

Town of Chelmsford FIRE STATION STUDY COMMITTEE Minutes
April 4, 2022
50 Billerica Road, Room 200
Chelmsford, MA 01824

I. Call to order

- a) The meeting of the Fire Station Study Committee was called to order by the Committee Chair Virginia Crocker Timmins, 7 members were present at 4:00 pm on April 4, 2022. The meeting was held at the Chelmsford Town Offices, 50 Billerica Road, Room 200.

II. Attendance

- a) The following members were present at the meeting:
Virginia Crocker Timmins, Committee Chair
Sheryl ODonnell, Committee Vice Chair
Gregory Segnini, Committee Clerk
Robert Albon, Firefighters' Union Representative
Paul Cohen, Town Manager
Robert Destrempe, Resident Representative
Gary Ryan, Fire Chief

III. Public Comment

- a) None

IV. Meeting Minutes

- a) A motion was made by R. Albon to accept the meeting minutes for the previous meeting on March 22, 2022, as presented by G. Segnini. The Motion was seconded by G. Ryan. The motion passed.

V. Working Discussion

- a) G. Ryan presented call volume data for nearby/comparable communities. The committee discussed the data.
- b) G. Segnini presented response time maps for different station configurations. These maps were provided in conjunction with the IAFF GIS study conducted in 2017.

- c) The committee discussed how the five-station scenario presented at the previous meeting by R. Destrempe would affect the critical success factors.
- d) The committee discussed how to determine the costs of hiring an addition firefighter and promoting a firefighter to the position of lieutenant.
- e) The committee discussed the cost/feasibility of renovating or building new stations based on the five-station scenario up for discussion.
- f) The committee discussed the incremental staffing effects of the five-station scenario up for discussion.
- g) R. Albon asked for follow up information regarding engineers' opinion regarding the feasibility of renovating engine 5.

VI. Set next meeting date

- a) The committee previously set a meeting to begin at 4:00 pm on April 12, 2022.

VII. Public Comment

- a) None

VIII. Adjournment

- a) Motion to Adjourn the meeting by R. Albon. Seconded by G. Ryan. Motion Passed.

Chair Timmins adjourned the meeting at 5:45pm.

Submitted by: Gregory Segnini, Committee Clerk

Supporting documents:

- a) Work Session Flip Charts
- b) Area Department Call Volumes
- c) Response time maps for different station configurations

*All supporting documents are uploaded and recorded to a shared cloud drive