

Town of Chelmsford FIRE STATION STUDY COMMITTEE Minutes
April 12, 2022
50 Billerica Road, Room 200
Chelmsford, MA 01824

I. Call to order

- a) The meeting of the Fire Station Study Committee was called to order by the Committee Chair Virginia Crocker Timmins, 7 members were present at 4:00 pm on April 12, 2022. The meeting was held at the Chelmsford Town Offices, 50 Billerica Road, Room 200.

II. Attendance

- a) The following members were present at the meeting:
Virginia Crocker Timmins, Committee Chair
Sheryl ODonnell, Committee Vice Chair
Gregory Segnini, Committee Clerk
Robert Albon, Firefighters' Union Representative
Paul Cohen, Town Manager
Gary Ryan, Fire Chief

III. Public Comment

- a) None

IV. Meeting Minutes

- a) A motion was made by R. Albon to accept the meeting minutes for the previous meeting on April 4, 2022, as presented by G. Segnini. The Motion was seconded by G. Ryan. The motion passed.

V. Working Discussion

- a) G. Ryan presented updated call volume data from area fire departments.
- b) The committee discussed how scenario 2 would affect the critical success factors. The committee also created and discussed a scenario 2A which is similar to scenario 2 with slight differences in apparatus deployment.

- c) The committee discussed how scenario 3 would affect the critical success factors. The committee also created and discussed a scenario 3A which is similar to scenario 2 with slight differences in apparatus deployment.

VI. Set next meeting date

- a) The committee set the next meeting to begin at 4:00 pm on April 25, 2022.

VII. Public Comment

- a) None

VIII. Adjournment

- a) Motion to Adjourn the meeting by R. Albon. Seconded by G. Ryan. Motion Passed.

Chair Timmins adjourned the meeting at 5:38pm.

Submitted by: Gregory Segnini, Committee Clerk

Supporting documents:

- a) Work Session Flip Charts
- b) Area Department Call Volumes (Updated)

*All supporting documents are uploaded and recorded to a shared cloud drive