

BOARD OF ASSESSORS

Samuel P. Chase, Chairman
John J. Duffett
Kevin Sullivan



Chief Assessor
Frank T. Reen, M.A.A

Telephone: (978) 250-5220

Chelmsford Town Offices
Assessor's Office
50 Billerica Rd
Chelmsford, MA 01824-2777

Approved by BOA Vote 23 March 2022

Meeting Date: 16 March 2022
Location: Assessor's Office, 50 Billerica Rd, Chelmsford MA 01824
Present: S. Chase, J. Duffett, K. Sullivan, F. Reen
Absent: None
Public Present: None

Meeting Called to Order at: 7:09 P.M.

Note: The Assessor's office files abatement, exemption, and hardship files by Account No., which is the same as the tax bill number. All properties acted upon are referred to by the Account No. referenced on the corresponding documents.

1. Approval of 13 January 2022 Minutes: Motion to approve by K. Sullivan, second by J. Duffett, vote to approve, unanimous. Approval of 13 January 2022 Executive Session Minutes: Motion to approve by K. Sullivan, second by J. Duffett, not to be released until resolution of pending matters, vote to approve, unanimous. Review and approval of 13 May 2021 Executive Session Minutes: all matters referenced therein reviewed as at 5 January 2022. All have been resolved or the time for appeal has expired. Motion to release the 13 May 2021 Executive Session Minutes by J. Duffett, second by K. Sullivan. Voted by Poll of the Board: Mr. Sullivan, Aye; Mr. Duffett, Aye, Mr. Chase, Aye.
2. Appointments: None
3. Discussion: 313 Littleton Road-Kensington Apartments FY21 ATB update: Still pending at ATB. Disagreement with property owner re application of Cap rate and expense ratios relative to value determination. We feel the value is accurate and will continue to maintain that position.
4. Monthly Reports and Warrants: 2020 Excise Commitment and Warrant, \$22.99; 2021 Excise Commitment and Warrant, \$25,726.26; 2022 Excise Commitment and Warrant, \$4,343,675.37. Motion to approve by K. Sullivan, second by J. Duffett, vote to approve, unanimous.
5. Monthly Reports and Warrants: 2019 Excise Abatements, January 2022: \$54,61; 2020 Excise Abatements, January 2022: \$1,558.64; 2021 Excise Abatements, January 2022: \$3,486.93. 2020 Excise Abatements, February 2022: \$287.80; 2021 Excise Abatements, February 2022: \$1,319.80; 2022 Excise Abatements, February 2022: \$6,811.17. Motion to approve by K. Sullivan, second by J. Duffett, vote to approve, unanimous.
6. Monthly Reports and Warrants: 2022 Abatements, January 2022: \$2,000.00; 2022 PP Abatements, January 2022: \$658.96; 2022 Exemptions, January 2022: \$15,008.81; 2022 Exemptions, February 2022: \$3,014.43. Motion to approve by K. Sullivan, second by J. Duffett, vote to approve, unanimous.

7. Executive Session: Motion by K. Sullivan to adjourn to Executive Session, pursuant to MGL Chapter 30A, Section 21(a)(7), to comply with, or act under the authority of, any general law, specifically, to require confidentiality as defined in MGL Chapter 59 Section 60, Records of Abatements, and Chapter 214 Section 1B, Right of Privacy, to discuss abatement and/or hardship exemption actions as required, and further, to discuss strategy with respect to pending litigation, upon conclusion of Executive Session, not to return to Open Session. Second by J. Duffett. Voted by Poll of the Board: Mr. Sullivan, Aye; Mr. Duffett, Aye, Mr. Chase, Aye. Regular Meeting Adjourned.

Meeting Adjourned, 7:36 PM

Respectfully submitted:

Sam Chase, Chairman