

Approved 5/15/2023

Town of Chelmsford Select Board Minutes  
50 Billerica Rd., Room 204  
Chelmsford, MA 01824

Regular Meeting MINUTES  
May 1, 2023

*Attending:*

Mark Carota, Chair

Patricia Wojtas, Vice Chair

Virginia Crocker Timmins, Clerk

George Dixon, Board Member

Erin Drew, Board Member

Paul Cohen, Town Manager

Paul Haverty, Town Counsel

Please note that all documents referenced in these minutes are on file at the Town Manager's Office, 50 Billerica Rd., Chelmsford, Mass. The meeting was recorded by Chelmsford Telemedia.

Chair Carota called the meeting to order at 6:00PM followed by the Pledge of Allegiance.

**CONFIRMATION OF THE TOWN MANAGER'S APPOINTMENT OF COLIN SPENCE AS POLICE CHIEF**

Town Manager Cohen requested confirmation of his appointment of Deputy Police Chief Colin Spence to the position of Police Chief effective June 1, 2023. Colin has a Bachelor's degree in criminal justice, a Master's degree in criminal justice management and a Jurist Doctorate degree. He is a thirty-year veteran of the Chelmsford Police Department and has served in numerous roles in the department. He received the highest scores during the assessment center. He and two other internal candidates were interviewed by Human Resources Director Jeanne Parziale and himself and input was received from Police Chief Spinney, who has worked with the three candidates. Colin has distinguished himself as prepared, pragmatic, and professional, and has the passion, vision and demeanor to serve the community as Police Chief.

Deputy Police Chief Spence expressed gratitude for the opportunity to serve the Town of Chelmsford. He thanked his family and community for supporting him on his personal and professional journey. He expressed his vision for moving the Chelmsford Police Department forward in the significant challenges that law enforcement faces.

**MOTION:** by Vice Chair Wojtas to confirm the Town Manager's appointment of Deputy Police Chief Colin Spence as Police Chief effective June 1, 2023. Seconded by Board Member Drew.  
**Motion carries 5-0, unanimous.**

**PUBLIC SERVICE ANNOUNCEMENTS**

Vice Chair Wojtas read the following announcements:

**Police Memorial Week Observance**

The Chelmsford Police Department will commemorate Peace Officers Memorial week with a ceremony at the gravesite of Donald Adams on Monday, May 15<sup>th</sup> at 11:00AM at Forefathers Cemetery.

**Vacancy of the Cemetery Commission**

The Select Board and Cemetery Commission will hold a joint meeting on May 15<sup>th</sup> at 6:00PM in Room 204 of the Town Offices to fill a vacancy on the Cemetery Commission. The person so appointed shall be a registered voter of the Town and perform the duties of a Cemetery Commissioner until the April 2024

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Annual Town Election. Written letters of interest or committee application may be submitted to the Select Board or applicants may appear at the May 15th meeting.

### **Talk Saves Lives – Suicide Prevention Presentation**

Presentation on a leading cause of death and what can be done to fight suicide, will be presented on May 9<sup>th</sup> from 6:30-7:30PM at the Chelmsford Public Library McCarthy Meeting Room. For more information contact Taryn Angel at the Health Department at [tangel@chelmsfordma.gov](mailto:tangel@chelmsfordma.gov).

### **Narcan Training Sessions**

Free Narcan training will be presented by the Health Department on May 11<sup>th</sup> @ 2:00PM and May 23<sup>rd</sup> @ 6:00PM to be conducted at the Fire Department Lower Level Training Room. The training is open to all and registration is required at [www.chelmsfordma.gov](http://www.chelmsfordma.gov). Learn how to recognize an overdose. Free Narcan given to all attendees. Over one hundred members of the community have been trained to date.

### **Health Department Walking Group**

The Health Department welcomes all to join a walk on the Bruce Freeman Rail Trail every second and fourth Tuesday, May through September from 9:00-9:30AM. Meet at the 100 Ballfields at the intersection of Fletcher St. and Chelmsford St. Cancelled if inclement weather. For more information contact Darcy at the Health Department at 978-250-5241.

### **PUBLIC INPUT**

John Abbott of 384 North Rd. appeared before the Board with respect to the Ledge Rd. article presented at Special Town Meeting. He stated that in the 1950's the state constructed Route 3 and cut off access to the two quarries. An underpass was created which is used today. He stated that residents at Town Meeting were "cut off" and not given the time to speak when a Town Meeting Representative moved the question to vote. He cited instances of memorials across Town and road repairs completed with the use of granite from the quarries. He stated that there are five businesses at the end of Ledge Rd. that will be greatly impacted by the passage of this article. He asked that the Town reach out to Westford, the state and Newport Materials "to find solutions to the trucking problem."

