

Approved 3/27/2023

Town of Chelmsford  
Select Board Meeting Minutes  
50 Billerica Rd., Room 204  
Chelmsford, MA 01824

Regular Meeting MINUTES  
March 13, 2023

*Attending Select Board:*  
Virginia Crocker Timmins, Chair  
Ken Lefebvre, Vice Chair  
George Dixon, Clerk  
Mark Carota, Board Member  
Patricia Wojtas, Board Member

Paul Cohen, Town Manager

*Attending School Committee:*  
Donna Newcomb, Chair  
Jeffrey Doherty, Vice Chair  
Dennis King, Secretary  
Maria Santos, Committee Member

*Absent School Committee:*  
John Moses, Committee Member

Please note that all documents referenced in these minutes are on file at the Town Manager's Office, 50 Billerica Rd., Chelmsford, Mass. The meeting was recorded by Chelmsford Telemedia.

Chair Timmins called the meeting to order at 6:00PM followed by the Pledge of Allegiance.

**JOINT MEETING WITH SCHOOL COMMITTEE AND TOWN MODERATOR**  
**Appoint Representative to Nashoba Valley Technical District School Committee**  
**for a Three-Year Term ending March 31, 2026**

Jon Kurland, Town Moderator, called the joint meeting of the Select Board and the School Committee to order at 6:01PM and declared a quorum present. He asked for nominations for a representative to the Nashoba Valley Technical District School Committee.

**MOTION:** by Board Member Wojtas to nominate Lawrence MacDonald as Representative to the Nashoba Valley Technical District School Committee for a three-year term to expire March 31, 2026. Seconded by Vice Chair Lefebvre.

**MOTION:** by Board Member Wojtas to close the nominations. Seconded by Board Member Carota. **Motion carries 9-0, unanimous.**

Mr. McDonald, as a graduate of a vocational education, enthusiastically accepted the nomination.

Moderator Kurland asked for a vote for Lawrence MacDonald. All in favor. Mr. MacDonald is appointed by a vote of 9-0.

**MOTION:** by Chair Timmins to adjourn the joint meeting of the Select Board and School Committee. Seconded by Board Member Carota. **Motion carries 9-0, unanimous.**

**PUBLIC SERVICE ANNOUNCEMENTS**

Vice Chair Lefebvre read the following announcements:

**Narcan Training Sessions**

Free Narcan training is presented by the Health Department to be conducted at the Fire Department Lower Level Training Room on March 16<sup>th</sup> @ 1:00PM. The training is open to all and registration is

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required at [www.chelmsfordma.gov](http://www.chelmsfordma.gov). Learn how to recognize an overdose. Free Narcan given to all attendees.

### **Hands-Only CPR Training**

Hands-only CPR training is scheduled by the Health Department on Tuesday, March 21<sup>st</sup> at the main branch of the Library in the McCarthy meeting room from 1:00-6:00PM, with a new session every fifteen minutes. Not used for CPR certification, this training is available to all ages, walk-ins welcome. For further information contact the Health Department at 978-50-5241.

### **Annual Town Election, Tuesday, April 4<sup>th</sup> – Polls Open 7:00AM-8:00PM**

Annual Town Election is Tuesday, April 4<sup>th</sup> from 7:00AM to 8:00PM. Deadline to register to vote in the local election is Friday, March 24<sup>th</sup> by 5:00PM. There is no in-person early voting, but mail in-ballot application deadline is Tuesday, March 28<sup>th</sup> by 5:00PM. Mail-in ballots must be received by the Town Clerk's office by 8:00PM on election night. Precincts 1 and 2 vote at the Senior Center; precincts 3, 4, 5, 6, 7 and 8, at McCarthy Middle School; and precincts 9, 10 and 11 at Town offices gym.

