

Town of Chelmsford FIRE STATION STUDY COMMITTEE Minutes
March 22, 2022
50 Billerica Road, Room 200
Chelmsford, MA 01824

I. Call to order

- a) The meeting of the Fire Station Study Committee was called to order by the Committee Chair Virginia Crocker Timmins, 7 members were present at 4:00 pm on March 22, 2022. The meeting was held at the Chelmsford Town Offices, 50 Billerica Road, Room 200.

II. Attendance

- a) The following members were present at the meeting:
Virginia Crocker Timmins, Committee Chair
Sheryl ODonnell, Committee Vice Chair
Gregory Segnini, Committee Clerk
Robert Albon, Firefighters' Union Representative
Paul Cohen, Town Manager
Robert Destrempe, Resident Representative
Gary Ryan, Fire Chief

III. Public Comment

- a) None

IV. Meeting Minutes

- a) A motion was made by R. Albon to accept the meeting minutes for the previous meeting on March 8, 2022, as presented by G. Segnini. The Motion was seconded by G. Ryan. The motion passed.

V. Working Discussion

- a) The committee continued discussion on filling the gaps for the critical success factor related to department staffing.
- b) R. Albon stressed the need for additional shift strength and the addition of company level officers in the form of lieutenants in the Chelmsford Fire Department. He asked the

committee if they agreed, and all members of the committee agreed that these were needs.

- c) G. Ryan introduced information on how comparable area fire departments run, including shift strength, number of stations, staffing of apparatus, etc.
- d) R. Destrempe presented three possible station/staffing/apparatus configurations.
- e) P. Cohen presented a possible station/staffing/apparatus configuration.
- f) The committee discussed additional information needed for future discussion.

VI. Set next meeting date

- a) The committee set a meeting to begin at 4:00 pm on April 12, 2022 in addition to a previously set meeting for April 4, 2022.

VII. Public Comment

- a) Joshua Abbott of 222 Dalton Rd. highlighted current inadequacies within the Chelmsford Fire Department related to company level supervision and fire ground/incident accountability.

VIII. Adjournment

- a) Motion to Adjourn the meeting by R. Albon. Seconded by G. Ryan. Motion Passed.

Chair Timmins adjourned the meeting at 5:43pm.

Submitted by: Gregory Segnini, Committee Clerk

Supporting documents:

- a) Work Session Flip Charts
- b) March 2022-Fire Department comparison(2).docx
- c) Fire Department Comparison Table

*All supporting documents are uploaded and recorded to a shared cloud drive