### **COMMITTEE VACANCIES**

Vice Chair Wojtas read the list of current vacancies. Interested applicants can apply online at <http://www.chelmsfordma.gov> or through the Town Manager's office.

### **LICENSES**

#### **Common Victualler License: Simply Khmer Noodle House LLC, 7 Summer St., Unit 30**

Sambath Eang Lee appeared before the Board on behalf of Simply Khmer Noodle House in support of a common victualler license to be operated on the premises at 7 Summer St., Unit 30. He stated that he was given the opportunity to open a second restaurant when his friend retired from his business in Town.

**MOTION:** by Vice Chair Wojtas to approve the application of Simply Khmer Noodle House LLC for a common victualler license to be exercised on the premises at 7 Summer St., Unit 30. Seconded by Board Member Timmins. **Motion carries 5-0, unanimous.**

### **REPORTS AND PRESENTATIONS**

#### **Deputy Police Chief Colin Spence: Monthly Traffic Safety Committee Report**

Lt. Jason Poor reviewed the Power Point presentation on behalf of the Traffic Committee. The update included current actions, pending actions and completed actions.

**Lisa Marrone: Effort to Address Excessive Littering of Alcoholic Nip Bottles**

Ms. Marrone stated that a meeting was held on March 27<sup>th</sup> including representatives from the police and health departments and owners of five package stores, to address the issue of littering. Owners stated that they had installed prominent signage inside their stores to encourage proper and respectful handling of litter as well as verbal reminders at point of sale. Trash receptacles had been placed outside stores and regular cleaning sweeps were done in the immediate surroundings. Information was shared with the owners of Town Cleanup day.

Discussion ensued on continued monitoring and follow up. Town Manager Cohen stated that, while the package store owners were committed to taking concrete steps to alleviate the problem, they were not willing to address the issue beyond the confines of their properties. Their general feeling was the problem was caused by the irresponsible behavior of the consumer, even though, if left unchecked, a local or state ban of nip bottles would have a significant impact on *their* businesses. He stated that the situation will continue to be monitored by the police department as well encouraging the continued general public monitoring of neighborhoods.

**DPW Director Christine Clancy: Monthly American Rescue Plan Act Project Report**

DPW Director Christine Clancy appeared before the Board and reviewed the PowerPoint presentation on the monthly ARPA report project of funding commitment, the status of the procurement or an anticipated procurement timeline, estimated project overruns or underruns, the total forecasted project cost, and the amount and percent spent to date. Of the \$7.9 million in allocated funds, approximately \$5.4 million, or 69% of the total allocated amount has been procured to date. The current anticipated overall ARPA program overrun is \$853,525. The remaining unallocated \$2.68 million will be procured in the May/June timeframe with construction of these projects continuing into the summer.

**SELECT BOARD MEETING SCHEDULE**

Town Manager Cohen presented the Select Board proposed meeting schedule. Discussion ensued on making changes to the schedule in the future as needed.

**SELECT BOARD LIAISON ASSIGNMENTS**

Chair Carota reviewed the liaison and voting member assignments to the various boards and committees. Discussion ensued and assignments were made. An updated list will be distributed and posted on the Town Web Site.

**APPOINTMENT OF SELECT BOARD REPRESENTATIVE TO NORTHERN MIDDLESEX COUNCIL OF GOVERNMENTS**

Chair Carota stated that Board Member Wojtas was the current representative and asked for nominations for Select Board representative to the Northern Middlesex Council of Governments. There were none.

**MOTION:** by Chair Carota to approve Board Member Wojtas as Select Board Representative to the Northern Middlesex Council of Governments. Seconded by Board Member Timmins. **Motion carries 5-0, unanimous.**

**VOTE TO SUBMIT LEDGE ROAD COMMERCIAL TRUCK TRAFFIC HOME RULE PETITION TO THE STATE LEGISLATURE**

Town Manager Cohen stated that, as voted by Town Meeting to authorize the Select Board to submit a home rule petition to the state legislature regarding commercial truck restrictions on Ledge Rd., he will obtain a certified copy of the vote from the Town Clerk and provide it to the legislative delegation to file the home rule petition. Upon acceptance the Board will be advised of the assignment and hearing date.

