

Town of Chelmsford  
Master Plan Update Committee  
50 Billerica Rd., Chelmsford, Ma 01824  
Regular Meeting  
MINUTES  
April 22, 2021  
Virtual Meeting via Zoom  
Approved May 27, 2021

**Attending:** George Zaharoolis , Nancy Araway, Michael Raisbeck, Bill Murphy, Scott Rummel, Joe Ready

**Not Present:** Kenneth Lefebvre

**Others Present:** Evan Belansky-Community Development Director, Colleen Stansfield, Assistant, Fred Brusseau-Age Friendly Initiative

Please note that all documents referenced in these minutes are on file at the Town Manager's Office, 50 Billerica Rd., Chelmsford, Mass. This meeting was televised via Zoom and Chelmsford Telemedia.

Pursuant to Governor Baker's March 12, 2020, Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place. Town of Chelmsford Master Plan Update Committee will be conducting a remote public meeting on Thursday April 22, 2021, at 7:00 P.M.

The meeting was called to order at 7:00PM by Mr. Zaharoolis.

**1. 7:00- 7:15 open session**

No one came forward at this time.

**2. Vision Statement - discussion**

Discussion tabled to next meeting.

**3. Facilities – review Chapter**

Discussion tabled to next month.

**4. Cultural and Natural Resources – review**

Mr. Belansky explained this version of the document was covered in a previous meeting, and includes Deb Taverna's final edits.

Ms. Araway was tasked with reviewing the Historic and Cultural Master Plan to see what could be added to the Master Plan Update. Mr. Lefebvre could be asked for input regarding the Values and Vision statement the Select Board had created, as he is not available this evening.

Ms. Araway asked whether a brief statement about the Diversity, Racial, Equity and Inclusion Committee should be added in this section. Mr. Belansky will forward a link to their webpage, which the Committee can review. Mr. Lefebvre will be asked how the Select Board would prefer to address the statement.

George will review this section one final time, however, he had no issues with the version presented. NMCOG will be asked to format the document to match the other sections of the Plan.

The section on Natural Resources does not appear to need any further changes. Many items in the Issues and Opportunities section were taken from the 2017 Open Space and Recreation Plan.

### **5. Historic Resources – review**

Discussion tabled.

### **6. Open Space and recreation - review**

A section about Agriculture was added into this version of this section. Mr. Raisbeck and Ms. Araway provided the data and other information for this addition.

Ms. Araway suggested adding a statement about the Town’s acquisitions of agricultural parcels being preserved for agricultural purposes. Currently, many of them are being placed under the direction of the Conservation Commission, which tends to make them open space.

Mr. Belansky is in the process of updating the maps in this section.

### **7. Schedule moving forward – Next Steps – Planning Board update**

Spring 2021 Town Meeting will be discussing Articles on E-commerce & Medical Marijuana. Both concepts were discussed and identified in the Master Plan Update process. The Planning Board also discussed these concepts at their December, 2020 meeting.

A Committee Report can be prepared for Town Meeting.

The Planning Board is interested in seeing some of the draft documents from this Committee.

Mr. Belansky will provide links to some of the documents from the NMCOG website to the Planning Board. Mr. Raisbeck will facilitate discussions with the Planning Board. A Joint Meeting or Work Session could also be scheduled.

Creating a Vision Statement will be the next step of this project.

### **8. Age Friendly Committee - follow up**

Mr. Brusseau announced that the first meeting of the Age Friendly Implementation Committee will be Wednesday, April 28, 2021.

**9. Agenda items for next meeting**

Housing will be discussed at the May 13<sup>th</sup> meeting, as well as developing a first draft of a Vision Statement.

**10. Approval of minutes**

Jan 28, 2021

**Motion:** by Ms. Araway to approve the Meeting Minutes of January 28, 2021, as presented.  
Seconded by Mr. Rummel.

**Roll Call:**

Ms. Araway: Aye  
Mr. Rummel: Aye  
Mr. Raisbeck: Abstained  
Mr. Murphy: Aye  
Mr. Ready: Aye  
Mr. Zaharoolis: Aye

**Motion carries, unanimous.**

Feb 25, 2021

**Motion:** by Mr. Raisbeck to approve the Meeting Minutes of February 25, 2021, as presented.  
Seconded by Ms. Araway.

**Roll Call:**

Ms. Araway: Aye  
Mr. Rummel: Aye  
Mr. Raisbeck: Aye  
Mr. Murphy: Aye  
Mr. Ready: Abstained  
Mr. Zaharoolis: Abstained

**Motion carries, unanimous.**

**11. Adjourn**

**Motion:** by Mr. Raisbeck to adjourn the meeting at 8:05PM. Seconded by Mr. Ready.

**Roll Call:**

Ms. Araway: Aye  
Mr. Rummel: Aye  
Mr. Raisbeck: Aye  
Mr. Murphy: Aye  
Mr. Ready: Aye  
Mr. Zaharoolis: Aye

**Motion carries, unanimous.**

**Next Meeting: May 13, 2021**

Respectfully Submitted,  
Vivian W. Merrill,  
Recording Secretary

Supporting Documents:

- Draft Update of the Cultural & Natural Resources Section
- Draft Update of the Open Space and Recreation Section
- Draft Minutes