

Town of Chelmsford FIRE STATION STUDY COMMITTEE Minutes
April 25, 2022
50 Billerica Road, Room 200
Chelmsford, MA 01824

I. Call to order

- a) The meeting of the Fire Station Study Committee was called to order by the Committee Chair Virginia Crocker Timmins, 7 members were present at 4:00 pm on April 25, 2022. The meeting was held at the Chelmsford Town Offices, 50 Billerica Road, Room 200.

II. Attendance

- a) The following members were present at the meeting:
Virginia Crocker Timmins, Committee Chair
Sheryl ODonnell, Committee Vice Chair
Gregory Segnini, Committee Clerk
Robert Albon, Firefighters' Union Representative
Paul Cohen, Town Manager
Robert Destrempe, Resident Representative
Gary Ryan, Fire Chief

III. Public Comment

- a) None

IV. Meeting Minutes

- a) A motion was made by R. Albon to accept the meeting minutes for the previous meeting on April 12, 2022, as presented by G. Segnini. The Motion was seconded by G. Ryan. The motion passed.

V. Working Discussion

- a) The committee discussed the differences between proposals 2 and 2A and the differences between proposals 3 and 3A.
- b) R. Destrempe discussed the importance of maintaining five staffed engines in town.

- c) The committee discussed trends related to the fire department budget expenditures over the past several years. R. Albon presented the committee with the fire department budget expenditures for fiscal years 2017 through 2021.
- d) The committee discussed ways to organize the collected data and proposed scenarios to facilitate further analysis and developing options for moving forward.
- e) The committee discussed gathering additional data to help the committee better understand the effect each scenario would have on response times.

VI. Set next meeting date

- a) The committee set meetings to begin at 4:00 pm on May 11, 2022 & May 18, 2022.

VII. Public Comment

- a) None

VIII. Adjournment

- a) Motion to Adjourn the meeting by R. Albon. Seconded by G. Ryan. Motion Passed.
Chair Timmins adjourned the meeting at 5:29 pm.

Submitted by: Gregory Segnini, Committee Clerk

Supporting documents:

- a) Chelmsford Fire Department Budget Expenditures for Fiscal Years 2017-2021

*All supporting documents are uploaded and recorded to a shared cloud drive