### **State Representative Simon Cataldo Office Hours**

State Representative Cataldo will hold office hours on March 27<sup>th</sup> at Town Offices, Room 205 from 3:00-4:30PM and via phone from 4:00-4:30PM. Email [kyle-stapleton@mahouse.gov](mailto:kyle-stapleton@mahouse.gov) if you would like the latter option.

### **PUBLIC INPUT**

Everett Olsen of 140 Groton Road appeared before the Board via Zoom. He referenced the proposed \$450K earmark for state and federal funding for a project to install a rotary at the intersection of Route 40 and Main St. for the purpose of calming traffic. He stated that the “real” problem is the volume of heavy truck traffic and the rotary would do nothing to mitigate the volume of traffic, and stated that his property would be rendered worthless adjacent to a rotary. He asked that the Board continue to seek solutions to the volume of truck traffic with the Town of Westford and reconsidering the legality of the grandfathering clause with regard to quarry operations.

John Kelly, 38 Dunshire Drive, appeared before the Board. He stated that the rotary would be ineffective in addressing truck traffic issues and would in fact create a further hazard by not requiring trucks to come to a full stop before taking a left onto Route 40.

Christine Kinglocke of 2 Main Street appeared before the Board via Zoom. She stated that the rotary would do nothing to address the volume of heavy truck traffic but prolong the “misery of noise and banging.” She stated that the rotary would present a further hazard to her autistic child.

Mark Workman of 10 Dunshire Drive appeared before the Board and stated he was “dead against” the installation of a rotary for the reasons stated by Mr. Olsen and Mr. Kelly.

### **COMMITTEE VACANCIES**

Vice Chair Lefebvre read the list of current vacancies. Interested applicants can apply online at <http://www.chelmsfordma.gov> or through the Town Manager's office.

### **PUBLIC HEARINGS**

#### **National Grid and Verizon Pole Petition: Dunshire Drive**

Dave Boucher of National Grid appeared before the Board via Zoom. He stated that due to the DPW's improvement project of the culvert on Dunshire Drive, Pole 22 will be moved forty feet to the location shown on the map.

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Discussion ensued. John Kelly of 38 Dunshire Drive appeared before the Board. He asked if electrical power could end at Pole 21 which would negate the need for the relocation of Pole 22. Mr. Boucher responded that reliability and safety reasons would necessitate the relocation of Pole 22.

**MOTION:** by Vice Chair Lefebvre to close the public hearing. Seconded by Board Member Dixon. **Motion carries 5-0, unanimous.**

**MOTION:** by Vice Chair Lefebvre to approve the petition for the joint or identical pole location on Dunshire Drive of Pole 22. Seconded by Board Member Dixon. **Motion carries 5-0, unanimous.**

#### **National Grid Pole Petition: Stuart Road**

Mr. Boucher stated that installation of new Pole 13-50 will enable National Grid to reliably restore service to customers on Stuart Road during an emergency. Discussion ensued on the varying distance between poles as needed and the installation of equipment to restore power to outage areas. Tree removal, if necessary, will be coordinated with the DPW.

**MOTION:** by Vice Chair Lefebvre to close the public hearing. Seconded by Board Member Dixon. **Motion carries 5-0, unanimous.**

**MOTION:** by Vice Chair Lefebvre to approve the petition to add new Pole 13-50 on Stuart Road. Seconded by Board Member Dixon. **Motion carries 5-0, unanimous.**

#### **Transfer of All Alcoholic Beverages Package Store License, Pledge of Collateral, Pledge of Inventory, Change of Hours: Six Brothers Lincoln, LLC DBA Lincoln Liquors, 10 Summer Street (from Mall Liquors, Inc. DBA Lincoln Liquors)**

John Mooradian, Esq. of Demakis Law Offices appeared before the Board via Zoom on behalf of his client, Six Brothers Lincoln. His client is asking for approval of a transfer of license from Mall Liquors, approval of pledge of license to Eagle Bank, and approval of change of hours. Ravikumar Patel is the proposed manager of record who has been TIPS certified as have all employees. A scanner will be installed to prevent underage purchase, and there are no proposed changes to the store footprint.

