

Approved 4/20/2021

Town of Chelmsford
Select Board meeting minutes

TOWN OF CHELMSFORD

PATRICIA E. DZURIS

Virtual meeting via ZOOM

TOWN CLERK

April 8, 2021, 6:00 p.m.
Reorganization Meeting

Attending:

Ken Lefebvre, Chair
Virginia Crocker Timmins, Vice Chair
George Dixon, Clerk
Pat Wojtas, Select Board member
Mark Carota, Select Board member

Paul Cohen, Town Manager

Chair Lefebvre called the meeting to order at 6:00PM.

He read a notification issued as part of the Governor's Executive Order of March 12, 2020, which allows for remote meeting of municipal boards. No in-person attendance is allowed. The public can view the meeting via cable access provided by Chelmsford Telemedia, and other options as described on the Chelmsford Telemedia website at chelmsfordtv.org.

In the event that the meeting cannot be broadcast in real time, an audio and/or video recording or transcript will be posted on the Town website as soon as possible after the meeting.

ELECTION OF OFFICERS

Chair Lefebvre asked for nominations for Chair. Select Board Member Dixon nominated Select Board Member Timmins as Chair. Chair Lefebvre seconded the nomination. Select Board Member Timmins accepted the nomination. There being no further nominations, Chair Lefebvre called for a roll call vote to appoint Select Board Member Timmins as Chair.

Roll call vote:

Board Member Dixon: Aye
Board Member Wojtas: Aye
Board Member Carota: Aye
Chair Lefebvre: Aye
Board Member Timmins: Aye

The nomination is unanimously approved, 5-0.

Chair Timmins conducted the remainder of the meeting.

Chair Timmins asked for nominations for Vice Chair. Select Board Member Dixon nominated Select Board Member Lefebvre as Vice Chair. Chair Timmins seconded the nomination. Select Board Member Lefebvre accepted the nomination. There being no further nominations, Chair Timmins called for a roll call vote to appoint Select Board Member Lefebvre as Vice Chair.

Roll call vote:

Board Member Dixon: Aye
Board Member Wojtas: Aye
Board Member Carota: Aye

Select Board
April 8, 2021

Approved 4/20/2021

Board Member Lefebvre: Aye

Chair Timmins: Aye

The nomination is unanimously approved, 5-0.

Chair Timmins asked for nominations for Clerk. Select Board Member Dixon nominated Select Board Member Carota as Clerk. Select Board Member Lefebvre seconded the nomination. Select Board Member Carota accepted the nomination. There being no further nominations, Chair Timmins called for a roll call vote to appoint Select Board Member Carota as Clerk.

Roll call vote:

Board Member Dixon: Aye

Board Member Wojtas: Aye

Board Member Carota: Aye

Board Member Lefebvre: Aye

Chair Timmins: Aye

The nomination is unanimously approved, 5-0.

Chair Timmins presented out-going Chair Lefebvre with a plaque to designate his tenure as Chair.

SELECT BOARD MEETING SCHEDULE FOR APRIL THROUGH JUNE

There was discussion as to which dates to schedule Board meetings leading up to Spring Town Meeting in June. It was decided that the Board will meet on the following days:

Monday, April 12

Tuesday, April 20

Monday, May 3

Monday, May 10

Monday, May 24

Monday, June 7

Monday, June 28 (following Town Meeting)

If needed, meetings can also be scheduled on Monday, May 17 and/or Monday, June 14.

Mr. Cohen alerted the Board that there may be a joint meeting with the Planning Board on Thursday, April 29.

Board Member Wojtas asked the Board to consider moving to in-person meetings, which all Board Members agreed to. The Board and Town Manager will attend in-person; all other members of the public, including presenters, will attend via Zoom. Any Board Member unable to attend in-person may also attend via Zoom.

ADJOURNMENT

Motion: by Board Member Lefebvre to adjourn this meeting at 6:20PM. Board Member Carota seconded the motion.

Roll call vote:

Board Member Wojtas: Aye

Board Member Dixon: Aye

Board Member Carota: Aye

Select Board
April 8, 2021

Approved 4/20/2021

Board Member Lefebvre: Aye
Chair Timmins: Aye
Motion unanimously approved, 5-0.

Respectfully submitted,

Pat Wojtas
Select Board Member

Supporting documents:
Town Manager's memo dated April 5, 2021, with suggested meeting schedule

Select Board
April 8, 2021