



**Chelmsford Board of Health  
Minutes of the Board of Directors Meeting  
Town of Chelmsford  
50 Billerica Road, Room LL06  
Chelmsford, MA 01824  
6:00 p.m. Monday, May 1, 2023**



**Attending:** Richard Day  
William Sinausky

**Staff:** Donna Greenwood, Assistant Health Director  
Charlene Destrempe, Department Assistant

**Call to Order:** Meeting called to order at 6:00 pm

**Approval of Minutes:**

Upon motion made by William Sinausky to approve the minutes from April 3, 2023, seconded by Richard Day, it was voted unanimously to approve the minutes.

**Hearing:**

Request from Richardson House Condominiums requesting a Weekday Lifeguard Variance

Upon motion made by William Sinausky to grant Richardson House a Weekday Lifeguard Variance, seconded by Richard Day, it was voted unanimously to grant the Weekday Lifeguard Variance

**Incoming Correspondence:**

Discussion on PAN AM Railways -2023 Yearly Operational Plan

Discussion on DEP regarding Chelmsford Water District permit approval

Discussion on Tropical Smoothie's Grease trap pumping report

Discussion on Dog to Human bite

Upon Motion made by William Sinausky to accept Incoming Correspondence, seconded by Richard Day, it was voted unanimously to approve Incoming Correspondence.

**Outgoing Correspondence:**

Discussion on letters sent to residents that have Domestic Animals with no permit.

Discussion on approval letter sent to 20 Elm Street for Onsite Wastewater System

Discussion on 25 Wellman Ave expanding their building.

Discussion on 200 Turnpike St proposing a Tree removal company.

Upon Motion made by William Sinausky accept Outgoing Correspondence, seconded by Richard Day, it was voted unanimously to approve Outgoing Correspondence

**Old Business:**

Upon motion made by William Sinausky to accept Old Business, seconded by Richard Day, it was voted unanimously to accept Old Business.

**New Business:**

Discussion on New Housing Code Season Date options

Upon motion made by William Sinausky to accept keeping the Housing Code Season dates, seconded by Richard Day, it was voted unanimously to keep the Housing Code Season dates of 9/15- 6/15

Upon Motion made by William Sinausky to accept New Business, seconded by Richard Day, it was voted unanimously to accept.

**OTHER:**

Monthly Reports:

Discussion on a brush fire that occurred on the Railroad tracks near Butterfield and Wotton St that showed possible Environmental issues.

Discussion on 100 Wotton St and 10 Butterfield St having Environmental issues.

Upon Motion made by William Sinausky to accept Other, seconded by Richard Day, it was voted unanimously to accept Other.

**Public Input:**

Upon motion made by Richard Day to open and close Public Input, it was voted unanimously to close Public Input

**Motion to Adjourn:**

Upon Motion made by William Sinausky to adjourn, seconded by Richard Day, it was voted unanimously to adjourn the meeting at 6:45 pm

**Next Scheduled Meeting:** *Monday June 5, 2023*

*Location – Fire Prevention Room LL06*