

Town of Chelmsford
Historic District Commission
Subcommittee Meeting
MINUTES
March 12, 2022
Approved June 6, 2022

Attending: Janet Askenburg, Brenda Lovering, Jack Handley

This meeting was called to order at 10:00AM by B. Lovering.

Nomination by B. Lovering for J. Askenburg to be Chair of the Subcommittee. J. Askenburg accepted the nomination. Seconded by J. Handley. Passed 3-0.

Open Session: No one came forward.

1 Billerica Road – Fiske House – Discuss Draft Preservation Restriction

Members reviewed the proposed Fiske House Preservation Restriction. There was discussion regarding the many years of frustration by the Historic District Commission with the current owner of the Fiske House for allowing the degradation of the quality of this historic property. Members referenced the draft 101 Mill Road 30-Year Renewable Historic Preservation Restriction Agreement that Town Counsel advised he provided to the Applicant as a template, as well as the Town of Acton’s sample Preservation Restriction Agreement. The members discussed several clauses they want added to the Fiske House Preservation Restriction document including language to establish a baseline of the property as of the date of the Restriction, and language for maintenance and remedies for non-maintenance. B. Lovering to contact F. Faust for copies of Exhibit A & B that are referenced in the draft Restriction, and she will contact the Chelmsford Historical Commission for their input on whether any parts of the interior of the Fiske House property, including the interior of the “shed/outer building”, should be noted in the Restriction for preservation purposes.

Motion: by J. Handley that the proposed language is sent to Town Counsel as recommendations for inclusion in the Fiske House Preservation Restriction. B. Lovering seconded. Motion passed 3-0.

Adjournment

Motion: by J. Handley to adjourn the meeting at 11:05AM. Seconded by B. Lovering. Motion passed 3-0.

Please note that all documents referenced in these minutes are on file at the Town Manager’s Office, 50 Billerica Rd., Chelmsford, MA. This meeting was hand recorded by J. Askenburg.