**MOTION:** by Vice Chair Wojtas to authorize the Town Manager to submit the home rule petition to the state legislature as presented. Seconded by Board Member Timmins. **Motion carries 5-0, unanimous.**

**SIGN PURCHASE AND SALE AGREEMENT FOR 0 WILSON LANE, MAP 29, BLOCK 104, LOT 18**

Town Manger Cohen stated that, as voted by Town Meeting to authorize the purchase of 0 Wilson Lane, he is seeking the Board’s authorization and approval by signing the Purchase and Sale Agreement reviewed by Town Counsel and the sellers’ counsel. Upon signature a closing will be scheduled by the close of the fiscal year.

**MOTION:** by Vice Chair Wojtas to approve and sign the Purchase and Sale Agreement for 0 Wilson Lane as presented. Seconded by Board Member Timmins. **Motion carries 5-0, unanimous.**

**DISCUSSION REGARDING SURVEY RESULTS OF TOWN COMMITTEES**

Board Member Timmins reviewed the document she compiled with regard to the results of the survey of Town committees. Following discussion, it was agreed as follows:

- Assign Board Members Timmins and Wojtas to work with the Town Manager on guidelines and onboarding structure recommendations and to consider gaps identified and any existing best practices or existing processes for further discussion by liaisons with individual boards. Consider scheduling a meeting of chairs of all boards/committees to share their roles for edification purposes and to discern collaboration opportunities.
- Assign Chair Carota and Town Manager Cohen to further discern written comments of non-liaison boards/committees (Board of Registrars) and discuss role of the Board in supporting those committees.
- Chair Carota and Town Manager Cohen will coordinate with the Recycling Committee regarding a date for the Committee to provide an update to the Select Board.
- Liaisons will assume responsibility for actions related to the specific boards or committees to which they are assigned.

**PUBLIC FORUM REGARDING CIVIC ENGAGEMENT OF YOUTH/YOUNG ADULTS**

Board Member Wojtas reviewed her plan for a proposed outreach to youth and young adults on civic engagement. An informal “open house” would be held at the library for one-on-one conversations with residents to share their input on town government. A representative from several boards/committees would also be invited to discuss the various commitment requirements of time and frequency of meetings, etc.

Discussion ensued. Board Member Timmins suggested involving Dr. Lang in reaching out to the general student and parent population and not be limited to high school students. It was the consensus of the Board that Board Member Wojtas move forward with the scheduling of the forum as above discussed.

Chair Carota referenced the letter from Stephanie Quinn, School Social Science Department Chair, regarding the upcoming Actions Civic Project of students in grades 8-11. Town Manager Cohen reported that the Town has been responsive to the students reaching out to different departments within town government and welcomes the opportunity to again assist students in their research this year.

Chair Carota reported that he and Board Member Dixon had shared the results of the Board’s two meetings with high school civics groups with Principal Murray, who made the following suggestions to further engage with youth:

- Create youth page on Town website.

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- Have school representative at Select Board meetings and Town Meeting.
- Have students shadow staff at Town Hall on Job Fair Day scheduled for May 16<sup>th</sup>.
- Participation of Board at career breakfast day in March, 2024.

Chair Carota and Board Member Dixon will follow up with Principal Murray in October to discuss additional options for engaging students in civic participation.

### **REQUEST FOR LEGISLATIVE EARMARKS IN MASSACHUSETTS SENATE'S PROPOSED FY24 STATE OPERATING BUDGET**

Town Manager Cohen reported that the House of Representatives has approved the proposed projects as follows: a) \$70K for the purchase of a new incident command vehicle for the police department; b) \$70K for a lightning protection system for South Row elementary school; c) \$20K for improvements to the transportation infrastructure of the Vinal Square section; and d) \$25K for the Council on Aging for senior food security. They will now be submitted to the Senate for approval. Additionally, with regard to carbon neutrality at the public schools, an earmark request will be submitted for Senate approval.

DPW Director Christine Clancy reviewed the earmark request of \$75K for a strategic plan/roadmap on how the schools can transition from fossil fuel-based heating systems to electric HVAC systems as part of the Town's efforts to be net-zero emissions by 2050.

**MOTION:** by Vice Chair Wojtas to approve the earmark request of \$75K for a strategic plan/roadmap on how the schools can transition from fossil fuel-based heating systems to electric HVAC systems as part of the Town's efforts to be net-zero emissions by 2050. Seconded by Board Member Timmins. **Motion carries 5-0, unanimous.**

### **TOWN MANAGER BID AWARDS**

Town Manager Cohen requested the Board's approval of bid awards for the McCarthy Middle School kitchen equipment, Department of Public Works seasonal road reclaiming and paving and Miland Avenue sewer pump station reconstruction.

