



# BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE

**DATE:** Thursday, April 28, 2022

**TIME:** 6:30 PM

**PLACE:** Town Offices **ADDRESS:** 50 Billerica Road **ROOM:** 200

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## Meeting Minutes

Members Attending: T. Gazda, R. Klinkhammer, R. Schneider, M. Carignan, J. Kelsey, S. Pustell

Members Absent: D. Antonelli, J. Haouchine

Public Present: D. McNurland

### 6:30 Public Input

- D. McNurland reported that there are issues on the BFRT at the Concord Junction Park where cyclists are supposed to dismount and walk bikes at the crossing but many still ride right over the tracks. Potential changes to the area are being evaluated including rerouting the trail through the parking lot.
- D. McNurland also reported that the opening of the Phase 2B bridge over Rt. 2 may be delayed possibly to September, unofficially due to issues with completing landscaping and plantings in the area.

### 6:45 Announcements

- T. Gazda reported that he and D. McNurland prepared a submission on Chelmsford news for the spring Friends newsletter, focused mainly on completion of the Pond Street kiosk and installation of the new bicycle tire pump at Cushing Place.
- M. Carignan reported that DPW is proceeding with the repairs to the sidewalk on Billerica Road from Industrial Avenue to Alpha Road.
- R. Schneider reported that part of the Lowell Extension of the BFRT has been paved near the Gervais Auto dealership. However, no work has occurred further toward Lowell.

### 7:00 Status of Bicycle Pump Replacement (J. Kelsey)

- J. Kelsey indicated that the new pump will be installed by May 1<sup>st</sup>.

### 7:20 AIM at Melanoma BFRT Trail Event Registration

- The committee discussed this event and had no major concerns as the organizers intend to stage the event from the Byam School grounds and only use the trail from Maple Road to High Street where it will reverse course.
- T. Gazda will communicate to the event contact the standard rules concerning signage, trail markings, traffic control, etc.

### 7:30 BFRT Logo Sign at Brickhouse Trail Entrance

- The committee agreed that the immediate effort should be to put together a detailed plan including drawings and sketches of the project. J. Kelsey and T. Gazda will measure out the area to establish a basis for making drawings and will provide a sketch to DPW/Engineering to prepare a detailed professional drawing.. Further discussion ensued about the size of the BFRT logo sign. T. Gazda displayed an 18" x 24" print of the sign and consensus was that it had to be much larger, perhaps at least 24" x 36" or even bigger. Also discussed were the number of bike racks with six racks (room for 12 bicycles being the minimum).

### 7:40 Update on Brick Donation Program for Carol Cleven Park (S. Pustell)

- S. Pustell reported that Fundraising Brick Company ( <https://www.fundraisingbrick.com> ) appears to be a good choice for this program as they are specifically focused on this activity. Bricks are laser engraved for long term durability and there are

many choices for type and color of bricks but one size and color are probably the best choice. Minimum order size is 250 bricks and once \$250 is reached, shipping is free.

- There needs to be fund raising publicity created for this program. Donors order through the company via a specific link which provides choices of bricks, fonts, content, number of text lines and logos that will be acceptable as set up by BPAC.
- S. Pustell to contact the Town Manager's office regarding the funding going into the BPAC account and whether this is acceptable as a charitable donation equivalent to a 501-c3 charity.

#### **7:50 Review/Update Discussion Items List for March Meeting with DPW (T. Gazda)**

- The committee reviewed the list from the March Meeting for the benefit of those who were unable to attend that meeting. Many of the items on the list are already in progress such as the Billerica Road sidewalk repairs, paving of roads in South Chelmsford, status of other projects upcoming or on indeterminate hold due to cost.

#### **8:00 Review Status of E-Bike Legislation**

- R. Schneider reported that he has not heard of any progress on the E-bike legislation. He will investigate further for the May meeting.

#### **8:10 Discuss Adding Historical or Other Relevant Information to the Trail**

- R. Schneider will look at several books he has on history in Chelmsford as it pertains to the Rail Trail for historical facts of interest.

#### **8:20 Approval of Meeting Minutes from Regular Session on March 17, 2022**

- A motion to approve the minutes of March 17, 2022 as presented was made by S. Pustell and seconded by M. Carignan. Motion carries. Abstentions by R. Klinkhammer and J. Kelsey.

#### **8:25 Updates:**

- Trail Maintenance Program (B. Schneider)
  - R. Schneider reported that people express interest in helping along the trail but are looking for more than litter removal. He suggested looking at developing shovel ready items that could be offered to interested parties.
  - R. Schneider reported that there is a lot of trash on the trail behind the Chelmsford Street Dunkin location that seems to come from that source. T. Gazda suggested talking to the store manager about them taking responsibility for maintaining that section of the trail
- BPAC Account Status (T. Gazda)
  - Funds in the amount of \$2,520.00 for the Portable Toilets on the BFRT in 2022 were received from the Friends of the Bruce Freeman Rail Trail. Units were placed on the trail the first week of April.
  - Invoices totaling \$280.00 from United Site Services for the first four week period were paid out 4/22/22.
  - Current BPAC Account Balance is \$3,602.50 .
- BPAC email report (R. Klinkhammer)
  - No emails received

#### **8:35 Future Meeting Dates and New Agenda Items**

- Next Regular Session: May 19, 2022 (6:30 PM)
- New items for future meetings -
- Dates and agenda for future meetings/work sessions

#### **8:45 Adjournment**

- A motion to adjourn was made by J. Kelsey and seconded by M. Carignan. Unanimous vote.

**Next Regular Session: May 19, 2022 (6:30 PM)**