Discussion ensued on the experience of the proposed owners. While this is the first management position for Mr. Patel, he has had experience with the sale of liquor at Comfort Inn. Attorney Mooradian will comply with all departmental requests from the Board of Health and Fire Department. There has been no prior restriction on hours of operation on the previous owner's license holder. Prior owner John Harrington confirmed that hours of operation were adjusted according to customer demand. The Town has ultimate control of the license.

There was no public input.

**MOTION:** by Vice Chair Lefebvre to continue the public hearing for two weeks until the next Board meeting on March 27th. Seconded by Board Member Dixon. **Motion carries 5-0, unanimous.**

#### **REPORTS AND PRESENTATIONS**

##### **Robert Klinkhammer, Chair of the Bicycle and Pedestrian Advisory Committee: Bruce Freeman Rail Trail**

Robert Klinkhammer, Chair of the Bicycle and Pedestrian Advisory Committee, appeared before the Board. The Committee approved the proposed new signage in December, and he asked for the Select Board's approval of the signage to be uniform across the participating towns.

**MOTION:** by Vice Chair Lefebvre to approve the signage of rules as presented. Seconded by Board Member Dixon. **Motion carries 5-0, unanimous.**

**Fred Brusseau, Co-Chair of the Age-Friendly Implementation Committee: FY22 Progress Report**

Fred Brusseau, Co-Chair of the Age-Friendly Implementation Committee, appeared before the Board and reviewed the PowerPoint presentation on the FY22 progress report including the following highlights:

- Background
  - Committee members including town employees
  - Timeline
  - Domains of livability
    - Housing
    - Transportation
    - Community supports and health services
    - Outdoor spaces and building
    - Social participation, respect and inclusion
    - Civic engagement and employment
    - Communication and information
- Summary FY22 observations
- Information on Age-Friendly Committee

Chair Timmins acknowledged the “terrific job” of the Committee.

**Central Congregational Church, 1 Worthen Street: Request for ARPA Funding**

*Chair Timmins recused herself from the meeting.*

Kenny Pantuso appeared before the Board on behalf of the Central Congregational Church. Last year the Church kicked off a capital campaign to upgrade the property including bringing the kitchen up to code, including the installation of a grease trap. The Church is seeking approval of eligible ARPA funding under water/sewer category in the amount of \$51,550 to cover both indoor and outdoor work. In support of the request he, and Christine Williams, Vice Chair of the Church Board of Trustees, listed the non-monetary value that the Church provides to the community including meeting space and dining events for all Town boy/girl scout troops, nursery school, use of banquet hall for weddings, dinner theatre productions, dance recitals and funeral collations as well as community garden contributions to the food pantry and support of the food insecure.

Discussion ensued. Members of the Board stated that there were many Town projects that would be funded by the remaining \$2.6M in ARPA funds, and expressed reluctance to set a precedent to support non-profit organizations in Town making similar contributions to the community. Mention was made of the Board’s prior decision to support the partial funding of a business in the Roberts Field location as unique to ensure the reinstatement of a business at the newly restored location. Board Member Dixon was in favor of giving partial support to the Church’s request.

**MOTION:** by Board Member Dixon to approve ARPA funding in the amount of \$20,000. The motion was not seconded. **Motion fails.**

*Chair Timmins returned to the meeting.*

**Euphoria Café, 14-16 Fletcher Street, Unit A: Request for ARPA Funding**

Peter Lin of Euphoria Café appeared before the Board. He referenced the time when he came before the Board for a common victualler license for Euphoria Café. At that time there was a question as to whether the requirement for a grease trap for the business would be waived. The Board of Health subsequently

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ruled that the installation of a grease trap was required. The additional expense has put a strain on the business' finances.