**MOTION:** by Vice Chair Wojtas to approve the bid award for the McCarthy Middle School kitchen equipment to Alternative Sales Corp. in the amount of \$321,645.08. Seconded by Board Member Timmins. **Motion carries 5-0, unanimous.**

**MOTION:** by Vice Chair Wojtas to approve the bid award for the Department of Public Works seasonal road reclaiming and paving to Newport Construction in the amount of \$1,271,000.00. Seconded by Board Member Timmins. **Motion carries 5-0, unanimous.**

**MOTION:** by Vice Chair Wojtas to approve the bid award for the Miland Ave. pump station reconstruction to N. Granese & Sons in the amount of \$845,000.00. Seconded by Board Member Timmins. **Motion carries 5-0, unanimous.**

### **TOWN MANAGER REPORTS**

#### **March and April Sewer Flows**

Town Manager Cohen reviewed the March and April sewer flows, with April flows slightly below March which was the highest month of the year to date. The flows are following a pattern of 2.44gpd and the report will be given to the Board going forward only when there is a change of major significance.

**Electricity Aggregation Supply Procurement**

Town Manger Cohen reported that three bids came in significantly higher than forecast in the projection, and all three bids were rejected. The Town’s current basic electricity supply price is \$10.042 cents/kWh. Three suppliers submitted proposals for 12-month and 24-month periods. Only one supplier offered a bid for a 36-month period. The lowest bid price for the standard supply was \$15.463 cents/kWh for a 24-month period. This would have amounted to a 54% price increase. This was significantly above the \$13.8 cents/kWh estimate from last month. The 50% green default option bid price was \$16.851 cents/kWh. The estimated price was \$15.6 cents/kWh. The 100% green option bid price was \$18.837 cents/kWh. The estimated price was \$16.8 cents/kWh. Based on the indicative pricing analysis that the Clean Energy and Sustainability Committee presented at the Board’s March 27 meeting, an increase in the electricity supply rate from \$10.042 cents/kWh to 13.800 cents/kWh would result in an annual increase of approximately \$277.28. Therefore, if the electricity supply rate were to increase to 15.463 cents/kWh, the annual increase would amount to \$400.39. If the default plan were to change to 50% renewable electricity supply, the 16.851 cents/kWh rate would result in an annual increase of \$502.93.

The consultant has reported that market conditions have stabilized since last week. The next available procurement window is on Wednesday, May 10, and after that, the next available bid times are June, July and August. He asked for guidance from the Board on next steps.

Following discussion, the majority of the Board was in favor of authorizing the Town Manager to go out to bid on May 10<sup>th</sup> for the lowest option at the minimum standard supply tier, unless the consultant advises the market has once again become unstable, in which case he will wait until June 10<sup>th</sup> to solicit bids. If the award is won for the standard supply, residents will have the opportunity at their own discretion to opt up to the higher tiers (50% or 100% green option). Board members Carota, Drew and Dixon were in favor of changing the bid baseline from the mid-tier to the lowest tier option. Board members Wojtas and Timmins were in favor of maintaining the bid baseline at the mid-tier that was decided during the last Board member discussion with the Clean Energy and Sustainability Committee.

**MEETING MINUTES**

**Select Board Reorganization Meeting Minutes April 6, 2023**

**MOTION:** by Vice Chair Wojtas to approve the Select Board reorganization meeting minutes of April 6, 2023. Seconded by Board Member Timmins. **Motion carries 5-0, unanimous.**

**Select Board Regular Meeting Minutes April 10, 2023**

**MOTION:** by Vice Chair Wojtas to approve the Select Board regular meeting minutes of April 10, 2023. Seconded by Board Member Timmins. **Motion carries 5-0, unanimous.**

**SELECT BOARD MEMBER LIAISON REPORTS AND REFERRALS**

Board Member Dixon - no report  
Board Member Drew – no report.  
Board Member Timmins

- School Committee at its meeting tomorrow night will have a report from its consultant on a special ed audit and report is in packet. This is not a compliance audit, which the state conducts, but an audit to look at SPED programs and make suggestions about efficiencies or programming itself.
- Vinal Square Improvement Committee will reschedule its transportation improvement plan presentation and listening session sometime in May before the plan is submitted to MassDOT.

