


<p><b>Members Present</b>                  Becky Soderman                  Karen Willis                  Kristin Champagne                  Lee Williams                  Norm Eisenmann                  Rebecca Gore Remote</p>	<p><b>Members Absent</b>                  None</p> <hr/> <p><b>Guests Present</b>                  Somi Chowdhury Eco Club                  Advisor (remote, left at 6:30 p.m.)</p> <p>Jennica (CHS Eco Club) (left at 6:30 p.m.)</p> <p>Emily (remote, left at 6:40 p.m.)</p> <p>Debbie Tait (remote)</p>	
<p><b>Sustainability Manager Present</b>                  None</p>		

**Call to Order.**

The Committee meeting was called to order at 6:00 p.m.

**Review and Approve Meeting Minutes – March 2022**

The 3-March-2022 meeting minutes were reviewed and approved by unanimous vote.

**Eco Club Input**

The trash audit went well and smoothly. Melissa Joyce and Becky Soderman assisted the effort.

- 72.5% of the waste was compostable.
- 178 pounds in one day.
- Trash was 68 pounds trash.
- Need a contractor that could pick up on Wednesday and Fridays.
- Needs contact at Town Hall/DPW.
- Meeting with concerned parties on April 28 at 2:00 p.m.
- Will invite Gary Persichetti at DPW.

Good article on the high school website on the event.

Will be meeting with the principal. If CHS switches to 3 lunches, it may work even better.

Townwide CU. Group of volunteers to clean up the school.

**Rebranding of website-Emily Pacht**

Karen and Lee have been working on updating the webpage.

There were 589 visits in the last 30 days with 534 unique visitors.

FY23 Q2 tax bill insert has been reserved for recycling information.

**Sustainability Manager Update**

**TONNAGE TOTALS for February 2022**

Textile recycling (Formerly Pink Bags)		Pounds
UTEK Mattress*	41	items
Recycling	227.6	tons
Trash	783.57	tons

- Using a weight of 60 pounds per item in recycling % calculations

**Recent Recycling Tonnages**

See Attachment 2.

**Old Business**

**Recent and Upcoming Events**

EVENT	DATE(S)	TIME	LOCATION
Winter Farmers Market Table -Gave out 20 reusable bags. -They learned that Save That Stuff in Boston may recycle Styrofoam. Rebecca is investigating. -Maybe have a table outside of the library during Earth Day or that week	12-February-2022	COMPLETE.	Maxwell's
Pickup Rain Barrels and Compost Bins # Kristin	26-March-2022	COMPLETE	DPW on Alpha Rd
Bulb Shed Open 72 residents	6-April-2022	COMPLETE	Bulb Shed behind Town Hall
Household Hazardous Waste Drop-off #	23-April-2022	9 a.m. to 1 p.m.	DPW on Alpha Rd
Earth Day Fair Table Outside of the Library	23-April-2022		
Town wide Cleanup -Need to send out flyers.	Week of 18 to 22 April		

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EVENT	DATE(S)	TIME	LOCATION
-Sent emails to the residents that helped in 2021. -After the event need to recognize the residents that assisted.			
Bulb Shed Open	4-May-2022	9 a.m. to 5 p.m.	Bulb Shed behind Town Hall
Shredding Event	7-May-2022	9 a.m. to 1 p.m.	DPW on Alpha Rd
Leaf Drop-off #	14-May-2022	9 a.m. to 1 p.m.	DPW on Alpha Rd
Brush Drop-off #	14-May-2022	9 a.m. to 1 p.m.	Community Tree
Bulb Shed Open	1-June-2022	9 a.m. to 5 p.m.	Bulb Shed behind Town Hall
Zero Waste Day #	5-November-2022		McCarthy

# Will need some volunteer(s) to assist.

Publicity/website Update

Karen will continue to work with Emily on upgrading the website.

Karen will work with the local newspapers to publicize our events.

The insert for the 2<sup>nd</sup> quarter tax bill will need to be to the printer in early September.

Visit the Waste Management MRF in Billerica.

14-April - Becky, Karen, Kristin

21-April – Lee, Norm, Rebecca

Bags to Benches Challenge

Library has confirmed that we can setup a collection box at the library.