Mr. Lin is seeking ARPA funding under the water/sewer category in the amount of \$84,934 for the installation of a grease trap. He enthusiastically described the excellence of the coffee product and the additional offering of quality tea leaves, along with the advice/support of a long-time coffee shop owner in Woburn, that would ensure the success of Euphoria Café.

Discussion ensued. Board Members expressed the same reluctance of setting a precedent to financially support private entities in Town. There were many needs remaining for ARPA funding of Town projects. Chair Timmins noted that, unlike other municipalities, Chelmsford was unable to set aside limited ARPA funds for sponsoring grants.

Discussion also ensued on the need to clarify the sewer requirements in the permit application process in order to eliminate misunderstanding of the full investment required of prospective business applicants. A future agenda item will be scheduled to ensure that communication on this issue is clear and precise.

Chair Timmins polled the Board; no member was in favor of providing funding to Euphoria Café.

#### **Lisa Marrone: Business Development Update**

Lisa Marrone, Business Development Director, appeared before the Board and reviewed the PowerPoint presentation on the business development/project update including the following highlights:

- Overview of business properties
- Cross roads of Route 129
- Vacancy comparisons – community-wide
  - Office space
- Now open – Pressed Café, 330 Billerica Rd.
- Business openings – October-March
- Ribbon cutting events on schedule
- Chelmsford Works spurred by MassHire Lowell Career Center
  - Chelmsford workforce
  - Chelmsford business response team
  - Chelmsford commerce program
- Age-friendly business participation program
- Town center info kiosks

#### **MIDDLESEX COUNTY RETIREMENT SYSTEM COLA ADJUSTMENT FOR RETIREES**

Town Manager Cohen reported that the legislature had passed a local option bill (Chapter 269 of the Acts of 2022) to provide a one-time increase in COLA granted for retirees from 3% to 5% of the system's \$16,000 COLA base. Acceptance of the Act is conditioned upon approval by the Middlesex County Retirement Board and by two-thirds of the system's Select Boards prior to June, 2023. If approved, the one-time increase of 2% to the COLA percentage for FY2023 would result in an additional annual COLA payment of \$320 for retirees and beneficiaries whose pensions exceed \$16,000 (from the previously granted \$480/year to \$800/year). The funding would increase the Town's unfunded liability by approximately 1% or \$1 million. Discussion ensued.

**MOTION:** by Vice Chair Lefebvre to approve Section 269 of the Acts of 2022 for a one-time increase for cost of living for retirees and beneficiaries from 3% to 5% of the \$16,000 COLA base. Seconded by Board Member Dixon. **Motion carries 5-0, unanimous.**

#### **SIGN BROOK WALK EASEMENT**

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Town Manager Cohen asked for the Board's approval of the Brook Walk Easement in connection with the Odd Fellows redevelopment project for permitting approval by the Conservation Commission and vote at Town Meeting.

**MOTION:** by Vice Chair Lefebvre to approve the granting of access and walkway easement of Brook Walk in connection with the Odd Fellows redevelopment project. Seconded by Board Member Dixon. **Motion carries 5-0, unanimous.**

### **DISCUSSION REGARDING SURVEY OF TOWN COMMITTEES RESULTS**

Town Manager Cohen provided the results of the survey submitted to Town Committees. Twelve responses were received.

Discussion ensued on the themes of the results and actionable items by the Board. Chair Timmins will prepare a summary sheet of responses for discussion at a later meeting of the Board.

### **DISCUSSION REGARDING YOUTH/YOUNG ADULT CIVIC ENGAGEMENT**

Chair Timmins asked Board Members to review their written reports on their visits to the high school civics classes. Discussion ensued. Suggestions for further engagement included holding informal meetings during Pride Block at the high school and connecting with affinity groups as well as pursuing internship opportunities for students in various town departments. It was the consensus of the Board to outreach to the High School Principal to discuss concrete ways for the Board to continue to engage students. Board Members Carota and Dixon will arrange an initial coordination discussion with Principal Murray. Town Manager Cohen will further pursue volunteer opportunities within town departments, including the intergenerational opportunities with the senior center and age-friendly committee.

