

Approved 5/9/2022

Town of Chelmsford Select Board Minutes  
Senior Center  
75 Groton Road  
Chelmsford, MA 01863

Regular Meeting Minutes  
April 25, 2022

*Attending:*

Virginia Crocker Timmins, Chair  
Kenneth Lefebvre, Vice Chair  
George Dixon, Clerk  
Patricia Wojtas, Board Member  
Mark Carota, Board Member

Paul Cohen, Town Manager  
Dr. Jay Lang, Chelmsford  
Public Schools Superintendent

Please note that all documents referenced in these minutes are on file at the Town Manager's Office, 50 Billerica Rd., Chelmsford, Mass. Chair Timmins called the meeting to order at 7:00PM.

**VOTE TO AUTHORIZE THE SUPERINTENDENT OF SCHOOLS TO SUBMIT TO THE MASSACHUSETTS SCHOOL BUILDING AUTHORITY (MSBA) A STATEMENT OF INTEREST (SOI) FOR PARKER MIDDLE SCHOOL**

Dr. Lang explained that Dore + Whittier recently assisted the school department in updating its facilities strategic plan. The result of the strategic planning process showed the need for a new or modernized middle school. Upon submission of the SOI, the MSBA will likely engage in an eligibility evaluation which would eventually include trade-offs between factors such as a new facility, a renovated facility, and grade configurations.

**Motion:**

Vice Chair Lefebvre made the following motion:

“Having convened in an open meeting on April 25, 2022, prior to the SOI submission closing date, the Select Board of the Town of Chelmsford, in accordance with its charter, by-laws, and ordinances, has voted to authorize the Superintendent to submit to the Massachusetts School Building Authority the Statement of Interest Form dated April 22, 2022 for the Parker Middle School located at 75 Graniteville Road which describes and explains the following deficiencies and the priority category(s) for which an application may be submitted to the Massachusetts School Building Authority in the future: Priority 2 – Elimination of existing severe overcrowding, Priority 4 – Prevention of severe overcrowding expected to result from increased enrollments, Priority 5 – Replacement, renovation or modernization of school facility systems, such as roofs, windows, boilers, heating and ventilation systems, to increase energy conservation and decrease energy related costs in a school facility, and Priority 7 – Replacement of or addition to obsolete buildings in order to provide for a full range of programs consistent with state and approved local requirements; and hereby further specifically acknowledges that by submitting this Statement of Interest Form, the Massachusetts School Building Authority in no way guarantees the acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority, or commits the Town of Chelmsford to filing an application for funding with the Massachusetts School Building Authority.”

Board Member Dixon seconded the motion. The motion passed unanimously, **5-0**.

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**ADJOURNMENT**

**Motion:** by Vice Chair Lefebvre to adjourn. Seconded by Board Member Dixon. The motion passed unanimously, **5-0**. The meeting was adjourned at 7:06PM.

**NEXT REGULAR MEETING DATE: May 9, 2022**

Respectfully submitted,

Virginia Crocker Timmins  
Chair, Select Board

*Supporting documents:*

- Memo dated April 19, 2022 from Jay Lang, Ed. D., Superintendent of Schools, to Paul Cohen, Town Manager, regarding MSBA Vote for Parker Middle School Statement of Interest