Kristin will contact the grocery stores to ensure they are ready to accept.

Rebecca purchased a digital scale that is used for weighing fishing.

Kristin Senior Center

Rebecca Library

Karen Town Hall

Box dimension is 36" high x 21" wide x 18" deep

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Review of Open Action Items

Date	Owner	Action	Due Date
4-Feb-21	Karen	<p>Organics curbside pickup: Town request for bids; residents sign up and pay individually. Offbeat is one possibility. Karen has information from previous years.</p> <p>As discussed at the September Meeting, the next step is to prepare a Request for Proposal (RFP).</p> <p>The summary of the survey is included in Attachment 3 to the minutes of 9-September-2021.</p> <p><u>UPDATE:</u> Lee updated the RFP into the Town format and will get with Joyce Cote to verify it is correct.</p>	3-Mar-22
5-Aug-21	Karen	<p>Zero Waste Day</p> <p>Contact the Tyngsboro Sustainability Committee to learn more about how they started, what they have learned, etc.</p> <p>The initial plan is to have a collection in the Fall of 2022 in part due to the Tyngsboro drop-off is in the Spring of 2022. In 2021 Tyngsboro had two drop-offs.</p> <p>Need to coordinate with the Center School and McCarthy PTO that has a Junk Day in the Fall.</p> <p>Karen attended the Center School and McCarthy PTO event to start a conversation/coordination of their event with the Committee's planning of an event. She has also communicated with Ginger from the PTO on how to complement their efforts.</p> <p><u>UPDATE:</u> Tyngsboro not interested in working with us due to the town size. Need to coordinate with McCarthy/Center School PTO to compliment their existing program.</p> <p>McCarthy parking lot reserved for 5-November.</p> <p>Junk King can be contracted directly to reserve a date with them.</p> <p>Need to determine if a resident needs to pay to drop-off metal, etc.</p>	7-Apr-22
6-Jan-22	Kristin	Setup a program to expand collection of plastic bags and plastic wrappers with Bags to Benches.	7-Apr-22

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Date	Owner	Action	Due Date
		<a href="https://recycle.trex.com/view/programs">https://recycle.trex.com/view/programs</a> <u>UPDATE:</u> Signed up to start on Earth Day. Already has the three boxes. Looking to create better signage. Account set up. Track on a monthly basis. Only enter the poundage each month. Need to keep track of weekly collections. Locate the boxes at Library, Town hall, and Senior Center?	
3-Mar-22	Karen	Will reach out to John Sousa to reserve the September tax bill insert	<b>COMPLETE</b>
4-Apr-22	Norm	Draft the responsibilities of the volunteers for the HHW drop-off.	<b>COMPLETE</b>

Review of 2021-2022 Goals and Long-Term Goals

Toters for Solid Waste and Recycling

See Attachment 1 for updated goals.

**New Business**

None

**Open Discussion**

None

**Next Scheduled Meeting**

5-May-2022 at 6:00 p.m. is the next meeting. It will be held at the Town Hall at 50 Billerica Rd. Room 200 with the option of remote attendance.

**Motion to Adjourn.**

The meeting was adjourned at 8:00 p.m.

**Attachments**

1. 2021-2022 Long-Term Goals
2. 2021 and 2022 Trash and Recycling Tonnages
3. Trex Bags to Benches Program Information

Recycling Meeting Minutes 7-April-2022 @ 7:00 P.M. @ Town Hall Room 200  
Attachment 1 Long Term Goals Page 6 of 11

Review of 2021-2022 Goals and Long-Term Goals

**Mission Statement:**

The Chelmsford Recycling Committee is dedicated to reducing the volume of solid waste generated in the town of Chelmsford. The committee strives to promote waste reduction, reuse, recycling, repairing, and composting among the residents, businesses, and institutions in the town of Chelmsford.