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Vice Chair Wojtas

- Last Friday she and the Town Manager attended a police academy graduation. Congratulations to the two new officers Alexander Frecker and Andrew Robinson.
- Friends of the Library book sale brought in a total profit over \$16K.

Chair Carota

- Congratulations to the Ecology Club for receiving a \$10K grant from the New England Bio Lab to maintain its composting program at the high school.

**AJOURNMENT TO EXECUTIVE SESSION, NOT TO RETURN TO OPEN SESSION**

**MOTION:** by Vice Chair Wojtas at 7:41PM, to adjourn to Executive Session, not to return to Open Session, to discuss strategy with respect to litigation regarding a) North Chelmsford Water District PFAS claim; b) 24, 26, 28 and 30 Second Lane; c) Ledge Road Commercial Truck Traffic; and d) to review Executive Session meeting minutes of April 10, 2023 Segments 1, 2 and 3. Seconded by Board Member Timmins.

**Role Call vote:**

**Chair Carota – aye.**

**Vice Chair Wojtas – aye.**

**Board Member Timmins – aye.**

**Board Member Dixon – aye.**

**Board Member Drew – aye.**

Motion passed 5-0, unanimous.

**NEXT REGULAR MEETING DATE: May 15, 2023**

Respectfully submitted,

Christine Martin Barraford  
Recording Secretary

*Supporting documents*

- Colin Spence - Police Chief appointment
- Peace officers memorial day 2023
- Cemetery Commission vacancy notice May 2023
- Talk saves lives Chelmsford
- May Narcan trainings
- Walking group flyer 2023
- Committee vacancies as of 5/1/2023
- Simply Khmer Noodle House common vic
- Traffic Committee update 5/1/2023
- Business summary excessive littering of alcohol nip bottles
- 4/26/23 ARPA update cover letter
- 4/26/23 ARPA update
- Select Board meeting schedule milestones 2023-2024
- SB liaison assignments 2023-2024 blank
- SB liaison assignments 2022-2023 update January 2023
- Home rule petition – Ledge Rd. commercial truck traffic
- Gordon Judith Wilson Lane sale pads-final
- Board and committee survey actionable inputs summary
- Resident engagement forum discussion
- CPS civics project community letter

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- Legislative earmarks 2023
- Electrification roadmap earmark request 4/26/23
- Bidawardmemo 4/18/23 McCarthy kitchen equipment
- Bidawardmemo 4/21/23 reclaiming paving Miland pump station
- Sewer Flow summary FY23
- Sewer flow through March 23
- April 2023 sewer flow
- Electricity aggregation April 2023
- 4/6/23 SB minutes reorg draft
- 4/10/23 SB minutes draft



Town of Chelmsford Select Board Minutes  
Town Offices, Room 200  
50 Billerica Rd.  
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**Executive Session Minutes**  
**Segment 2 (Second Lane)**  
May 1, 2023

**Attending:**

Mark Carota, Chair  
Patricia Wojtas, Vice Chair  
Virginia Crocker Timmins, Clerk

Paul Cohen, Town Manager  
Paul Haverty, Town Counsel

**Absent:**

George Dixon, Board Member  
Erin Drew, Board Member

Chair Carota called the Executive Session to order at 7:47 pm. The purpose of the Executive Session segments and start times were:

- 7:47 pm: Segment 1, Discuss Strategy with Respect to Litigation Regarding North Chelmsford Water District PFAS Claim
- 8:45 pm: Segment 2, Discuss Strategy with Respect to Litigation Regarding 24, 26, 28, and 30 Second Lane
- 8:54 pm: Segment 3, Discuss Strategy with Respect to Litigation Regarding Ledge Road Commercial Truck Traffic
- 9:13 pm: Segment 4, Review Executive Session Meeting Minutes of April 10, 2023 Segments 1, 2 & 3

**Segment 2: Discuss Strategy with Respect to Litigation Regarding 24, 26, 28, and 30 Second Lane**

Board Member Drew recused herself from Segment 2.

Attorney Haverty updated the Board regarding the status of the disputes over the properties at 24, 26, 28 and 30 Second Lane. The Select Board has no role in these disputes or decision authority but should be cognizant of the matter as it relates to the Town.

There have been multiple appeals.

- When the Board of Appeals (BOA) denied the Applicant's (Heart Pond Development, LLC and Patrick Larkin) request to raze four existing structures and replace them with larger structures, the Applicant filed an appeal in Land Court.
- The BOA later denied the Applicant's request to build three larger structures but did not formally file its decision. With that, the Applicant filed an appeal based on Constructive Approval due to the lack of a formal BOA decision filing. The town appealed the Applicant's appeal. Abutter Pamela Rivard independently filed an appeal based on Adverse Possession of a portion of her property.