Board Member Wojtas reviewed her written report on young adult community engagement and suggestions from CCA Director, Lexy Lattimore as well as a webinar sponsored by Massachusetts Municipal Association. Discussion ensued. Suggestions for engagement included having a posted Select Board Meeting that would disburse Board Members around a room for an informal chat with participants. Summaries of conversations would be presented by members at a subsequent Board meeting for further discussion. Outreach to the young adult demographic would include postings to school parent listservs, sports organizations and other young adult social groups.

A future agenda item will include further discussion about plans for moving forward with a May timeframe in mind.

### **DISCUSSION REGARDING REQUEST FOR LEGISLATIVE EARMARKS IN FY24 STATE AND FEDERAL OPERATING BUDGETS**

Town Manager Cohen reported that the earmarks for the state budget may be less this session than in previous sessions since the ability to secure earmarks depends on the representative's position in the legislature. The Town has two freshman representatives, and one in a leadership position. Representative Cataldo is committed to securing funding for the Town's needs. Food insecurity for seniors is likely to be a submission again this year.

On the federal side, Congresswoman Trahan reported that each member of Congress gets to submit fifteen funding requests, and noted that she represents thirty-five communities. Since the process is highly competitive, it is necessary to be "laser-focused" on the funding request to maximize the chances of it getting put forth for funding. Town Manager Cohen then reviewed each one of the funding requests submitted by DPW Director Clancy as well as the upcoming sidewalk analysis plan. The deadline for submission to Congresswoman Trahan is Tuesday, March 14<sup>th</sup>.

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Following discussion of the proposed projects, it was the consensus of the Board that the project to address the need for sidewalks on Parkerville Road near Byam Elementary School, in the amount of \$350K, is of high priority since it involves the safety of children. Town Manager Cohen will request a letter of support from Superintendent Lang for requested funding.

Also discussed was federal funding to address the region's sewer infrastructure. It was decided this would be a topic of discussion at the upcoming meeting with legislators in June.

Town Manager Cohen will confer with Representatives Cataldo, Elliott, and Arciero and State Senator Barrett on developing a list of earmarks for the state budget to be presented for discussion at the March 27<sup>th</sup> meeting.

#### **PINEVIEW CONDOMINIUMS 40B COST EXAMINATION**

Town Manager Cohen reported that an independent cost examination audit had been performed by Mass Housing. He has shared the report with David Hedison, Housing Authority Executive Director, who concurred with the report. The deadline for the submission of comments is March 30<sup>th</sup>, and if there are no further comments, he will acknowledge receipt and acceptance of the report as submitted.

#### **TOWN MANAGER BID AWARDS**

Town Manager Cohen presented the following bid awards for approval by the Board:

Frost Realty Associates, LLC for management of the Forum for 14% of the gross receipts from the operation of the Forum be retained by the Town for a minimum of \$65,000 annually. 4% of gross receipts will be devoted to capital improvements for a minimum of \$30,000 annually.

Chair Timmins stated that feedback from parents addressed missed opportunities with the continuing closure of the Snack Shack and availability of the pro shop, cleanliness of bathrooms and limited ice time. She asked that the Town Manager inquire as to whether the Forum would be open to holding a meeting with parents to explore improvements. Vice Chair Lefebvre stated that he had received similar feedback. Discussion of improvements is underway with the cooperation of town departments and the Boosters Club and the Town Manager will make the request of Forum management to have an open meeting.

**MOTION:** by Vice Chair Lefebvre to approve bid award to Frost Realty for operation of the Forum as presented. Seconded by Board Member Dixon. **Motion carries 5-0, unanimous.**

*Chair Timmins recused herself from the meeting.*

Newport Construction for mill and overlay for \$1,668,200.

