chelmsford Master Plan
- Action Plan-2017 Chelmsford Open Space and Recreation Plan
- 2010 & 2020 Parcel Monitoring List.