

**Town of Chelmsford
Historic District Commission**

Minutes of Meeting of April 1, 2019

The Chairman, Cynthia Acheson called the meeting of the Historic District Commission (HDC) to order at 7:00 P.M. at the Town Offices, 50 Billerica Road. Present were Cynthia Acheson, Brenda Lovering, Jack Handley, Patrick Wood, Deb Taverna, Deb Belden, and Janet Askenburg.

Public Input - None

Scheduled Business

Facade and Signage Improvement Program

There was a brief discussion as to what the Historic District Commission would like to see in a facade program for buildings in the district. Evan Belansky will attend a future meeting to discuss further.

New Business - None

Unfinished Business

17 North Road – A public hearing was held on August 3, 2015 to discuss the changes to the building. Work was to be completed by January 2016. Eight additional windows were to be added and a back entrance added. At a later meeting the back vestibule was to be completed by January 2019. The front sign board was to be completed by January 2016 with an overall height of 8 feet, 12 inches off the ground. All changes were extended to September 20, 2019. The owners did not include the HVAC screening. A site walk was scheduled for 6:00 P.M. on May 6, 2019. Ms. Belden will post the meeting and send a letter to the owners with a list of items to be discussed: exterior windows, vestibule, front sign, parking lot lighting.

41-44 Central Square

There are foundation issues and sewer lines need to be changed. The lease with Santander expires in 2020.

Center Village Master Plan Implementation Committee – Update

The DPW will begin installing signage and brick sidewalks in the Center probably in August 2019. Eleven units have been pre-sold at the Grist Mill Apartments.

Correspondence and Telephone Calls

No correspondence or calls were received.

Meeting Minutes Approval

Minutes for the March meeting were approved.

Next Meeting is scheduled for May 6, 2019.

Meeting adjourned at 7:40 P.M.

Deb Taverna