

**BOARD OF ASSESSORS**

Samuel P. Chase, Chairman  
John J. Duffett  
Kevin Sullivan



**Chief Assessor**  
Frank T. Reen, M.A.A

RECEIVED

2021-05-19

9:49 AM

TOWN OF CHELMSFORD

PATRICIA E. DZURIS

TOWN CLERK

**Telephone: (978) 250-5220**

**Chelmsford Town Offices**  
**Assessor's Office**  
50 Billerica Rd  
Chelmsford, MA 01824-2777

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Approved by BOA Vote, 13 May 2021

Meeting Date: 15 April 2021  
Location: Virtual Meeting via TEAMS application for Record, Not Televised  
Assessor's Office, 50 Billerica Rd, Chelmsford MA 01824  
Present: S. Chase, J. Duffett, K. Sullivan, F. Reen  
Absent: None  
Public Present: None

Meeting Called to Order at: 7:00 PM by S. Chase

Note: The Assessor's office files abatement, exemption, and hardship files by Account No., which is the same as the tax bill number. All properties acted upon are referred to by the Account No. referenced on the corresponding documents.

1. Reading of Governor's Order Suspending Certain Provisions of the Open Meeting Law, by the Chair.
2. Approval of 1 April Minutes: Motion to approve by K. Sullivan, second by J. Duffett vote to approve, unanimous. Approval of 1 April 2021 Executive Session Minutes: Motion to approve by K. Sullivan, second by J. Duffett, not to be released until resolution of pending matters, vote to approve, unanimous.
3. Appointments: None.
4. Discussion: None.
5. Executive Session: Motion by K. Sullivan to adjourn to Executive Session, pursuant to MGL Chapter 30A, Section 21(a)(7), to comply with, or act under the authority of, any general law, specifically, to require confidentiality as defined in MGL Chapter 59 Section 60, Records of Abatements, and Chapter 214 Section 1B, Right of Privacy, to discuss abatement and/or hardship exemption actions as required, and further, to discuss strategy with respect to pending litigation, upon conclusion of Executive Session, not to return to Open Session. Second by J. Duffett. Voted by Poll of the Board: Mr. Sullivan, Aye; Mr. Duffett, Aye, Mr. Chase, Aye. Regular Meeting Adjourned.

Meeting Adjourned, 7:02 PM

Respectfully submitted,  
Sam Chase, Chairman