



Clean Energy and Sustainability Committee

Minutes of Public Meeting

Filed with Town Clerk:

DATE: Tuesday, March 15, 2022 **TIME:** 7:00 PM
PLACE: Town Offices **ADDRESS:** 50 Billerica Road **ROOM:** 200

MINUTES

Prepared by Sean McGuigan, Clerk

MEMBERS PRESENT: Badhri Uppiliappan (Chair, in person), David Drayton (Vice Chair, in person), Brittany Doherty (in person), Bern Kosicki (in person), Bethany Ward (remote), Sean McGuigan (Clerk, remote, partial attendance), Caeli Tegan (remote, partial attendance), David Sperry (remote, partial attendance)

MEMBERS ABSENT: None

OTHERS PRESENT: Melissa Joyce (Sustainability Director, remote)

Meeting Minutes

Badhri requests comments on minutes from 2/16/2022 meeting. No comments were made. Badhri makes a call for 2/16/2022 minutes acceptance and the committee votes to approve the minutes, as worded. Sean will send to the Town Clerk for posting.

Badhri requests comments on minutes from 3/1/2022 meeting. One revision to the minutes was noted. Badhri makes a call for 3/11/2022 minutes acceptance and the committee votes to approve the minutes, as amended. Sean will send to the Town Clerk for posting.

Public Input

None

Committee Clerk Selection and Committee Vacancy

The Select Board has appointed Jordan Vachon to the Committee to fill the vacancy. Jordan's paperwork may be set in time to join our March 29th meeting.

Climate Resiliency Regulatory Audit and Action Plan Request for Proposal Discussion

Committee provided their final comments to Evan Belansky and the Climate Resiliency Regulatory Audit and Action Plan Request for Proposal (RFP) was issued. Committee will await proposals and the tentative schedule is:

- The Committee would review and rank prospective consultants during the March 29th meeting.
- The Committee would conduct interviews of the highest ranked consultants during the first April meeting.
- The Committee's recommendation on consultant selection would be shared with the Select Board with approval and contracting occurring in April.
- Engagement with the consultant could begin with the first meeting in May.

- Work completed by June 30, 2022.

Update on NMCOG Air Emission Inventory

With Melissa's departure, Sean will be the liaison to David Righter of NMCOG on the air emission inventory project.

Update on MassSave Partnership Discussion

Past discussions focused on whether we should work with MassSave's vendors to promote a home audit program in Chelmsford as a good first step in "greening" Chelmsford's homes. It was agreed that the committee would need to meet with/vet additional MassSave vendors including conducting on-line/Better Business Bureau research. Ultimately, the Committee decided it was comfortable encouraging home audits and home envelope improvements.

This week's discussions focused on that the Committee may need to develop a RFP or RFQ to bring on-board MassSave's vendors to formalize that vetting process. As an example, Melissa stated the Recycling Committee has been developing an RFP to look into private subscription services for curbside composters. The Recycling Committee and the Town will vet the contractors and select one or more. Our Committee could follow that example. Melissa also recommends we check with National Grid to see if other towns have done similar things. Perhaps National Grid could help the Town directly?

How do we encourage the sign-up process and engage other citizen groups to assist? Dave Drayton shared his experience researching this topic for CCAT. HomeWorks has a relationship with Arlington High School that if parents sign up with them, the school receives \$50. HomeWorks has public relation assistance to push their services. Building Efficiencies is also interested in fundraising with us. Home Performance Contractors (NEEECO, HomeWorks, Revise) are one-stop shops Independent Installation Contractors (Building Efficiencies) are more specialized (i.e. do insulation work). All of these companies are willing to fundraise with CCAT. Dave's favorite is Revise because they also accept low-income families into their programs. Revise would also send a paid canvasser to our events without impacting our donation. How does the Committee want to work with CCAT so there aren't conflicting programs? Melissa points out that Town will need to go through RFP process unlike CCAT.

Follow-up item: Badhri, Dave Sperry, and Bern will attempt to come up with a strategy around these ideas and whether a RFP should be prepared by the March 29th meeting.

Community Survey Discussion

Badhri again pointed the Committee to a draft Community Survey on Google Drive and encouraged everyone to add more questions to it. Caeli mentioned it would be more efficient if only send out a survey when we have a purpose for one. Badhri thought this survey could be a clearinghouse for survey questions and Committee could send targeted surveys out as needed. Dave Drayton thinks we could use surveys to get public opinion on actions Committee wants to take.

Select Board Update

When do we want to provide an update to Select Board and what do we want it to look like? Caeli suggests early-mid July and Brittany suggests we should incorporate the GHG inventory. Bern wonders how the report will factor in the playbooks. Do we want to show short-term, medium-term, and long-term goals? Bern suggest starting on an outline and suggests having four playbook teams start to prepare their portion of the report.

Other topics:

Melissa's last day will be on March 25th. Her position has not yet been posted so a Town representative will not join our next meeting and no one will likely join a meeting until her position is filled. Melissa will send out room/Zoom reservation processes.

We will discuss North Central Climate Change group during our next meeting.

April 2022 Meeting Dates

April 12 and April 26th meetings are set. Melissa will reserve room for those dates and will let Christina know to prepare Zoom meetings.

Bethany called for motion to adjourn meeting, seconded by Bern and meeting was adjourned by unanimous vote.