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Chelmsford
Planning Board
Town Offices
50 Billerica Road
Chelmsford, MA 01824
Phone: 978-250-5231



TOWN OF
CHELMSFORD
PATRICIA E.
DZURIS
TOWN CLERK

Meeting Minutes Thursday, April 14 2021

Members Present: Tim Shanahan, Mike Raisbeck, Mike Walsh, Nancy Araway, Erica Clifford, Deirdre Connolly, Paul McDougall
Members Absent: Henry Parlee, (joined the meeting at 7:15pm)
Others Present: Evan Belansky, Com. Dev. Director, Christina Papadopoulos, Town Engineer, Colleen Stansfield, Department Assistant

Tim Shanahan opened the meeting and stated that this meeting is being recorded and televised by Telemedia and is being held remotely and he read the Governor's order suspending certain provisions of the open meeting law. He then Welcomed the new members.

Welcome New Members

Deirdre Connolly, Member

Paul McDougall, Member

Erica Clifford, Associate Member

Tim Shanahan, Member, Re-Elected

Minutes

2-10-2021

<https://www.townofchelmsford.us/DocumentCenter/View/12429/2-10-2021>

Walsh Made a motion to approve the minutes of 2-10-2021, seconded by Raisbeck, unanimous. 4-0

2-24-2021

<https://www.townofchelmsford.us/DocumentCenter/View/12430/2-24-2021>

Walsh made a motion to approve the minutes of 2-24-2021, seconded by Raisbeck, unanimous. 4-0

Vote new Chair, Vice Chair, Clerk, and Liaison Assignments

Henry Parlee joined the meeting and took over as Chair. He asked the Board if there were any nominations for Chair. Walsh nominated Tim Shanahan to be Chair this year, seconded by Raisbeck. Shanahan accepted the nomination. Unanimous. 8-0

Shanahan took over as Chair for the rest of the meeting. Shanahan asked for nominations for Vice Chair.

Parlee nominated Raisbeck, seconded by Araway. Raisbeck accepted the nomination. Unanimous. 8-0

Parlee nominated Araway, seconded by Walsh. Unanimous. 8-0

The Board then went over the Liaison assignments and agreed to the following:

Representative and Liaison Appointments

Representative

Master Plan (2) Community Preservation Committee	- Nancy Araway, Mike Raisbeck - Deirdre Connolly
Housing Advisory Committee	- Tim Shanahan / Paul McDougall
Vinal Square Strategic Action Plan Committee	- Mike Walsh
Northern Middlesex Council of Governments	- Paul McDougall
Economic Development Committee	- Mike Raisbeck
Center Village	- Nancy Araway

Liaison/non voting

Bicycle and Pedestrian Advisory Committee	- Erica Clifford
Historical Commission	- Deirdre Connolly
Conservation	- Mike Raisbeck
Board of Health	- Dierdre Connolly
Board of Appeals	- Nancy Araway

Administrative Review:

1 Billerica / 44 Central Square

PB# 2020-03

Reconsideration

1 Billerica Road and 44 Central Square, Request to reconsider opening the public hearing for a denied project

<https://www.townofchelmsford.us/DocumentCenter/View/12432/1-Billerica-44-central-sq-letter-of-reconsideration>

https://www.townofchelmsford.us/DocumentCenter/View/12433/44-central-sq-reconsideration-15119---Site-Plan_Stamped

https://www.townofchelmsford.us/DocumentCenter/View/12434/44-central-sq-reconsideration-20210405_15119_OddFellows_Waivers

<https://www.townofchelmsford.us/DocumentCenter/View/12435/44-central-sq-Reconsideration-letter-American>

Belansky informed the Board that the applicant has requested to withdraw this application. Raisbeck made a motion to accept the withdrawal with out prejudice, seconded by Parlee, motion passes. 7-0-1 (Connolly abstains)

Presentation Stormwater Bylaw

Christina Papadopoulos, Town Engineer went over her presentation that will be presented at town meeting.

<https://www.townofchelmsford.us/DocumentCenter/View/12427/Chelmsford-SW-Bylaw-Presentation>

<https://www.townofchelmsford.us/DocumentCenter/View/12428/Stormwater-Bylaw-Chelmsford>

[David Hedison, Chelmsford Housing Authority, Director](#)

[Affordable Housing Presentation](#)

David Hedison, Executive Director Chelmsford Housing Authority, went over his presentation which included some charts of the affordability definition and how residents qualify. He also had a discussion with the Board about the payment in lieu of (PILO) creating the affordable units. The Board thanked him for his time.

New Public Hearings: NONE

New business

Discussion / Schedule Worksession

Old Business

Next meetings

April 28, 2021

April 28, 2021

Raisbeck made a motion to adjourn, unanimous