

Town of Chelmsford FIRE STATION STUDY COMMITTEE Minutes
March 29, 2023
50 Billerica Road, Room LL-06 (Fire Department Training Room)
Chelmsford, MA 01824

I. Call to order

- a) The meeting of the Fire Station Study Committee was called to order by the Committee Chair Virginia Crocker Timmins, 7 members were present at 4:00 pm on March 29, 2023. The meeting was held at the Chelmsford Town Offices, 50 Billerica Road, Room LL-06 (Fire Department Training Room).

II. Attendance

- a) The following members were present at the meeting:
Virginia Crocker Timmins, Committee Chair
Sheryl ODonnell, Committee Vice Chair
Gregory Segnini, Committee Clerk
Robert Albon, Firefighters' Union Representative
Paul Cohen, Town Manager
Robert Destrempe, Resident Representative
Gary Ryan, Fire Chief

III. Meeting Minutes

- a) G. Segnini presented the proposed minutes from the meeting on March 7, 2023.
- b) A motion was made by R. Albon accept the meeting minutes for the previous meeting on March 7, 2023. The Motion was seconded by G. Ryan. The motion passed unanimously.

IV. Set next meeting dates

- a) The committee has previously set meetings for 4:00pm on the following dates:
- i. Thursday, April 6, 2023
 - ii. Tuesday, April 11, 2023

V. Public Comment

- a) None

VI. Working Discussion

- a) R. Albon introduced representatives from the state legislator as well as area fire unions who were in attendance to view the IAFF GIS Study presentation.
- b) Joshua Abbott, IAFF Local 1839 Vice President, presented a draft of the GIS Study that has been conducted based on Chelmsford Fire Department emergency response capabilities.

VII. Public Comment

- a) None

VIII. Working Discussion

- a) R. Albon brought up Chief Ryan's recent presentation to the Finance Committee regarding the FY24 fire department budget.
- b) The committee continued its discussion and analysis regarding the financial impacts of different staffing/station configuration proposals.
- c) G. Segnini discussed his concerns on the impact the current state/direction of the fire department budget will have on the outcome of the committee. Committee Chair V. Timmins tabled discussion on this topic due to it not being on the meeting's posted agenda.

IX. Public Comment

- a) None.

X. Adjournment

- a) Motion to Adjourn the meeting by R. Albon. Seconded by R. Destrempe. Motion Passed.
Chair Timmins adjourned the meeting at 5:47pm.

Submitted by: Gregory Segnini, Committee Clerk

Supporting documents:

- a) IAFF GIS Study (Online Draft Only—will be made available once finalized)
- b) Updated slides outlining station/staffing/apparatus proposals w/scenarios & analysis

*All supporting documents are uploaded and recorded to a shared cloud drive