

Town of Chelmsford FIRE STATION STUDY COMMITTEE Minutes
May 2, 2023
50 Billerica Road, Room 200
Chelmsford, MA 01824

I. Call to order

- a) The meeting of the Fire Station Study Committee was called to order by the Committee Chair Virginia Crocker Timmins, 6 members were present at 4:01 pm on May, 2023. The meeting was held at the Chelmsford Town Offices, 50 Billerica Road, Room 200.

II. Attendance

- a) The following members were present at the meeting:
 - Virginia Crocker Timmins, Committee Chair
 - Sheryl ODonnell, Committee Vice Chair
 - Gregory Segnini, Committee Clerk (Arrived at 4:21pm)
 - Robert Albon, Firefighters' Union Representative
 - Paul Cohen, Town Manager
 - Robert Destrempe, Resident Representative
 - Gary Ryan, Fire Chief

III. Meeting Minutes

- a) The committee discussed proposed minutes from the meeting on April 11, 2023.
- b) A motion was made by R. Albon to accept the meeting minutes for the previous meeting on April 18, 2023. The Motion was seconded by G. Ryan. The motion passed with 6 voting yes, 1 absent.

IV. Public Comment

- a) None

V. Working Discussion

- a) G. Ryan presented a proposed floor plan for rebuilding Station 5 from Extreme Modular Building. The committee discussed the feasibility.

- b) S. Odonnell provided information for other modular building companies and inquiring about costs and feasibility.
- c) The committee discussed cost comparisons for the different 5 station configuration proposals.
- d) The committee updated/corrected the cost comparison spreadsheet and slides.
- e) The committee determined that station/staffing proposal c was likely to be cost prohibitive in the near term.

VI. Set next meeting dates

- a) The committee set meetings for 4:00pm on the following dates:
 - i. May 16, 2023
 - ii. May 24, 2023
 - iii. May 30, 2023

VII. Public Comment

- a) None

VIII. Adjournment

- a) Motion to Adjourn the meeting by R. Albon. Seconded by S. ODonnell. Motion Passed.
Chair Timmins adjourned the meeting at 5:24pm.

Submitted by: Gregory Segnini, Committee Clerk

Supporting documents:

- a) Station 5 rebuild Proposal – Extreme Modular Buildings
- b) Updated Station/Staffing configuration Slides/Spreadsheets

*All supporting documents are uploaded and recorded to a shared cloud drive