Prior to June 2022	Beyond June 2022	Recycling Committee Goals	Committee Member Taking Lead
		<b>EDUCATION/AWARENESS</b>	
X		Town-wide Clean-up re-imagined <ul style="list-style-type: none"> <li>• Have the cleanup for a week again, vs just one day.</li> <li>• Need to be able to thank persons and groups via Facebook, local papers, etc.</li> <li>• Need to post photos</li> <li>• Week of April 21 Earth Day</li> </ul>	Karen Melissa
		<b>REDUCE WASTE</b>	
X		Investigate and setup a program with Trex to collect plastic bags, etc.  <a href="https://recycle.trex.com/view/programs">https://recycle.trex.com/view/programs</a>	<b>COMPLETE</b>
		<b>RE-USE/REPAIR</b>	
	X	Repair Cafés Three events/year, post-pandemic (Eco Club participation?)	Lee
		<b>RECYCLE-RESIDENTIAL/TOWN RECYCLING</b>	
	X	Multi-vendor recycling event (shredding, electronics, tires, etc.) The Zero Waste Day.	Karen
		<b>RECYCLE-BUSINESS RECYCLING</b>	
	X	Advocate for Board of Health mandate for hauler permits	Rebecca
	X	Plan the Implementation of hauler permits: <ul style="list-style-type: none"> <li>• Research how other MA municipalities have implemented business recycling programs and</li> <li>• Conduct a survey of Chelmsford businesses to find out what level of business recycling is going on now.</li> </ul>	Rebecca
		<b>COMPOST</b>	
X		Organics curbside pickup: Town request for bids; residents sign up and pay individually. Offbeat is one possibility. Karen has information from previous years.	Lee
	X	Organics drop-off: Promote with sale of compost bins in the spring, free compost pails?	Lee
<b>X</b>		Setup survey of how many interested in composting.	<b>COMPLETE</b>
	X	Setup program for indoor composting. Have a July 4th booth and raffle off some worm composting kits. UPDATE: Ray is going to offer a class through Community Ed this spring.	Lee

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<b>Prior to June 2022</b>	<b>Beyond June 2022</b>	<b>Recycling Committee Goals</b>	<b>Committee Member Taking Lead</b>
	X	Consider changing to recycling totes with new contract in 2023.	





## More than just plastic bags are recyclable.

APPROVED ITEMS FOR NEXTREX® PROGRAMS

**All plastic must be clean, dry and free of food residue.**



PALLET WRAP AND  
STRETCH FILM



GROCERY BAGS



BREAD BAGS



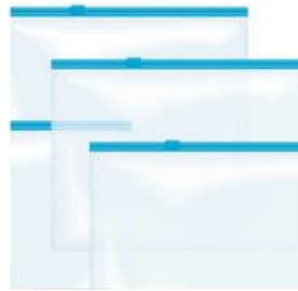
CASE OVERWRAP



DRY CLEANING BAGS



NEWSPAPER SLEEVES



ZIPLOC® AND OTHER  
RESEALABLE FOOD  
STORAGE BAGS



PRODUCE BAGS



PRODUCT WRAP



RETAIL BAGS



AIR PILLOWS



BUBBLE WRAP

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Attachment 3: Trex Bags to Benches Program Information  
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PLASTIC SHIPPING  
ENVELOPES



ELECTRONIC WRAP

**PLUS**

**All plastic must be clean, dry and free of food residue.**

- Plastic films labeled with #2 or #4 recycling symbol (polyethylene films)
- Ice bags
- Wood pellet bags
- Salt bags
- Cereal box liners



**DO NOT INCLUDE THESE ITEMS IN NEXTREX® PROGRAMS**



FROZEN FOOD BAGS



CANDY BAR WRAPPERS



CHIP BAGS



NET OR MESH PRODUCE BAGS



MULCH OR SOIL BAGS

**OR THESE**

- Degradable/compostable bags or film packaging
- Pre-washed salad mix bags
- Pet food bags
- Hot dog or meat wrap packaging
- Six-pack rings
- PPE- Gloves, masks, or protective wear
- Pool covers
- Lamination film
- Silage and hay bags
- Backyard ice rinks
- Vinyl shower curtains or tablecloths
- Bedding or linen packaging
- Shiny, crinkly films like floral wrap

## Don't see your item on the list?

Try these tests to see if your plastic is recyclable polyethylene or not or review the list of frequently asked questions below.

- See if the package will stretch when you pull it. If yes, it can be included. **If it tears like paper, then please don't put in the bin.**

- Is the package shiny or does it make a crinkly/crunchy sound in your hand? **If yes, do NOT recycle in the NexTrex® bin.**