

Town of Chelmsford FIRE STATION STUDY COMMITTEE Minutes
April 6, 2023
50 Billerica Road, Room 200
Chelmsford, MA 01824

I. Call to order

- a) The meeting of the Fire Station Study Committee was called to order by the Committee Chair Virginia Crocker Timmins, 7 members were present at 4:00 pm on April 6, 2023. The meeting was held at the Chelmsford Town Offices, 50 Billerica Road, Room 200.

II. Attendance

- a) The following members were present at the meeting:
Virginia Crocker Timmins, Committee Chair
Sheryl ODonnell, Committee Vice Chair
Gregory Segnini, Committee Clerk
Robert Albon, Firefighters' Union Representative
Paul Cohen, Town Manager
Robert Destrempe, Resident Representative
Gary Ryan, Fire Chief

III. Meeting Minutes

- a) G. Segnini presented the proposed minutes from the meeting on March 29, 2023.
- b) V. Timmins requested an amendment to include that discussion in section VIII c was tabled due to it not being on the meeting's posted agenda.
- c) A motion was made by R. Albon to accept the meeting minutes as amended for the previous meeting on March 29, 2023. The Motion was seconded by S. ODonnell. The motion passed unanimously.

IV. Set next meeting dates

- a) The committee has a previously set meeting for 4:00pm on Tuesday, April 11, 2023.

b) The committee set meetings for 4:00pm on the following dates:

i. April 18, 2023

ii. May 2, 2023

iii. May 16, 2023

V. Public Comment

a) None

VI. Working Discussion

a) R. Albon offered an apology for not notifying the committee that he invited state representatives and department members to attend the meeting on March 29.

b) The committee discussed the IAFF GIS study to ensure that all the necessary information was included/accurate prior to finalization. The committee agreed that the information was sufficiently complete and accurate and that the report was ready to be finalized.

c) G. Ryan presented the committee with information on recent public safety construction costs in nearby communities.

d) The committee continued discussing the financial impacts of different station/staffing configurations.

VII. Public Comment

a) None.

VIII. Adjournment

a) Motion to Adjourn the meeting by R. Albon. Seconded by S. ODonnell. Motion Passed.

Chair Timmins adjourned the meeting at 5:30pm.

Submitted by: Gregory Segnini, Committee Clerk

Supporting documents:

- a) Public Safety Construction Costs
- b) Updated slides outlining station/staffing/apparatus proposals w/scenarios & analysis

*All supporting documents are uploaded and recorded to a shared cloud drive