**MOTION:** by Vice Chair Lefebvre to approve bid award to Newport Construction for mill and overlay in the amount of \$1,668,200. Seconded by Board Member Dixon. **Motion carries 4-0, unanimous.**

*Chair Timmins returned to the meeting.*

Sealcoating Inc. dba Indus for micro-surfacing in the amount of \$154,770.

**MOTION:** by Vice Chair Lefebvre to approve bid award to Sealcoating Inc. dba Indus for microsurfacing in the amount of \$154,770. Seconded by Board Member Dixon. **Motion carries 5-0, unanimous.**

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Allied Paving Corporation for sidewalks in the amount of \$372,595.

**MOTION:** by Vice Chair Lefebvre to approve bid award to Allied Paving Corporation for sidewalks in the amount of \$372,595. Seconded by Board Member Dixon. **Motion carries 5-0, unanimous.**

### **TOWN MANAGER REPORTS**

#### **Revisions to FY24 Proposed Capital and Operating Budget**

Town Manager Cohen reported that, due to an increase in the Chapter 70 monies received from the state, the Nashoba Valley Technical School revised the Town's assessment downward by \$30,000 resulting in a new assessment of \$3,859,704.

#### **CCA Executive Director Lexy Lattimore's Resignation**

Town Manager Cohen announced the resignation of Lexy Lattimore at the end of the month. The position has been posted with a deadline for applications this Friday. He will report back to the Board at its next meeting after making a full analysis of the applicant pool.

#### **Public Art Grant for CCA**

A \$15,000 grant for temporary public art was awarded to the Chelmsford Center for the Arts to be fulfilled by the end of the calendar year. Town Manager Cohen has asked Lisa Marrone, Business Development Director, to attend early training and informational sessions until a new Executive Director for CCA is appointed. Training will involve methods for outreach and solicitation/promotion of various forms of art to be displayed in public places.

#### **Closure of Southwell Boat Ramp**

Town Manager Cohen updated the Board on the series of events that have led to the closure of the Southwell boat ramp due to the deterioration of the concrete planks. The ramp is suitable for access now by canoes and kayaks only. A metal gate will be installed with signage to prohibit access and designate access for other vehicles in Lowell off of Pawtucket Boulevard. Representative Rodney Elliot has been contacted to assist in the facilitation of this project as emergency access is needed for Town personnel for monitoring/patrolling of the river.

#### **February Sewer Flows**

Town Manager Cohen reported that although February flow was greater than last year by 5%, it is less than the same percentage of the prior two years consistent with February flows typically being lower than January.

#### **Northern Middlesex Council of Governments Technical Assistance**

Town Manager Cohen reported that NMCOG has approved the Town's request for assistance with MBTA Communities compliance, an update to the Town housing production plan, and an update to the Town's open space and recreation plan. Since the request for the tree management master plan was denied, funds will be pursued from the state grant program for the tree master plan.

#### **Development of a Strategic Plan**

Town Manager Cohen reported that he had reached out to the Executive Director of NMCOG to provide assistance to the Board in the development of its strategic plan. She is scheduled to make a presentation to the Board at its next meeting on her vision and cost for services, at the conclusion of which the Board will evaluate whether to solicit other proposals.

Chair Timmins referenced previous discussions that the Board and the Town Manager would independently identify the requirements for procuring Strategic Planning services and expressed concern



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about not doing that in parallel with NMCOG providing its presentation. Vice Chair Lefebvre and Board Member Carota concurred. Chair Timmins and the Town Manager will prepare a draft a list of requirements that would be included in a formal procurement process in an expression of interest to various vendors for their services and would also be applied in evaluating the NMCOG recommendations. The Chair and the Town Manager will develop a bullet list of requirements to be presented at the next Board meeting for further discussion.

