

Diversity, Equity, and Inclusion Committee  
Town of Chelmsford, MA  
March 29, 2022

Members in attendance : Latosha Dixon, Chair, Carly Conor Reim, Co-chair, Susan Mackinnon, Clerk, Lauren Cochran, Rachel Donovan, Tricia Dzuris, Cherrice Lattimore  
Absent: Brian Petro-Roy,  
Also attending: Pat Wojtas, John Tubridy

**Call to Order** 7:04 pm.

This meeting is being held virtually via Microsoft Teams. It is recorded.

**Approval of minutes of March 15, 2022, meeting**

C. Reim made a motion to approve the 3-15-22 minutes. T. Dzuris seconded. Motion carried.

**Working Group Updates**

**Resident Engagement**

C. Reim –Facebook content for Black History Month and Women’s History Month updated. Cross posting across town pages. March 1 -28 – engagement up 435%  
Up 38 page likes in March. The Greater Lowell Health Alliance survey was posted.

**Women’s History Month**

Working group – L. Dixon, R. Donovan, T. Dzuris  
Pictures and cross posting brought interest.  
Spotlighting local “heroes”  
1-community service  
2- business owners  
3- advocates of the senior population

**Juneteenth**

L. Dixon reached out to police, fire and CCA. The Farmers’ Market has reserved the common for the summer. She requested that the Farmers Market would share the space. Waiting for reply.  
C. Lattimore has begun to reach out to artists she has contacts for. She does need to know a time.  
Committee decided upon 12:00-4:00 pm. 12- 1 for set-up. Event runs from 1-3. 3-4 for shutdown.  
L. Dixon contacted Westford and Groton DEI committees to inquire about partnerships.  
C. Reim, R. Donovan, and C. Lattimore will join the working group. L. Cochran T. Dzuris will do operational work, such as organizing volunteer schedule.

**Education**

Mackinnon, Lattimore, Dixon, and Cochran will work on these projects.

**Student Invitations**

Chats with students about experiences in the Chelmsford Public Schools. Mackinnon emailed suggested student leaders at Chelmsford High School. Waiting for replies before planning format and schedule.

**Forum with sports coaches, parents, and students**

Lattimore and Mackinnon are contacting consultants who may help us with restorative justice and sportsmanship topics, including the Superintendent of Schools in Westford, Daniel Hart (athletic director at CHS), Michele Shannon-Mingo of Westford, and the Middlesex County District Attorney’s office.

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**Watch It Wednesdays**

Tomorrow at 6pm – *I Am Not Your Negro*  
Schedule is set for the remainder of the year  
April - *I Am Sam*  
May - *The Immortal Life of Henrietta Lacks*  
June - *A Secret Love*  
    *Torch Song Trilogy*  
July - *Crip Camp*  
August - *Monsoon Wedding*  
September - *The Straight Story*  
October - *The Farewell*  
November - *Minari*  
December - *Nothing Like The Holidays*

Jessica FitzHanso, head of Reader Services at the Chelmsford Public Library, offered to collaborate with our committee on future events.

**LGBTQA+ Listening Session**

The Select Board scheduled the listening session for Monday, May 16, 6-8 pm at the McCarthy School auditorium, with virtual option. SB will host. DEIC will help organize and promote it. L. Dixon, R. Donovan, T. Dzuris will work on this. Purpose is to share lived experiences. Flyer drafted. Pete Pedulla will share a link for virtual log-in.

**Day of Peace**

L. Cochran and T. Dzuris, co-champions. S. Mackinnon and C. Lattimore on working group.

**Committee Business**

**Logo** two hands as dove wings



L. Dixon will request a high-resolution image from the designer, both in color and black and white. T. Dzuris made a motion to accept the logo with two hands as dove wings image number 4, page 2. R. Donovan seconded. Roll call vote- All present voted yes.

**Finance**

\$673 from BHM donations and a donation of \$971 from Pfizer-Benevity for Latosha Dixon's volunteer time.  
\$579.77 expenses  
Current balance \$4003.16

**Other committee business**

Banner for parade committee – due by May 1<sup>st</sup>. Cost is either \$500 or \$400. Groups cannot choose image. The parade committee puts same image on every banner. All present voted NO on purchasing a banner.

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Dzuris suggested hanging Pride Rainbow bunting under each banner during the month of June. Is there something we could hang for Juneteenth and the Day of Peace?

Juneteenth – flags or bunting for day of event only.

S. Mackinnon made a motion to hang Pride month rainbow buntings on flag poles around the town common, cost not to exceed \$500, during the month of June. T. Dzuris seconded.

Roll call vote unanimous to approve.

**Meeting schedule**

Meetings will be every other Tuesday. Next Meeting will be virtual.

April 12, 2022, at 7pm

Requests for agenda item should be sent to L. Dixon prior to April 7.

**Adjournment**

T. Dzuris made a motion to adjourn the meeting. Seconded by C. Conor Reim. Meeting adjourned 8:06pm.

Minutes submitted by Susan Mackinnon, Clerk,  
Diversity, Equity, and Inclusion Committee