

Town of Chelmsford FIRE STATION STUDY COMMITTEE Minutes
March 8, 2022
50 Billerica Road, Room 200
Chelmsford, MA 01824

I. Call to order

- a) The meeting of the Fire Station Study Committee was called to order by the Committee Chair Virginia Crocker Timmins, 7 members were present at 4:00 pm on March 8, 2022. The meeting was held at the Chelmsford Town Offices, 50 Billerica Road, Room 200.

II. Attendance

- a) The following members were present at the meeting:

Virginia Crocker Timmins, Committee Chair
Sheryl ODonnell, Committee Vice Chair
Gregory Segnini, Committee Clerk
Robert Albon, Firefighters' Union Representative
Paul Cohen, Town Manager
Robert Destrempe, Resident Representative
Gary Ryan, Fire Chief

III. Public Comment

- a) None

IV. Meeting Minutes

- a) A motion was made by R. Albon to accept the meeting minutes for the previous meeting on March 3, 2022, as presented by G. Segnini. The Motion was seconded by G. Ryan. The motion passed.

V. Working Discussion

- a) The committee discussed filling the gaps for the critical success factor related to department staffing.
- b) The committee began discussing funding and determined the following information would be helpful to further the discussion:

i. Cost estimates for:

1. Staffing increases including overtime costs
2. Implementing and promoting for a lieutenant position
3. Maintaining and operating each of the current stations
4. Maintaining and operating each of the current apparatus
5. Renovating an existing station

ii. Information from comparable communities including information related to:

1. Response times
2. A breakdown of call volumes

VI. Set next meeting date

- a) The committee has previously set meetings to begin at 4:00 pm on the following dates:
- i. March 22, 2022
 - ii. April 4, 2022

VII. Public Comment

- a) None

VIII. Adjournment

- a) Motion to Adjourn the meeting by R. Albon. Seconded by G. Ryan. Motion Passed.

Chair Timmins adjourned the meeting at 6:08pm.

Submitted by: Gregory Segnini, Committee Clerk

Supporting documents: All supporting documents are uploaded and recorded to a shared cloud drive