### **TOWN MANAGER APPOINTMENTS**

**CCA Advisory Committee: Beth Bellone, one-year term exp. 6/30/2023**

**CCA Advisory Committee: Kellie Dunn, one-year term exp 6/30/2023**

**CCA Advisory Committee: Gabriel Reim, one-year term exp. 6/30/2023**

**MOTION:** by Vice Chair Lefebvre to approve the appointment of Beth Bellone, Kellie Dunn and Gabriel Reim each to one-year terms ending June 30, 2023. Seconded by Board Member Dixon. **Motion carries 5-0, unanimous.**

**Cultural Council: Mike Rigney, unexpired three-year term exp 6/30/2024**

**MOTION:** by Vice Chair Lefebvre to approve the appointment of Mike Rigney to an unexpired three-year term ending June 30, 2024. Seconded by Board Member Dixon. **Motion carries 5-0, unanimous.**

### **MEETING MINUTES**

**Select Board Regular Meeting Minutes 02/27/2023**

**MOTION:** by Vice Chair Lefebvre to approve the Select Board regular meeting minutes of February 27, 2023. Seconded by Board Member Dixon. **Motion carries 4-0, with Board Member Carota abstaining.**

**Announcement on Determination of Releasability of Executive Session Minutes**

**Minutes for Release: January 23, 2023 Segment 1b**

**Minutes Not for Release: January 23, 2023 Segments 1a, 1c and 2**

### **SELECT BOARD MEMBER LIAISON REPORTS AND REFERRALS**

Board Member Dixon – no report.

Board Member Carota – no report.

Chair Timmins – no report.

Vice Chair Lefebvre

- Condolences to the family of the recently deceased DPW employee.

Board Member Wojtas

- Attended a ribbon cutting at Druzy Rose in Central Square, seller of unique clothing.
- Attended ribbon cutting for Crandall Group Real Estate in Central Square.

### **ADJOURNMENT**

**MOTION:** by Vice Chair Lefebvre to adjourn this meeting at 9:24PM. Seconded by Board Member Dixon. **Motion Carries 5-0, unanimous.**

**NEXT REGULAR MEETING DATE: March 27, 2023**

Respectfully submitted,

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Christine Martin Barraford  
Recording Secretary

*Supporting documents:*

- NVTHS committee vacancy
- 3/16/2023 Narcan training flyer
- 3/21/2023 hands only CPR
- April 4<sup>th</sup> local election
- Rep Cataldo office hours
- Committee vacancies as of 03/13/2023
- Pole petition Dunshire Dr.
- Pole petition Stuart Rd.
- Six brother Lincoln LLC transfer-pledges-change of hours
- Follow up BFRT letter
- BPAC Select meeting input – 10/24/2022
- AFCIC FY22 progress report brief to Select Board
- ARPA request – Central Congregational Church
- ARPA request – Euphoria Coffee
- SB-Bizdevupdate\_13March2023
- MCRS cola adjustment
- Brook Walk concept
- Central Village Brook Walk plan set
- Brook Walk easement document
- Survey request - committees
- Survey results – summary by question
- Survey results – individual responses
- Notes from civics class meeting
- High school feedback MCC and PW
- Young adult engagement
- FY24 community project funding requests due 3/14
- Projects proposed for federal state grants
- 40B cost examination for Pineview Condominiums Chelmsford
- Chelmsford forum price proposal
- 3/9/23 bid award recommendations memo
- FY24 assessments revised 3/2/23
- CCA Exec Director notice of resignation 2/27/22
- Chelmsford MIP2023 agreement
- Southwell field boat ramp Merrimack River Chelmsford
- Flow summary FY23
- Sewer flow through February 23
- Application for NMCOG technical assistance Chelmsford
- CCA advisory committee – Bellone
- CCA advisory committee – Dunn
- CCA advisory committee – Reim
- Cultural council – Rigney
- 02/27/2023 SB minutes draft