A draft settlement agreement is nearing closure where the parties will agree to:

- Dismiss all pending litigation
- Issue building and demolition permits for 24 Second Lane. The new single family structure at 24 Second Lane will comply with required setbacks and will not encroach on the Rivard property.
- Agree that further demolition and redevelopment on 26, 28, and 30 Second Lane will require new permits and new application processes.

Respectfully submitted,

Virginia Crocker Timmins  
Select Board Clerk

Segment 2 Supporting Documents:

- Document: *Draft Second Lane Settlement Agreement #2284895*. Parties include the Applicant Heart Development, LLC and Patrick Larkin, The Town of Chelmsford (Jose Negron, Building Commissioner and members of the Zoning Board of Appeals), and abutting property owner Pamela Rivard, Trustee of the Pamela B. Rivard Investment Trust and the Norman T. Rivard Investment Trust).

Town of Chelmsford Select Board Minutes  
Town Offices, Room 200  
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**Executive Session Minutes**  
**Segment 4 (Minutes 04.10.2023)**  
May 1, 2023

**Attending:**

Mark Carota, Chair  
Patricia Wojtas, Vice Chair  
Virginia Crocker Timmins, Clerk  
Erin Drew, Board Member

Paul Cohen, Town Manager

**Absent:**

George Dixon, Board Member

Chair Carota called the Executive Session to order at 7:47 pm. The purpose of the Executive Session segments and start times were:

- 7:47 pm: Segment 1, Discuss Strategy with Respect to Litigation Regarding North Chelmsford Water District PFAS Claim
- 8:45 pm: Segment 2, Discuss Strategy with Respect to Litigation Regarding 24, 26, 28, and 30 Second Lane
- 8:54 pm: Segment 3, Discuss Strategy with Respect to Litigation Regarding Ledge Road Commercial Truck Traffic
- 9:13 pm: Segment 4, Review Executive Session Meeting Minutes of April 10, 2023 Segments 1, 2 & 3

**Segment 4: Review Executive Session Meeting Minutes of April 10, 2023 Segments 1, 2, & 3**

The Board reviewed the draft minutes of April 10, 2023 Segment 1, Strategy with Respect to Collective Bargaining with the Superior Officers (Sergeants) Union.

**Motion:** Vice Chair Wojtas motioned to approve the Executive Session minutes of April 10, 2023, Segment 1 to be released. Clerk Timmins seconded the motion.

**Roll Call Vote:**

Board Member Drew	<b>Aye</b>
Clerk Timmins	<b>Aye</b>
Vice Chair Wojtas	<b>Aye</b>
Chair Carota	<b>Aye</b>

Motion carries, 4 in favor, 1 absent.

The Board reviewed the draft minutes of April 10, 2023 Segment 2, Strategy with Respect to Collective Bargaining with the Public Safety Dispatchers Union.

**Motion:** Vice Chair Wojtas motioned to approve the Executive Session minutes of April 10, 2023, Segment 2 to be released. Clerk Timmins seconded the motion.

**Roll Call Vote:**

Board Member Drew	<b>Aye</b>
Clerk Timmins	<b>Aye</b>
Vice Chair Wojtas	<b>Aye</b>
Chair Carota	<b>Aye</b>

Motion carries, 4 in favor, 1 absent.

The Board reviewed the draft minutes of April 10, 2023 Segment 3, Strategy with Respect to Collective Bargaining with the Library Employees Union.

**Motion:** Vice Chair Wojtas motioned to approve the Executive Session minutes of April 10, 2023, Segment 3 to be released. Clerk Timmins seconded the motion.

**Roll Call Vote:**

Board Member Drew	<b>Aye</b>
Clerk Timmins	<b>Aye</b>
Vice Chair Wojtas	<b>Aye</b>
Chair Carota	<b>Aye</b>

Motion carries, 4 in favor, 1 absent.

**Adjournment:**

**Motion:** Vice Chair Wojtas motioned to adjourn at 9:15pm. Clerk Timmins seconded the motion.

**Roll Call Vote:**

Board Member Drew	<b>Aye</b>
Clerk Timmins	<b>Aye</b>
Vice Chair Wojtas	<b>Aye</b>
Chair Carota	<b>Aye</b>

Motion carries, 4 in favor, 1 absent.

Respectfully submitted,

Virginia Crocker Timmins  
Select Board Clerk